



**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**BOARD ROOM (ROOM 2248)**  
**REGULAR BOARD MEETING AGENDA**  
**THURSDAY, MAY 12, 2016**  
**8:00 PM**

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**I. CALL TO ORDER/ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC PARTICIPATION**

**IV. PRESENTATIONS/REPORTS**

- A. Art Awards (J. Kirkpatrick)
- B. Recognition of Retirees (M. Lareau)

**V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

- A. Finance Committee Meeting held April 14, 2016
- B. Regular Board of Trustees meeting held April 14, 2016

**VI. NEW BUSINESS**

- A. Monthly Financial Report (T. Pollert)
- B. Approval of payment of bills (T. Pollert)

**VII. PERSONNEL RECOMMENDATIONS**

- A. Retirements/Resignations/Terminations
- B. Appointments
- C. Approval to reappoint non-tenured faculty

**VIII. CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

**IX. MISCELLANEOUS**

**X. ADJOURNMENT**

**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**MINUTES OF THE FINANCE COMMITTEE**  
**THURSDAY, APRIL 14, 2016**

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The meeting was called to order by Anthony DeFilippo at 8:00 p.m.

Committee members present: Trustee Anthony DeFilippo. Trustee John Daly arrived at 8:01 p.m.

Committee members absent: Trustee Janet Rogers.

Other Board members in attendance: Trustees Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli

Other Board members absent: Trustee Terry Wells.

Administration present: Donald Manning, President; Lynette Stokes-Wilson, Vice President of Academic Services, Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

**Agenda:**

I. Recommendation to authorize the Treasurer to make an inter-fund loan from the Working Cash Fund to the Educational Fund.

The College will not receive the balance of its 2015 tax monies until August or September. In addition, the funding received from various programs and grants from the State of Illinois are reimbursed after the expenses have been paid. These actions require a loan for operating purposes to meet current cash requirements. Trustee DeFilippo will recommend the Board authorize the Treasurer to make an inter-fund loan from the Working Cash Fund to the Educational Fund at the Regular Board of Trustees meeting.

II. Recommendation to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance.

The Board must approve the Insurance Committee's recommendation to renew our employee health and life insurance plans to ensure the continued provision of benefits. Trustee DeFilippo will recommend the Board accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance at the Regular Board of Trustees meeting.

III. Recommendation to approve the instructional technology fee changes in the Assessment/Testing Center, beginning with the summer, 2016 semester.

Trustee DeFilippo recommended the Board approve the instructional technology fee changes in the Assessment/Testing Center at the regular Board of Trustees meeting.

IV. Recommendation to approve the course fee & instructional technology fee change in Academic Services, beginning with the fall, 2016 semester.

Trustee DeFilippo recommended the Board approve the course fee & instructional technology fee changes in Academic Services, beginning with the fall, 2016 semester, at the Regular Board of Trustees meeting.

The Meeting adjourned at 8:10 p.m.

## **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, APRIL 14, 2016**

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### **I. CALL TO ORDER & ROLL CALL:**

At 8:10 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli.

*Absent:* Trustees Janet Rogers and Terry Wells.

*Also present:* Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

### **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

### **III. PUBLIC PARTICIPATION:**

There was none.

### **IV. REPORTS/PRESENTATIONS**

#### **A. Recognition of Daryl Scott, SSC Lady Bulldog Basketball Coach.**

A presentation in recognition of Daryl Scott, SSC Lady Bulldog Basketball Coach, was delivered by Steve Ruzich, Athletic Director.

#### **B. Recognition of John Pigatti, SSC Men's Bulldog Basketball Coach.**

A presentation in recognition of John Pigatti, SSC Men's Bulldog Basketball Coach, was delivered by Steve Ruzich, Athletic Director.

#### **C. Recognition of SSC Men's Bulldog Basketball Team.**

A presentation recognizing the SSC Men's Bulldog Basketball team was delivered by John Pigatti, Men's Basketball Coach.

### **V. PREVIOUS MEETING MINUTES**

#### **A. Regular Board of Trustees Meeting held March 10, 2016**

Trustee Daly moved and Trustee DeFilippo seconded to approve the minutes of the Regular Board of Trustees meeting held on March 10, 2016. On roll call John Daly, Anthony DeFilippo, and Frank M. Zuccarelli voted aye. Nays: None. Trustees Jacqueline Martin and Joseph Whittington passed. Motion Carried.

