

#### **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

OAK FOREST CAMPUS
16333 S. KILBOURN AVENUE
OAK FOREST, ILLINOIS
FINANCE COMMITTEE MEETING AGENDA
DEFILIPPO, CHAIR; DALY AND ROGERS
THURSDAY, JULY 14, 2016
7:50 PM

- I. Recommendation to approve the tentative budget for fiscal year 2017
- II. Recommendation to accept the bids of Able Paper, \$9,474.00; Central Poly, \$756.00; Chemcraft Industries, \$1,644.00; Expert Chemical, \$2,980.00; Unipack, \$3,990.00; and Valdes, \$9,500.00 for the purchase of custodial paper products and supplies
- III. Recommendation to accept the bids Precise Printing, \$40,373.00; and Proforma, \$18,450.00 for the printing of College publications



#### BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

### OAK FOREST CAMPUS, 16333 S. KILBOURN AVENUE, OAK FOREST, ILLINOIS REGULAR BOARD MEETING AGENDA

THURSDAY, JULY 14, 2016 8:00 PM

l.	CALL	TO	ORDER/ROLL CALI	L

- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC PARTICIPATION

#### IV. PRESENTATIONS/REPORTS

A. Manufacturing Lab & Maker Lab Presentation (A. Helwig)

#### V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A. Finance Committee Meeting held June 9, 2016
- B. Regular Board of Trustees Meeting held June 9, 2016

#### VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
- B. Approval of the payment of bills for July, 2016 (T. Pollert)
- C. Approval of the tentative budget for fiscal year 2017 (A. DeFilippo)
- D. Approval to accept the bids of Able Paper, \$9,474.00; Central Poly, \$756.00; Chemcraft Industries, \$1,644.00; Expert Chemical, \$2,980.00; Unipack, \$3,990.00; and Valdes, \$9,500.00 for the purchase of custodial paper products and supplies (A. DeFilippo)
- E. Approval to accept the bids of Precise Printing, \$40,373.00; and Proforma, \$18,450.00 for the printing of College publications (A. DeFilippo)
- F. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meeting Act. The written minutes of September 10, 2015 and January 14, 2016 are authorized to be released. The audio recording of August 14, 2014 is authorized to be destroyed (M. Lareau)

#### VII. PERSONNEL RECOMMENDATIONS

- A. Retirements/Resignations/Terminations
- B. Appointments
- C. Approval of the Memorandum of Understanding

#### VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

- IX. MISCELLANEOUS
- X. ADJOURNMENT

#### BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
MINUTES OF THE FINANCE COMMITTEE
THURSDAY, JUNE 9, 2016

The meeting was called to order by Anthony DeFilippo at 8:07 p.m.

Committee members present:

Trustees John Daly and Anthony DeFilippo. Janet Rogers arrived at 8:14

p.m.

Committee members absent:

None

Other Board members in attendance: Trustees Terry Wells and Joseph Whittington. Student Trustee Ronnell Tatum and Frank M. Zuccarelli arrived at 8:08 p.m.

Other Board members absent:

Trustee Jacqueline Martin.

Administration present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services, Songie Adebiyi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

#### Agenda:

I. Recommendation to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor.

Trustee Anthony DeFilippo recommended the Board adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor at the Regular Board of Trustees meeting.

II. Recommendation to approve the RAMP Proposal (Resource Allocation Management Plan).

Trustee DeFilippo recommended the Board approve the RAMP Proposal (Resource Allocation Management Plan) at the regular Board of Trustees meeting.

III. Recommendation to accept the bids of BSN Sports, \$17,651.11; Lansing Sports, \$46,934.18; Riddell, \$580.20; and Sportsfields, Inc., \$510.00 for the purchase of athletic uniforms and supplies.

Trustee DeFilippo recommended the Board accept the bids of BSN Sports, \$17,651.11; Lansing Sports, \$46,934.18; Riddell, \$580.20; and Sportsfields, Inc., \$510.00 for the purchase of athletic uniforms and supplies at the regular Board of Trustees meeting.

The Meeting adjourned at 8:14 p.m.

#### 'BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS REGULAR BOARD MEETING MINUTES THURSDAY, JUNE 9, 2016

#### I. CALL TO ORDER & ROLL CALL:

At 8:16 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Ronnell Tatum.

Absent: Trustee Jacqueline Martin.

Also present: Donald Manning, President; Lynette Stokes-Wilson, Vice President of Academic Services; Songie Adebiyi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

#### II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

#### **III. PUBLIC PARTICIPATION:**

There was none.

#### IV. REPORTS/PRESENTATIONS

#### A. Phi Theta Kappa Presentation

A presentation on the Phi Theta Kappa Program was delivered before the Board of Trustees by Mrs. Joan Rosen, Faculty Coordinator.

#### V. PREVIOUS MEETING MINUTES

#### A. Regular Board of Trustees meeting held May 12, 2016

Trustee Daly moved and Trustee DeFilippo seconded to approve the minutes of the Regular Board of Trustees meeting held on May 14, 2015. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, and Joseph Whittington voted aye. Nays: None. Trustee Frank M. Zuccarelli passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### VI. NEW BUSINESS

#### A. Monthly Financial Report

Trustee Rogers moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Vice President of Administration, Martin Lareau. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

Board Meeting June 9, 2016 Page 2

B. Bills Payable for June, 2016

Trustee Whittington moved and Trustee DeFilippo seconded to authorize the Treasurer to pay the list of bills payable for June, 2016, in the amount of \$3,603,449.78. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

C. Approval to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor.

Trustee DeFilippo moved and Trustee Rogers seconded to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

D. Approval of the RAMP proposal (Resource Allocation Management Plan)

Trustee DeFilippo moved and Trustee Whittington seconded to approve the RAMP proposal (Resource Allocation Management Plan). On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

E. Approval accept the bids of BSN Sports, \$17,651.11; Lansing Sports, \$46,934.18; Riddell, \$580.20; and Sportsfields, Inc., \$510.00 for the purchase of athletic uniforms and supplies.

Trustee DeFilippo moved and Trustee Whittington seconded to accept the bids of BSN Sports, \$17,651.11; Lansing Sports, \$46,934.18; Riddell, \$580.20; and Sportsfields, Inc., \$510.00 for the purchase of athletic uniforms and supplies. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### VII. PERSONNEL RECOMMENDATIONS

A. Resignations/Retirements/Terminations

Trustee Daly moved and Trustee Rogers seconded to approve the following Resignations:

1. Resignation of Lakisha Hillard, Adult Education Literacy Coordinator in the Adult Education Department, effective June 30, 2016, and grant permission to advertise to fill the vacated position.

2. Resignation of Susan Jordan, full-time Nursing Lab Supervisor in the Nursing Program, effective June 10, 2016, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

B. Approval to Create and Advertise

Trustee Daly moved and Trustee Whittington seconded to create and advertise the grant-funded position of Highway Construction Careers Training Program Coordinator. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

Regular Board Meeting June 9, 2016 Page 3

#### C. Approval of the Memorandum of Understanding

Trustee Daly moved and Trustee Wells seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District No. 510, and Marilyn Wells. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

#### VIII. Closed Session:

There was none.

#### ADJOURNMENT

At 8:42 p.m., Trustee Rogers moved and Trustee DeFilippo seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

Martin Lareau, Board Secretary Frank M. Zuccarelli, Board Chairman



SOUTH SUBURBAN COLL	EGE BOARD AGENDA REQ	UEST Ag	enda Item	FY17-VI.A
For Board Information in Jul	y, 2016. For	Board Action	ı in July, 2010	6.
Board Committee:PolicyX_FinanceArchitecturalOther	Funding:College OperatingCollege CapitalProtection, Healthand Safety	Stu	int Funded dent Life ecial Levies	
	PROPOSAL SUMM	MARY		
	ESTIMATED COST OR	BENEFIT		
	JUSTIFICATION OF	ACTION -		
packet for the period endin	d Investment Report and Fina g May 31, 2016. This action s ontinue to provide an efficient,	supports Visio	on Statement	Strategic
99	MOTION		- n 1	
Move to accept the Financ	al Report as presented.			
*Are funds available in the basis this related to any previoa *Specify above if matching falls this part of a large project additional funds? (Explain)_	us Board action? funds are required.  et requiring	Approval:  controller  Wast  Vice Pres	Treasurer	<del>L 7/6/16</del> - 7/6/16
*Attach supplemental inform	ation as necessary	Co	m Mas	meny 7/6/

President

## SOUTH SUBURBAN COLLEGE South Holland, Illinois

To:

**Board of Trustees** 

From:

Tim Pollert

Date:

June 21, 2016

Subject:

Financial Report For The Period Ending May 31, 2016

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

Monthly Revenue	Year to Date Revenue
\$4,348,261.06	\$25,407,087.83
Monthly Expenditures	Year to Date Expenditures
\$3,195,490.14	\$30,438,713.95

Activity for the month and year to date totals in all funds are as follows:

Monthly Revenue		Year to Date Revenue
\$5,626,857.63		\$42,907,531.90
Monthly Expenditures	4.	Year to Date Expenditures
\$4,117,059.25		\$49,397,076.38
Net Monthly Position		Year to Date Net Position
\$1,509,798.38		(\$6,489,544.48)

On page eight of the Investment Report you will see our investments for the period:

<b>Total Investments</b>	Average Rate	Basis Point Change	
	of Return	from Last Month	
\$15,613,457.27	1.47%	<b>-</b> 7	1