**VI. NEW BUSINESS**

**A. Oath of Office for Student Trustee Elect**

On March 7, 8 & 9, 2016, the South Suburban College Student Trustee Election was held through the "MY SSC" portal. On March 10, 2016, Ronnell Art Tatum was declared the winner of the election and will serve as out 2016-2017 Student Trustee. Secretary to the Board Martin Lareau administered the Oath of Office to South Suburban College Student Trustee Elect Ronnell Art Tatum at 8:40 p.m. Trustee Whittington moved and Trustee DeFilippo seconded to declare Ronnell Art Tatum the winner of the 2016-2017 Student Trustee Election. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Motion carried.

**B. Monthly Financial Report**

Trustee Martin moved and Trustee DeFilippo seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Art Tatum voted aye. Motion carried.

**C. Bills Payable for April, 2016**

Trustee Martin moved and Trustee DeFilippo seconded to authorize the Treasurer to pay the list of bills payable for April, 2016 in the amount of \$4,079,733.75. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Art Tatum voted aye. Motion carried.

**D. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund.**

Trustee DeFilippo moved and Trustee Daly seconded to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational fund. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Art Tatum voted aye. Motion carried.

**E. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance.**

Trustee DeFilippo moved and Trustee Daly seconded to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Art Tatum voted aye. Motion carried.

**F. Approval to accept the recommended instructional technology fee changes in the Assessment/Testing Center, beginning with the summer, 2016 semester.**

Trustee DeFilippo moved and Trustee Daly seconded to accept the recommended instructional technology fee changes in the Assessment/Test Center, beginning with the summer, 2016 semester. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Art Tatum voted aye. Motion carried.

**G. Approval of the recommended course fee and instructional technology fee changes in Academic Services, beginning with the fall, 2016 semester.**

Trustee DeFilippo moved and Trustee Daly seconded to accept the recommended course fee and instructional technology fee changes in Academic Services, beginning with the fall, 2016 semester. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Art Tatum voted aye. Motion carried.

**H. Approval to reduce the number of Faculty Sabbaticals to zero for the 2016-2017 academic year.**

Trustee Daly moved and Trustee Whittington seconded to reduce the number of Faculty Sabbaticals to zero for the 2016-2017 academic year. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Art Tatum voted aye. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Retirements/Resignations/Terminations**

Trustee Daly moved and Trustee Whittington seconded to approve the retirement of Mary Kim, Human Resources Assistant in the Human Resources Department, effective June 30, 2016. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Art Tatum voted aye. Motion carried.

**ADJOURNMENT**

At 8:52 p.m. Trustee Martin moved and Trustee Whittington seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Art Tatum voted aye. Motion carried. Desirous

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**Martin Lareau, Board Secretary**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

Agenda Item FY16-VI.A

For Board Information in May, 2016.

For Board Action in May, 2016.

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

**ESTIMATED COST OR BENEFIT**

**JUSTIFICATION OF ACTION**

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.




**MOTION**

Hereby authorize the Treasurer to pay the following list of bills:

Education Fund	\$2,280,462.73
Operation & Maintenance Fund	284,665.44
Auxiliary Enterprise Fund	79,894.87
Restricted Funds	304,875.28
Special Levies Fund	6,842.87
Flex Plan Fund	<u>3,075.73</u>
<b>Total</b>	<b>\$2,959,816.92</b>

- \* Are funds available in the budget? yes
- \* Is this related to any previous Board action? \_\_\_\_\_
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain) No
- \* Attach supplemental information as necessary

**APPROVALS**

 5/5/16  
 Controller/Treasurer  
 5/5/16  
 Vice-President  
 5/5/16  
 President



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**      Agenda Item FY16-VI.B

For Board Information in May, 2016.

For Board Action in May, 2016.

**Board Committee:**

- Policy
- Finance
- Architectural
- Other

**Funding:**

- College Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

[Empty box for Proposal Summary]

**ESTIMATED COST OR BENEFIT**

[Empty box for Estimated Cost or Benefit]

**JUSTIFICATION OF ACTION**

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending March 31, 2016. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Move to accept the Financial Report as presented.