# SOUTH SUBURBAN COLLEGE South Holland, Illinois

0	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,358,158.18	\$0.00	\$2,358,158.18
August	\$2,559,000.20	\$99,158.18	\$2,658,158.38
September	\$1,643,068.43	\$70 <b>,44</b> 0.08	\$1,713,508.51
October	\$1,755,322.46	\$71,742.78	\$1,827,065.24
November	\$1,518,224.07	\$0.00	\$1,518,224.07
December	\$2,475,354.50	\$427,602.83	\$2,902,957.33
January	\$1,001,842.85	\$60,128.84	\$1,061,971.69
February	\$2,693,745.36	\$233,964.11	\$2,927,709.47
March	\$3,003,840.77	\$594,473.66	\$3,598,314.43
April	\$299,117.23	\$193,642.24	\$492,759.47
May	\$3,922,075.04	\$426,186.02	\$4,348,261.06
June			\$0.00
YTD	\$23,229,749.09	\$2,177,338.74	\$25,407,087.83
	<b>Expenditures</b>	Expenditures	Monthly
	Expenditures Educational	Expenditures O&M	Monthly Total
July	•	•	Total
July August	Educational	O&M	•
•	<b>Educational</b> \$2,697,029.85	<b>O&amp;M</b> \$308,155.58	<b>Total</b> \$3,005,185.43
August	\$2,697,029.85 \$2,499,535.93	<b>O&amp;M</b> \$308,155.58 \$315,849.25	<b>Total</b> \$3,005,185.43 \$2,815,385.18
August September	\$2,697,029.85 \$2,499,535.93 \$2,079,781.59	<b>O&amp;M</b> \$308,155.58 \$315,849.25 \$264,975.94	<b>Total</b> \$3,005,185.43 \$2,815,385.18 \$2,344,757.53
August September October	\$2,697,029.85 \$2,499,535.93 \$2,079,781.59 \$2,581,338.05	<b>O&amp;M</b> \$308,155.58 \$315,849.25 \$264,975.94 \$930,749.09	\$3,005,185.43 \$2,815,385.18 \$2,344,757.53 \$3,512,087.14
August September October November	\$2,697,029.85 \$2,499,535.93 \$2,079,781.59 \$2,581,338.05 \$2,100,784.23	<b>O&amp;M</b> \$308,155.58 \$315,849.25 \$264,975.94 \$930,749.09 \$314,065.92	\$3,005,185.43 \$2,815,385.18 \$2,344,757.53 \$3,512,087.14 \$2,414,850.15
August September October November December	\$2,697,029.85 \$2,499,535.93 \$2,079,781.59 \$2,581,338.05 \$2,100,784.23 \$2,370,296.06	<b>O&amp;M</b> \$308,155.58 \$315,849.25 \$264,975.94 \$930,749.09 \$314,065.92 \$723,405.41	\$3,005,185.43 \$2,815,385.18 \$2,344,757.53 \$3,512,087.14 \$2,414,850.15 \$3,093,701.47
August September October November December January	\$2,697,029.85 \$2,499,535.93 \$2,079,781.59 \$2,581,338.05 \$2,100,784.23 \$2,370,296.06 \$2,021,261.11	<b>O&amp;M</b> \$308,155.58 \$315,849.25 \$264,975.94 \$930,749.09 \$314,065.92 \$723,405.41 \$337,014.91	\$3,005,185.43 \$2,815,385.18 \$2,344,757.53 \$3,512,087.14 \$2,414,850.15 \$3,093,701.47 \$2,358,276.02
August September October November December January February	\$2,697,029.85 \$2,499,535.93 \$2,079,781.59 \$2,581,338.05 \$2,100,784.23 \$2,370,296.06 \$2,021,261.11 \$1,965,127.96	<b>O&amp;M</b> \$308,155.58 \$315,849.25 \$264,975.94 \$930,749.09 \$314,065.92 \$723,405.41 \$337,014.91 \$385,960.29	\$3,005,185.43 \$2,815,385.18 \$2,344,757.53 \$3,512,087.14 \$2,414,850.15 \$3,093,701.47 \$2,358,276.02 \$2,351,088.25
August September October November December January February March	\$2,697,029.85 \$2,499,535.93 \$2,079,781.59 \$2,581,338.05 \$2,100,784.23 \$2,370,296.06 \$2,021,261.11 \$1,965,127.96 \$1,868,407.95	\$308,155.58 \$315,849.25 \$264,975.94 \$930,749.09 \$314,065.92 \$723,405.41 \$337,014.91 \$385,960.29 \$410,599.55	\$3,005,185.43 \$2,815,385.18 \$2,344,757.53 \$3,512,087.14 \$2,414,850.15 \$3,093,701.47 \$2,358,276.02 \$2,351,088.25 \$2,279,007.50
August September October November December January February March April	\$2,697,029.85 \$2,499,535.93 \$2,079,781.59 \$2,581,338.05 \$2,100,784.23 \$2,370,296.06 \$2,021,261.11 \$1,965,127.96 \$1,868,407.95 \$2,700,220.94	\$308,155.58 \$315,849.25 \$264,975.94 \$930,749.09 \$314,065.92 \$723,405.41 \$337,014.91 \$385,960.29 \$410,599.55 \$368,664.20	\$3,005,185.43 \$2,815,385.18 \$2,344,757.53 \$3,512,087.14 \$2,414,850.15 \$3,093,701.47 \$2,358,276.02 \$2,351,088.25 \$2,279,007.50 \$3,068,885.14

# SOUTH SUBURBAN COLLEGE South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,189,195.42	\$3,871,893.44	(\$682,698.02)
August	\$3,015,385.18	\$3,158,185.97	(\$142,800.79)
September	\$5,150,224.94	\$6,665,638.08	(\$1,515,413.14)
October	\$4,276,800.93	\$6,184,403.12	(\$1,907,602.19)
November	\$1,887,940.23	\$4,373,956.93	(\$2,486,016.70)
December	\$5,386,975.34	\$6,687,944.42	(\$1,300,969.08)
January	\$2,061,025.25	\$3,249,824.70	(\$1,188,799.45)
February	\$6,880,531.18	\$4,744,914.09	\$2,135,617.09
March	\$4,640,437.67	\$2,471,538.89	\$2,168,898.78
April	\$792,158.13	\$3,871,717.49	(\$3,079,559.36)
May	\$5,626,857.63	\$4,117,059.25	\$1,509,798.38
June			\$0.00
YTD	\$42,907,531.90	\$49,397,076.38	(\$6,489,544.48)
	Investment	Average Rate	Basis Point Change
	Total	of Return	from Last Month
July	\$17,832,655.73	1.51%	(6)
August	\$21,459,058.20	1.49%	(2)
September	\$18,954,395.22	1.58%	9
October	\$21,048,836.73	1.55%	(3)
November	\$16,820,149.29	1.58%	3
December	\$13,844,349.50	1.59%	1
January	\$11,923,718.22	1.60%	1 1 3
February	\$12,013,711.04	1.63%	3
March	\$18,046,570.59	1.60%	(3)
April	\$17,282,157.00	1.54%	(6)
May	#1E 612 4E7 27	1 470/	
	\$15,613,457.27	1.47%	(7)

INV				
				Fund 3
Date	Educational	Opr. & Maint.	O&M Rst(300)	PH&S(379)
		0.00	0.00	0.00
	4,585,505.68	0.00	0.00	0.00
	0.00	0.00	0.00	0.00
	32.79			0.00
				0.00
				0.00
				0.00
	4 250 720 50			
	7,230,730.38			0.00
7.11	7,239,329.58			0.00
5/1	16,309,609.40	424,937.62	0.00	0.00
5/3	45 522 65	45 577 66		
		344,474.50		
	50,000.00			
5/26	(2,500,000.00)			
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	14,250,004.33	814,934.78	0.00	0.00
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	278,521.72	814,934.78		0.00
				0.00
	4,250,730.58	0.00	0.00	0.00
_	4,739,329.58		0.00	
	9.7.37.379.38	0.00	0.00	0.00
E/21				
5/31	14,250,004.33	814,934.78	0.00	0.00
	5/1	Fund 1   Educational	Date   Educational   Opr. & Maint.	Fund 1   Fund 2   Fund 3   O&M Rst(300)

		Fund 4	Fund 5	Fund 6	Fund 7
Description	Date	Bond & Int.	Auxiliary	Restricted	Working Cas
MB Financial CDs		0.00	0.00	0.00	0.0
MB Financial		0.00	0.00	0.00	0.0
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.0
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.0
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.0
(Ilinois Funds		0.00	0.00	547,609.98	0.0
MB Contributory Trust		0.00	0.00	0.00	0.0
IIIT Money Market	1	0.00		0.00	0.0
MD Financial Manage Market			0.00		
MB Financial Money Market		0.00	0.00	0.00	0.0
Totals	5/1	0.00	0.00	547,609.98	0.0
Fransactions:					
Illiania Comptantia to VIIIta E 1 Ann					
Illinois Comptroller to Illinois Funds MM	5/3				
Illinois Comptroller to Illinois Funds MM	5/4	i i			
Illinois Comptroller to Illinois Funds MM	5/4				
Illinois Comptroller to Illinois Funds MM	5/13			908.18	
Illinois Comptroller to Illinois Funds MM	5/13			300.10	
Transfer from MB MM to MB Cash	5/26				
Transies from the Pith to Pite Casil	3/20				
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· ·		0.00	0.00	548,518.16	0.0
4			1		
4B Financial CDs		0.00	0.00	0.00	0.0
18 Financial		0.00	0.00	0.00	0.0
PMA/I S D L A F + = Daily Account					
PIANTS DILAFT = Dally ACCOUNT		0.00	0.00	0.00	0.0
MA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.0
MA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.0
linois Funds		0.00	0.00	548,518.16	0.0
1B Contributory Trust		0.00	0.00	0.00	0.0
IIT Money Market		0.00			
1B Financial Money Market			0.00	0.00	0.0
		0.00	0.00	0.00	0.0
	pp 200 a				
Totals	5/31	0.00	0.00	548,518.16	0.0

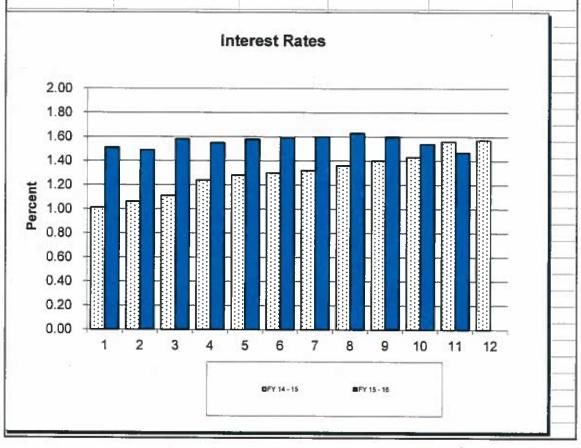
	YIAAES	TMENT WORKSHE		F 4 . 4 . 5	
Pagevintian	Doto	Fund 10	Fund 11	Fund 12	Tetal
Description	Date :	T&A	Audit	Special Levies	Total
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	
					4,585,505.68
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Ilinois Funds		0.00	0.00	. 0.00	810,674.39
MB Contributory Trust		0.00	0.00	0.00	395,883.98
IIT Money Market		0.00	0.00	0.00	4,250,730.58
MB Financial Money Market		0.00	0.00	0.00	7,239,329.58
Totals	5/1	0.00	0.00	0.00	17,282,157.00
Fransactions:					
Ilinois Comptroller to Illinois Funds MM	5/3		:		91,045.31
Ilinois Comptroller to Illinois Funds MM	5/4				688,949.00
llinois Comptroller to Illinois Funds MM	5/4	- 1			50,000.00
llinois Comptroller to Illinois Funds MM	5/13				908.18
		1			
Ilinois Comptroller to Illinois Funds MM	5/13				397.78
ransfer from MB MM to MB Cash	5/26				(2,500,000.00)
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		0.00	0.00	0.00	15,613,457.27
48 Financial CDs		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	4,585,505.68
MA/I S D L A F + = Daily Account		0.00	0.00	0.00	
	-				0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79
MA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
llinois Funds		0.00	0.00	0.00	1,641,974.66
4B Contributory Trust		0.00	0.00	0.00	395,883.98
ITT Money Market		0.00	0.00	0.00	4,250,730.58
1B Financial Money Market		0.00	0.00	0.00	4,739,329.58
Totals	5/31	0.00	0.00	0.00	15,613,457.27
					0.00