- \*Are funds available in the budget? \_\_\_\_\_
- \*Is this related to any previous Board action? \_\_\_\_\_
- \*Specify above if matching funds are required.
- \*Is this part of a large project requiring additional funds? (Explain) \_\_\_\_\_
- \*Attach supplemental information as necessary

**Approvals**

*Jim Kellert* 5/5/16  
 Controller/Treasurer

*Mark Perreau* 5/5/16  
 Vice-President

*Don Manning* 5/5/16  
 President



**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

To: Board of Trustees  
 From: Tim Pollert  
 Date: May 4, 2016  
 Subject: Financial Report For The Period Ending March 31, 2016

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,798,314.43	\$23,966,067.30
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,279,007.50	\$24,174,338.67

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$4,640,437.67	\$38,988,516.14
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,471,538.89	\$41,408,299.64
<u>Monthly Cash Flow</u>	<u>Year to Date Cash Flow</u>
\$2,168,898.78	(\$2,419,783.50)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$18,046,570.59	1.60%	-3

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

	<b>Revenue Educational</b>	<b>Revenue O&amp;M</b>	<b>Monthly Total</b>
July	\$2,858,158.18	\$0.00	\$2,858,158.18
August	\$2,559,000.20	\$99,158.18	\$2,658,158.38
September	\$1,643,068.43	\$70,440.08	\$1,713,508.51
October	\$1,755,322.46	\$71,742.78	\$1,827,065.24
November	\$1,518,224.07	\$0.00	\$1,518,224.07
December	\$4,475,354.50	\$1,127,602.83	\$5,602,957.33
January	\$1,001,842.85	\$60,128.84	\$1,061,971.69
February	\$2,693,745.36	\$233,964.11	\$2,927,709.47
March	\$3,003,840.77	\$794,473.66	\$3,798,314.43
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$21,508,556.82	\$2,457,510.48	\$23,966,067.30

	<b>Expenditures Educational</b>	<b>Expenditures O&amp;M</b>	<b>Monthly Total</b>
July	\$2,697,029.85	\$308,155.58	\$3,005,185.43
August	\$2,499,535.93	\$315,849.25	\$2,815,385.18
September	\$2,079,781.59	\$264,975.94	\$2,344,757.53
October	\$2,581,338.05	\$930,749.09	\$3,512,087.14
November	\$2,100,784.23	\$314,065.92	\$2,414,850.15
December	\$2,370,296.06	\$723,405.41	\$3,093,701.47
January	\$2,021,261.11	\$337,014.91	\$2,358,276.02
February	\$1,965,127.96	\$385,960.29	\$2,351,088.25
March	\$1,868,407.95	\$410,599.55	\$2,279,007.50
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$20,183,562.73	\$3,990,775.94	\$24,174,338.67

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

	<b>Revenues All Funds</b>	<b>Expenditures All Funds</b>	<b>Monthly Total</b>
July	\$3,689,195.42	\$3,871,893.44	(\$182,698.02)
August	\$3,015,385.18	\$3,158,185.97	(\$142,800.79)
September	\$5,150,224.94	\$6,665,638.08	(\$1,515,413.14)
October	\$4,276,800.93	\$6,184,403.12	(\$1,907,602.19)
November	\$1,887,940.23	\$4,373,956.93	(\$2,486,016.70)
December	\$7,386,975.34	\$6,687,944.42	\$699,030.92
January	\$2,061,025.25	\$3,249,824.70	(\$1,188,799.45)
February	\$6,880,531.18	\$4,744,914.09	\$2,135,617.09
March	\$4,640,437.67	\$2,471,538.89	\$2,168,898.78
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$38,988,516.14	\$41,408,299.64	(\$2,419,783.50)

	<b>Investment Total</b>	<b>Average Rate of Return</b>	<b>Basis Point Change from Last Month</b>
July	\$17,832,655.73	1.51%	(6)
August	\$21,459,058.20	1.49%	(2)
September	\$18,954,395.22	1.58%	9
October	\$21,048,836.73	1.55%	(3)
November	\$16,820,149.29	1.58%	3
December	\$13,844,349.50	1.59%	1
January	\$11,923,718.22	1.60%	1
February	\$12,013,711.04	1.63%	3
March	\$18,046,570.59	1.60%	(3)
April			
May			
June			