	INVECTME	NT SUMMARY					
	Interest	INI SOMMAKI	Purchase	Maturity	Type		
Fund	Rate	Amount	Date	Date	Code		Certificate Number / Institutions
Liquid Accounts:	I RECC	Aitioune	Date	Dote	Code		Cerdicate Number / Insutations
Liquid Series	0.11	0.00		Onon	90	ISDLAF+	
ISDMAX				Open			
	0.05	32.79		Open	90	ISDLAF+	
MBFinancial	1.55	9,720,719.24		Open	90	MB	
Daily Account	0.20	1,641,974.66		Open	50	IL Funds	
IIIT Money Market	1.60	2,265,627.68		Open	50	IIIT	
Fixed Investments:							
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Educational	2.00	227 000 00	10/20/2014	10/20/2010	20	****	Channe Bank Ch. Claud, MAN
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Steams Bank St. Cloud, MN
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Hometown Bank, Roanoke, VA
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Community Bank of OelWein, IA
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Amerasia Bank, Flushing, NY
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Old Fort Banking, Old Fort, OH
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Bridgewater Bank, MN
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Peapack Bank, Gladstone, NJ
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Pulaski Bank, Saint Louis, MO
Educational	2.00	169,102.90	10/28/2014	10/28/2019	20	IIIT	Bank of the West, San Francisco, C
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Grand Total		15,613,457.27			<del></del>		
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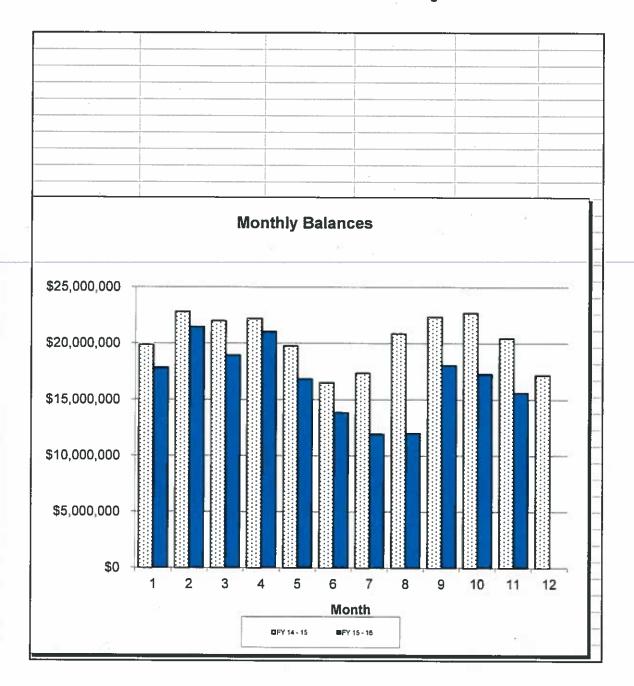
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	71 10 CE		5.001.44		
	Investment				Dorosch
	Invesiment				Percent
		Page 4	Page 6	Total	to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Denocite	1,985,102.90		1,985,102.90	13%
20	Time petrong	1,305,102.90	0.00	1,303,102.90	13%
30	Time Deposits Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	3,907,602.34	0.00	3,907,602.34	25%
20	Parameters Assessed	3,307,002.34		3,307,002.34	2370
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	9,720,752.03	0.00	9,720,752.03	62%
	Total	15,613,457.27	0.00	15,613,457.27	100%
		10,010, 157,127	0.00	10/010/ 10/12/	100,0
	Average %	1.47			
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#### South Suburban College

		Investmen	it Summary		
	F Y 2014	4 - 2015	FY	2015 - 2016	
	Month End	Percent	Month End	Percent	
Month	Balance	Return	Balance	Return	
July	\$19,870,281	1.01	\$17,832,656	1.51	
August	22,814,724	1.06	21,459,058	1.49	
September	21,988,188	1.11	18,954,395	1.58	
October	22,205,322	1.24	21,048,837	1.55	
November	19,770,485	1.28	16,820,149	1.58	
December	16,509,247	1.30	13,844,350	1.59	
January	17,345,367	1.32	11,923,718	1.60	
February	20,858,698	1.36	12,013,711	1:63	
March	22,368,287	1.40	18,046,571	1.60	
April	22,711,104	1.43	17,282,157	1.54	
May	20,443,085	1.56	15,613,457	1.47	
June	17,185,459	1.57			



#### South Suburban College





Agenda Item

FY17-VI.B

For Board Information in July, 2016.	For Board Action i	in July, 2016.
BOARD COMMITTEE: Policy Finance Architectural Other	FUNDING: _X_ College Operating _X_ College Capital _X_ Protection, Health, and Safety	X Grant FundedX Student LifeX Special Levies
	PROPOSAL SUMMARY	

#### **ESTIMATED COST OR BENEFIT**

#### JUSTIFICATION OF ACTION

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

#### MOTION

WIOTION		
Hereby authorize the Treasurer to pay the following list of bills:		
Education Fund	\$2,509,249.03	
Operation & Maintenance Fund	553,995.59	
Auxiliary Enterprise Fund	116,950.11	
Restricted Funds	355,631.01	
Special Levies Fund	15,703.90	
Flex Plan Fund	7,181.65	
Totai	\$3,558,711.29	+

- \* Are funds available in the budget? \_\_yes\_
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain) \_\_\_\_\_\_No\_\_\_
- \* Attach supplemental information as necessary

APPROVALS

Controller/Treasure)

mer Joseph

ice President

President

7/6/16



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item
For Board Information in July, 2016 Board Action in July, 2016
BOARD COMMITTEE:  Policy College Operating College Capital Student Life Architectural Other  FUNDING:  College Operating Student Life Special Levies
PROPOSAL SUMMARY
At the Finance Committee meeting, the members had an opportunity to review the Fiscal Year 2016-2017 Tentative Budget. As a result of this review, we recommend the Board take action to approve the Tentative Budget for Fiscal Year 2016-2017.
ESTIMATED COST OR BENEFIT
The Tentative Operating budget is \$35,725,639
The Tentative Non-Operating budget is \$21,256,536
JUSTIFICATION OF ACTION
This action is necessary to comply with Illinois Community College Board and State requirements regarding the budget approval process. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.
MOTION
Motion to approve the Tentative Operating and Non-Operating budgets for Fiscal Year 2016-2017; publish notification of the Tentative budget, and to have the Tentative budget available for public inspection for thirty days.
* Are funds available in the budget?  * Is this related to any previous Board action?  * Specify above if matching funds are required.  * Controller/Treasurer
* Is this part of a large project requiring additional funds? (Explain)
President / Coll la



57. 1911	ITEM: FY17-VI.D
	Board Meeting Date: July 14, 2016
BOARD COMMITTEE	FUNDING
Policy X Operating X Finance College Capital Architectural Protection, Healt Other Safety	Grant Funded Student Life th and Special Levies
PROPOSAL SUMI	MARY
To accept the bids of the lowest responsible vendors for supplies for our custodial department.	the annual purchase of paper products and
ESTIMATED COST OF	BENEFIT
\$28,344.00	0
JUSTIFICATION OF	ACTION
To provide our custodial staff with the necessary paper p SSC2.21) This contract is necessary to continue to provide a learning environment for all students.	
MOTION	
To accept the bids of Able Paper, Merrillville, Indiana, \$9 \$756.00; Chemcraft Industries, Chicago, Illinois, \$1,644.0 \$2,980.00; Unipack, Brooklyn, New Jersey, \$3,990.00; an the purchase of custodial paper products and supplies.	0; Expert Chemical, Hazel Crest, Illinois,
* Are funds available in the budget? Yes	Approvals:
	riginator  Maria Areau  ppropriate Deanwice President  Date  Date



#### South Suburban College

"Our Mission is to Serve our Students and the Community through lifelong learning."

#### **MEMORANDUM**

To:

Don Manning

From:

Marty Lareau

Date:

June 20, 2016

Subject: Custodial Supplies

On May 23, 2016 we mailed requests for bids for the purchase of custodial supplies to thirty-seven (37) vendors. Our requirement to advertise was satisfied through notices placed in The Chicago Tribune and The South Suburban Standard. We had seventeen (17) responses and a public bid opening was held on June 13, 2016 at 10:00 AM with the results being read aloud. breakdown of the bids is attached.

The College has either done business with or checked the references of the successful vendors and found all experiences and references to be satisfactory. We therefore, recommend acceptance of the bids in the amount of \$28,344.00 for the purchase of custodial supplies.

Item	Able Paper		¥	All American Poly	రి	Central Poly "A"		Central Poly "B"	OE	Chemcraft Industries		CPT	-	Dyna PaK		Experi	Expert Chemical	-	HP Products	(f)
Poly-liner 40x46	\$ 4,010.00	Ŋ	w	2,514.00				\$ 3,180.00	49	3,906.00		\$ 4,402.00	ь	3,158.00		s,	3,794.00			
Poly-liner 33x39	\$ 2,162.50		w	1,752.50	w	2,225.00		\$ 2,475.00	s)	2,250.00		\$ 2,260.00	69	1,822.50		и	2,830.00			
Poly-liner 24x32	\$ 5,040.00		w	4,190.00	w	1,820.00	S	\$ 2,240.00	69	2,155.00	S	\$ 3,006.00	U)	2,500.00	S	v)	2,980.00	_		
Poly-liner 42x46	\$ 1,884.00		69	1,056.40	w	756.00	_		w	1,030.00		\$ 1,855.60	69	1,360.00	S					+++
Toilet tissue	\$ 7,052.50				69	8,032.50			w	7,822.50			74 - 154			w	6,072 50	69	7,045.50	0
Roll fowels 800'	\$ 4,675.00				w	5,250.00	ဟ		(A)	3,650.00						W	3,625 00	69	4,122 50	0
Towel Dispenser	\$ 924.00	-		T	W	00 969	S		ь	984.00					+	69	00 009	es es	981.84	4
Enirox H2 Orange concentrate					+  -													69	2,213.25	ις. O
Neo Clean floor cleaner					Ш				W	798 00	٦							W	684 30	S
Proline Micro-Tech floor finish									69	1,941.00	ဟ							₩.	1,322,19	o o
Antibacterial hand soap									69	846.00						ø	855.00	69	910.83	S S
Urinal Screens	\$ 1,074.00	z							en en	735.00	ဟ							ы	1,162.20	Z
lce Melt	\$ 8,550.00															w	9.510.00			
Vendor Total	\$ 9,474.00		w		w	756.00		,	ь	1,644,00		69	U)			49	2,980.00	₩.	,	
L = Low vendor meeting specifications S = Did not meet specifications	eting specificat	Sugar																		
NP≃ Item not purchased	Dog of the control of								1				-		-			H		+

Custodial Supplies Bid Opening May 14, 2015

ltem	Interboro Packing "A"		Interboro Packing "B"		Interboro Packing "C"		<u>=</u> ₽	Interboro Packing "D"		Interboro Packing "E"		_	S&J Industrial Supply	Unipack		Valdes		
Poly-liner 40x46	\$ 3,544.00	ဟ	\$ 3,164.00	ဟ	\$ 2,536.00	v	69	2,368.00	S	\$ 1,948.00	ဟ	69	5,438,00	\$ 2,310.00				HII
Poly-liner 33x39	\$ 2,120.00	ဟ	\$ 1,870.00	ဟ	\$ 1,585.00	ဟ	69	1,370.00	ဟ	\$ 1,180.00	S	и	2,750.00	\$ 1,680,00	-		+++	
Poly-liner 24x32	\$ 2,440.00	ဟ	\$ 1,968.00	S	\$ 1,564.00	ဟ	(A)	1,564.00	ဟ	\$ 1,564.00	S	69	3,520.00					TIT
Poly-liner 42x46	\$ 1,793.60		\$ 1,532.80		\$ 1,353.60		٠ -	1,293.60		\$ 1,293.60								111
Toilet tissue												w	6,216,00			\$ 5,950,00	-	
Roll towels 800°									TH			(A)	7,037.50			\$ 3,550,00		
Towel Dispenser				11		11			TT			69	985.20		4			
Enirox H2			7												H		+	
Orange concentrate				1		1	-		Ī						+		t	Ī
Neo Clean floor cleaner						11												
Proline Micro-Tech floor finish									111									
Antibacterial hand soap			7									69	1,209,00					7 10
Urinal Screens												en en	1,243.80	2				
Ice Melt																		
Vendor Total	69						69			69		w		\$ 3,990.00	0	\$ 9,500.00	0	
L = Low vendor meeting specifications S = Did not meet specifications N = No sample provided NP= Item not purchased	eting specifical recifications rided ased	lions	100															



27.101	ITEM: FY17-VI	.E
	Board Meeting Date: J	uly 14, 2016
BOARD COMMITTEE	FUNDING	•
X         Finance         X           Architectural            Other	Operating Grant Fundo College Capital Student Life Protection, Health and Special Lev Safety	e
	PROPOSAL SUMMARY	
To accept the bid of the lowest qua	lified vendor for the printing of College pub	lications.
ES	TIMATED COST OR BENEFIT	
	\$58,823.00	
JU	JSTIFICATION OF ACTION	
promotion of SSC's credit and non- College also uses these publications	I Continuing Education Schedule are critical credit opportunities to residents of the comes as a source of information for current stude Community Engagement within the Strategory	munity. The lents. This action
	MOTION	
	Schaumburg, Illinois in the amount of \$40,373.00 0.00 for the printing of College publications.	and Proforma,
* Are funds available in the budget? * Is this related to any previous Board action?  * Is this part of a large project requiring additional funds? (Explain)	Yes No  Originator  Appropriate Dean/Vice President	7/6/16 Date 1/6/16 Date



#### South Suburban College

"Our Mission is to Serve our Students and the Community through lifelong learning."