SOUTH SUBURBAN COLLEGE

INVESTMENT WORKSHEET					
Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		5,065,505.68	0.00	0.00	0.00
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		(784,793.50)	368,593.09	0.00	0.00
MB Contributory Trust		395,883.98	0.00	0.00	0.00
IIIT Money Market		4,250,730.58	0.00	0.00	0.00
MB Financial Money Market		2,239,329.58	0.00	0.00	0.00
Totals	3/1	11,166,689.11	368,593.09	0.00	0.00
<b>Transactions:</b>					
Illinois Comptroller to Illinois Funds MM	3/4	15,821.57	15,821.57		
Illinois Comptroller to Illinois Funds MM	3/18				
Transfer from MB Cash to MB MM	3/14	6,000,000.00			
		17,182,510.68	384,414.66	0.00	0.00
<b>Ending Balance:</b>					
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		5,065,505.68	0.00	0.00	0.00
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		(753,150.36)	368,593.09	0.00	0.00
MB Contributory Trust		395,883.98	0.00	0.00	0.00
IIIT Money Market		4,250,730.58	0.00	0.00	0.00
MB Financial Money Market		8,239,329.58	0.00	0.00	0.00
Totals	3/31	17,198,332.25	368,593.09	0.00	0.00



### SOUTH SUBURBAN COLLEGE

INVESTMENT WORKSHEET					
Description	Date	Fund 10 T & A	Fund 11 Audit	Fund 12 Special Levies	Total
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	5,065,505.68
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	62,228.43
MB Contributory Trust		0.00	0.00	0.00	395,883.98
IIIT Money Market		0.00	0.00	0.00	4,250,730.58
MB Financial Money Market		0.00	0.00	0.00	2,239,329.58
<b>Totals</b>	<b>3/1</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,013,711.04</b>
 <b>Transactions:</b>					
Illinois Comptroller to Illinois Funds MM	3/4				31,643.14
Illinois Comptroller to Illinois Funds MM	3/18				1,216.41
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					0.00
		0.00	0.00	0.00	18,046,570.59
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	5,065,505.68
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	95,087.98
MB Contributory Trust		0.00	0.00	0.00	395,883.98
IIIT Money Market		0.00	0.00	0.00	4,250,730.58
MB Financial Money Market		0.00	0.00	0.00	8,239,329.58
<b>Totals</b>	<b>3/31</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,046,570.59</b>
					0.00



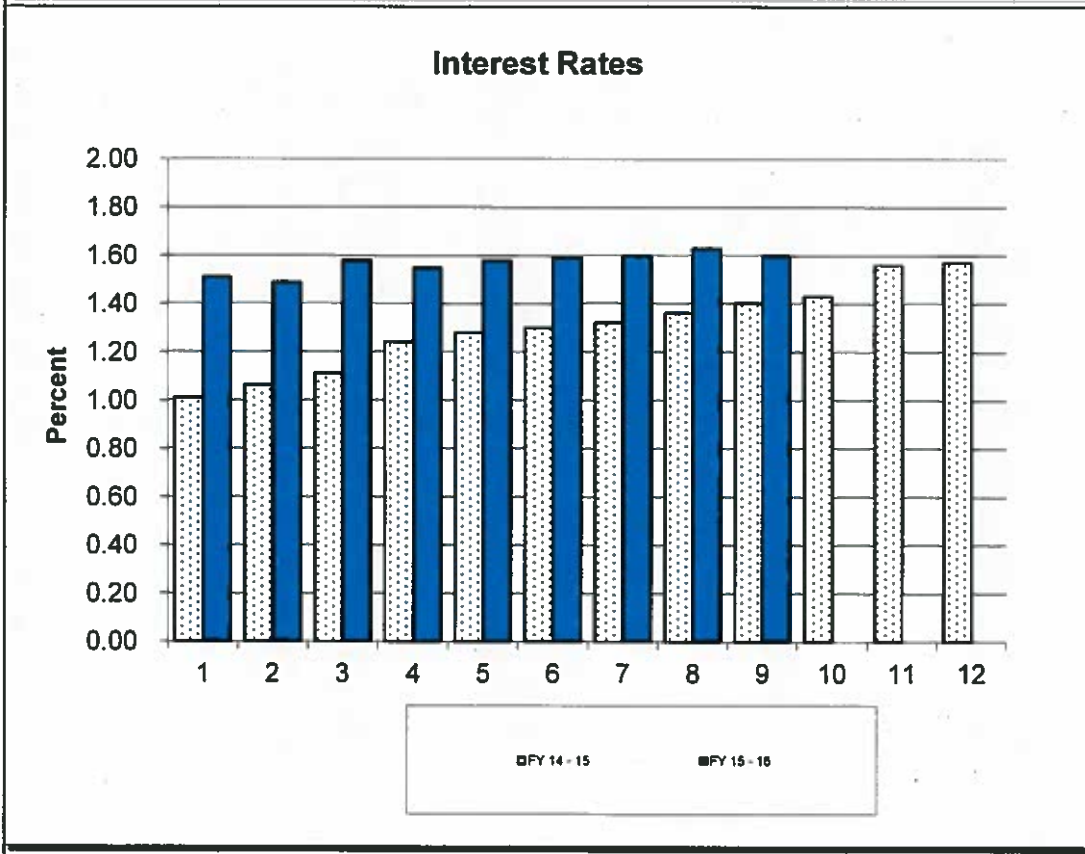
SOUTH SUBURBAN COLLEGE

	Investment	Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	1,985,102.90	0.00	1,985,102.90	11%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,360,715.66	0.00	2,360,715.66	13%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	13,700,752.03	0.00	13,700,752.03	76%
	Total	<u>18,046,570.59</u>	<u>0.00</u>	<u>18,046,570.59</u>	100%
	Average %	<u>1.60</u>			