#### **MEMORANDUM**

To:

Don Manning

From:

Marty Lareau

Date:

July 6, 2016

Subject: Printing of College Publications

On June 21, 2016 we mailed requests for bids for the printing of College publications to forty-three (43) vendors. Our legal requirement to advertise was satisfied through a notice placed in *The Chicago Tribune*. We had four (4) responses and a public bid opening was held on July 6, 2016 at 9:00 AM with the results being read aloud. A breakdown of the bids is attached.

The College has either done business with or checked the references of the successful vendors and found all experiences and references to be satisfactory. We therefore, recommend acceptance of the bids from Precise Printing, Schaumburg, Illinois in the amount of \$40,373.00 and Proforma, Peoria, Illinois in the amount of \$18,450.00 for the printing of College publications.

Printing of College Publications Bid Opening July 6, 2016

Vendor	Package A		Package B		Package B		Package C	۵.	Package D		Package D	
	Fall View Book		Fall Cont. Ed.		Fall Cont. Ed		Spring View Book	ς	Spring Cont. Ed		Sprint Cont. Ed	
			24 pages		20 Pages				24 pages		20 Pages	
Blue Island Newspaper												
Harvey, Illinois	\$ 20,100.00		\$ 10,670.00		\$ 10,450.00		\$ 20,100.00	₩.	\$10,670.00		\$10,450.00	
Graphic Prress												31 33
Titusville, Florida	\$ 20,264.25		\$ 9,169.65	S	\$ 8,886.75 N	NS	\$20,264.25	₩.	\$ 9,169.65	SS	\$ 8,886.75	S
Precise Printing												
Schaumburg, Illinois	\$ 19,375.00		\$ 10,499.00	_	00.666,6 \$		\$19,375.00 L		\$10,499.00	_	\$ 9,999.00	
Proforma												
Peoria, Illinois	\$ 18,450.00	_	N/B		N/B		N/B		N/B		N/B	
L= low vendor meeting specifications	specifications							+				
NS= no samples provided	ed											
						1						



ITEM: FY17-VI.F

Board Meeting Date: July 14, 2016

BOARD COMMITTEE	FUNDING
Policy Finance Architectural Other	Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Safety
	PROPOSAL SUMMARY
	s were reviewed, per the Illinois Open Meetings Act. The written minutes of 16 are authorized to be released. The audio recordings of August 14, 2014
ES	TIMATED COST OR BENEFIT
N/A	
J	JSTIFICATION OF ACTION
public review, if advised by legal counsel	closed session minutes be reviewed every six months and released to . The Act also authorizes the destruction of audio tapes of Closed Session ers transparency per the SSC Vision Statement.
	MOTION
	were reviewed, per the Illinois Open Meetings Act. The written minutes of 16 are authorized to be released. The audio recordings of August 14, 2014
* Are funds available in the budget?  * Is this related to any previous Board action?  * Is this part of a large project requiring additional funds? (Explain)	N/A No No Mark Jareau  Board Secretary  The/to Date  The/to Date



ITEM:

FY17-VII.A.1

Board Meeting Date: July 14, 2016

BOARD COMMITTEE	<u>FUNDING</u>
Policy Finance Architectural Other	X Operating Grant Funded College Capital Student Life Protection, Health and Safety
	PROPOSAL SUMMARY
Request that the Board of Trust Extension Services, effective Dece	ees accept the retirement of Ms. Rebecca Admave Eberhardt, Dean of ember 31, 2016.
	ESTIMATED COST OR BENEFIT
Not applicable.	
	JUSTIFICATION OF ACTION
Please see the attached retiremer	t letter from Ms. Admave.
	MOTION
Move that the Board of Trustees Extension Services, effective Dec	accept the retirement of Ms. Rebecca Admave Eberhardt, Dean of ember 31, 2016.
* Are funds available in the budget? Yes * Is this related to any previous Board ac * Is this part of a large project requiring additional funds? (Explain)	



#### SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item FY17-VII.A.2

For Board Information in	For Board Action in July 2016
Other	Capital Student Life n, Health, and Safety Special Levies
PROPO	SAL SUMMARY
Move that the Board of Trustees approve the retire Career Development and Job Placement effective	
ESTIMATED	COST OR BENEFIT
N/A	
JUSTIFICA	ATION OF ACTION
This action supports South Suburban College's colletter.	ore values. Please see attached retirement
	MOTION
Move that the Board of Trustees approve the retire Career Development and Job Placement effective	
* Are funds available in the budget? <u>Yes</u> * Is this related to any previous Board action? <u>Yes</u> * Specify above if matching funds are required.	APPROVALS  Telan 7/6/1/4
* Is this part of a large project requiring additional funds? (Explain) <u>No</u>	Appropriate Vice President
* Attach supplemental information as necessary	Director of Human Resources  1 on Mannens 7/6/16
	President