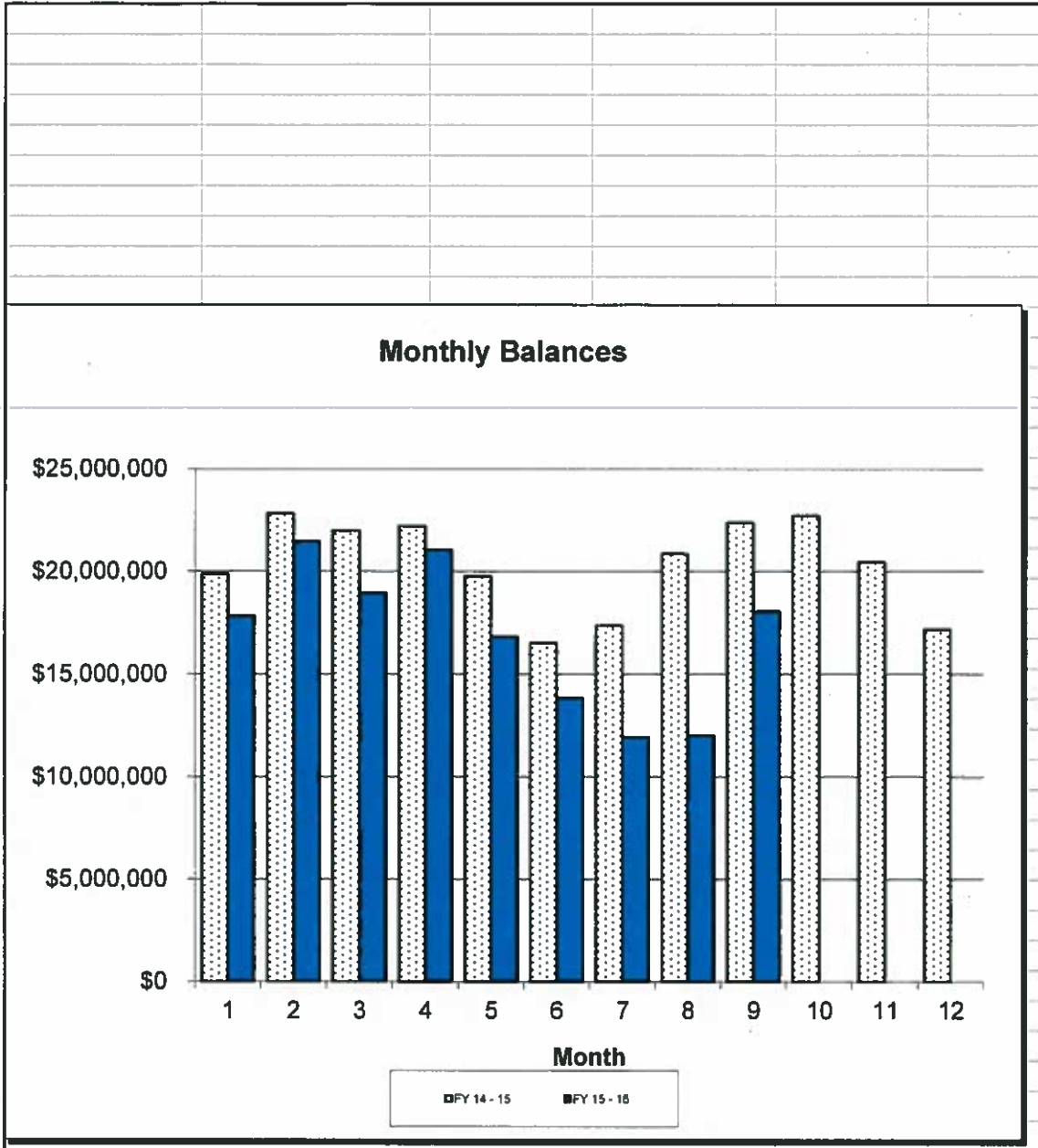


### South Suburban College

<b>Investment Summary</b>				
	F Y 2014 - 2015		F Y 2015 - 2016	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$19,870,281	1.01	\$17,832,656	1.51
August	22,814,724	1.06	21,459,058	1.49
September	21,988,188	1.11	18,954,395	1.58
October	22,205,322	1.24	21,048,837	1.55
November	19,770,485	1.28	16,820,149	1.58
December	16,509,247	1.30	13,844,350	1.59
January	17,345,367	1.32	11,923,718	1.60
February	20,858,698	1.36	12,013,711	1.63
March	22,368,287	1.40	18,046,571	1.60
April	22,711,104	1.43		
May	20,443,085	1.56		
June	17,185,459	1.57		



South Suburban College





**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY16-VII.A.1

Board Meeting Date: May 12, 2016

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees approve the resignation of Thomas Eisha, Campus Police Officer, effective May 2, 2016.

**ESTIMATED COST OR BENEFIT**

N/A

**JUSTIFICATION OF ACTION**

This action supports the SSC Core Values.

**MOTION**

Move that the Board of Trustees approve the resignation of Thomas Eisha, Campus Police Officer, effective May 2, 2016.

**Approvals:**

- \* Are funds available in the budget? N/A
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*L. Chiesa*      5/5/16  
 Originator      Date

*Mark Loran*      5/5/16  
 Appropriate Vice President      Date

*[Signature]*      5/5/16  
 Director of Human Resources      Date

*Don Manning*      5/5/16  
 President      Date

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

Agenda Item FY16-VII.B.1

For Board Action in May 2016

Date: April 29, 2016

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request permission from the Board to fill the position of Testing and Course Specialist as approved at the November 12, 2015 Board Meeting.

**ESTIMATED COST OR BENEFIT**

grant funded salary of \$39,520 per year; 40 hours per week; 52 weeks per year.

**JUSTIFICATION OF ACTION**

Due to the resignation of Carmen Garcia, which was effective December 31, 2015, filling this position is necessary to continue to provide the customer service and support to our testing center and clients. . (Strategic Direction 4, PD 4.1, PD 4.3, PD 4.5, PD 4.6).

**MOTION**

Move that the Board of Trustees approve the appointment of Lorrin Paun as Testing and Course Specialist, Business & Career Institute effective May 16, 2016.

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain) \_\_\_\_\_
- \* Attach supplemental information as necessary

**APPROVALS**

Bucky Belmonte 4/29/2016  
Originator

[Signature] 5/5/16  
Director of Human Resources

[Signature] 5/5/16  
Vice President

[Signature] 5/5/16  
President



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY16-VII.C.1

Board Meeting Date: May 12, 2016

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move to reappoint non-tenured faculty for the 2016-2017 academic year.

**ESTIMATED COST OR BENEFIT**

Based upon continuing placement on the faculty salary schedule.

**JUSTIFICATION OF ACTION**


The following faculty members have been evaluated in accordance with the procedures outlined in the Faculty Association Agreement and are recommended for reappointment: **Rob Calhoon, Zubeir Haroun, Nancy Mulvihill, and La'Taria Overstreet**. This action will assist in the effort to provide credit courses and associate degree programs for an academically prepared student body. (Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)


**MOTION**

Move that the Board of Trustees reappoint the following faculty members as instructors for the 2016-2017 academic year: **Rob Calhoon, Zubeir Haroun, Nancy Mulvihill, and La'Taria Overstreet**.

**Approvals:**

- \* Are funds available in the budget? No
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

  
 Director of Human Resources      5/5/16  
 Date

  
 Appropriate Vice President      5/4/16  
 Date

  
 President      5/5/16  
 Date