ITEM: FY17-VII.A.,3

	Doard Meet	ang Date: Ju	ily 14, 2010	
	FUNDING			
Operating College Capital Protection, Health Safety	and	Grant Funde Student Life Special Lev	•	
the resignation of Mar	y Frey, Custodia	ın in the Phys	ical Plant Department,	
ESTIMATED COST OR BENEFIT				
JUSTIFICATION OF ACTION				
•				
MOTION				
the resignation of Mar	y Frey, Custodia	in in the Phys	ical Plant Department,	
	Ap	provals:		
N/A No				
App	Marin an		7/5/16 Date 1/6/16 Date 7/6/16 Date	
	Operating College Capital Protection, Health Safety  PROPOSAL SUMMA the resignation of Mar  IMATED COST OR B  STIFICATION OF A  .  MOTION the resignation of Mar  N/A No No	Operating College Capital Protection, Health and Safety  PROPOSAL SUMMARY The resignation of Mary Frey, Custodia  STIFICATION OF ACTION  MOTION The resignation of Mary Frey, Custodia  Appropriate Vice President  Appropriate Vi	Operating Grant Fund Student Life Special Lev Safety  PROPOSAL SUMMARY  The resignation of Mary Frey, Custodian in the Physics Student Life Special Lev Special Lev Safety  TIMATED COST OR BENEFIT  STIFICATION OF ACTION  STIFICATION OF ACTION  Approvals:  N/A  No  No  Originator	

	Agenda ItemFY17-VII.B.1			
For Board Action in July 2016	Date: July 6, 2016			
BOARD COMMITTEE:  Policy College Operating College Capital Architectural Protection, Health, and Safety  PROPOSAL SUMMARY	X Grant Funded Student Life Special Levies			
Request permission from the Board to fill the position of Highway Construction Careers Training Program (HCCTP) Training and Student Coordinator as approved at the June 2016 Board Meeting.				
ESTIMATED COST OR BENE	EFIT			
100% grant funded salary of \$32,000 per year; 40 hours per wee	ek; 52 weeks per year.			
JUSTIFICATION OF ACTION				
An additional staff person is needed to coordinate the training, supplies and other aspects of delivering the training for the HCCTP grant funded program. Strategic Direction #2 (Student Success and Completion) SSC 2.3, SSC 2.7 and Strategic Direction #4 (Partnership Development) PD 4.1, PD 4.2, PD 4.3, PD 4.5.				
MOTION				
Move that the Board of Trustees approve the appointment of Alex G. Smith as Highway Construction Careers Training Program (HCCTP) Training and Student Coordinator, Business & Career Institute effective July 18, 2016.				
* Are funds available in the budget? Yes  * Is this related to any previous Board action? Yes  * Specify above if matching funds are required.  Original  * Is this part of a large project requiring additional funds? (Explain)	APPROVIALS BOTH TILLIC			
* Attach supplemental information as necessary	or of Human Resources  Method Hollo  resident  Con Mannen 7/6/11			

President



ITEM:

FY17-VII.C.1

Board Meeting Date: July 14, 2016

FUNDING				
X Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Safety				
PROPOSAL SUMMARY				
Move that the Board of Trustees accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the fall 2016 semester.				
ESTIMATED COST OR BENEFIT				
part of this program will be paid according to the contractual agreement for				
JUSTIFICATION OF ACTION				
In this Memorandum of Understanding, the parties agree that full-time faculty in specific departments shall be allowed to teach an additional extra overload class for overload pay during the fall 2016 semester, in accordance with the rotation plans of their respective departments. Guidelines for this additional extra overload work are outlined in the attached Memorandum of Understanding. This action will assist SSC in providing credit courses and associate degree programs for an academically prepared student body. (Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)				
MOTION				
Move that the Board of Trustees accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District #510 for the fall 2016 semester.				
Approvals:  Approvals:  Originator  Director of Human Resources  Pate  Originator  Date				

President

# MEMORANDUM OF UNDERSTANDING BETWEEN SOUTH SUBURBAN COLLEGE AND SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION

This Memorandum of Understanding ("MOU") is entered into on the 14th day of July, 2016 by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE") and South Suburban College Faculty Association (hereafter "SSCFA").

Whereas, certain classes are in high demand by students of the COLLEGE;

Whereas, certain Department Chairs and Deans have been unable to maintain qualified adjunct instructors to teach additional sections being offered by the College;

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE and the SSCFA as follows:

- 1. ADDITIONAL EXTRA OVERLOAD Full-time faculty in approved Departments or courses, as agreed to by and between the COLLEGE and the SSCFA, shall be allowed to teach one (1) additional extra overload class for overload pay during the Fall 2016 Semester in accordance with the rotation plans of their respective departments. The availability of one (1) additional overload course, referenced in this MOU shall be in addition to, and not in replacement of, the maximum overload class assignments of nine (9) CHEs as specified in the agreement. Approval shall be granted following consultation between the COLLEGE and the SSCFA.
- 2. WAIVER By executing this MOU, the COLLEGE and the SSCFA agree not to grieve any of the terms and conditions stated herein.
- JURISDICTION This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of law provision. All disputes arising out of this MOU, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.
- 4. NOTICE Any notice or communication permitted or required under this MOU shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Mr. Don Manning, President

South Suburban Community College District #510

15800 South State Street South Holland, IL 60473

If to the SSCFA, to:

Mr. G.A. Griffith

South Suburban Community College

15800 South State Street South Holland, IL 60473

- 5. NO PRECEDENT This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand and agree that the terms stated herein shall apply only to specific Departments or courses selected for the Fall 2016 Semester in need of overload assignments, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
- 6. EFFECTIVE DATE This MOU shall be effective immediately upon execution and may not be revoked by either party unless mutually agreed in writing.
- 7. ENTIRE AGREEMENT This MOU contains the entire agreement between the COLLEGE and the SSCFA with respect to the subject matter hereof and there are no understandings, representations, or warranties of any kind between the COLLEGE and the SSCFA except those expressly set forth herein.
- 8. AMENDMENTS This MOU may not be modified except by writing approved by the COLLEGE and the SSCFA.

SOUTH SUBURBAN COLLEGE	SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION	
BY:	BY:	
DATE:	DATE:	