

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, DECEMBER 8, 2016

I. CALL TO ORDER & ROLL CALL:

At 7:45 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Jacqueline Martin, Janet Rogers, and Student Trustee Ronnell Tatum.

Absent: Trustees Anthony DeFilippo, Terry Wells, and Joseph Whittington.

Also present: Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Audit Committee Meeting held November 10, 2016

Trustee Rogers moved and Trustee Daly seconded to approve the minutes of the Audit Committee meeting held November 10, 2016. On roll call John Daly, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jacqueline Martin passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

B. Finance Committee Meeting held November 10, 2016

Trustee Janet Rogers moved and Student Trustee Ronnell Tatum seconded to approve the minutes of the Finance Committee meeting held November 10, 2016. On roll call John Daly, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jacqueline Martin passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

C. Regular Board Meeting held November 10, 2016

Trustee Daly moved and Trustee Rogers seconded to approve the minutes of the Regular Board of Trustees meeting held November 10, 2016. On roll call John Daly, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Trustee Jacqueline Martin passed. Student Trustee Ronnell Tatum voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Martin moved and Student Trustee Tatum seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

B. Bills Payable for December, 2016

Trustee Martin moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for December, 2016, in the amount of \$3,162,086.52. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

C. Approval to adopt the resolution concerning the proposed 2016 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as attached

Trustee Daly moved and Student Trustee Tatum seconded to adopt the resolution concerning the proposed 2016 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as attached. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

D. Approval to adopt the resolution directing the Cook County Clerk to reduce the 2016 levy should it be capped under the Property Tax Extension Limitation Law

Trustee Daly moved and Trustee Martin seconded to adopt the resolution directing the Cook County Clerk to reduce the 2016 levy should it be capped under the Property Tax Extension Limitation Law. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

E. Approval to adopt the resolution of intent to issue \$10,000,000 of funding bonds to pay claims against the District

Trustee Daly moved and Student Trustee Tatum seconded to adopt the resolution of intent to issue \$10,000,000 of funding bonds to pay claims against the District. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

F. Approval of the proposed Academic Calendar for 2018-2019

Trustee Rogers moved and Trustee Martin seconded to approve the proposed Academic Calendar for 2018-2019. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

G. Approval of the Board of Trustees meeting dates for 2017

Trustee Rogers moved and Student Trustee Tatum seconded to approve the Board of Trustees meeting dates for 2017. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

H. Appointment of Special Assistant to the Board Secretary

Trustee Martin Moved and Trustee Rogers seconded to appoint Martin Lareau as Special Assistant to the Secretary of the Board. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

There was none.

B. Appointments

Trustee Daly moved and Student Trustee Tatum seconded to approve the following appointments:

1. Appointment of Alexis Underwood as a full-time Information Receptionist in Student Development, effective January 3, 2017, and grant permission to advertise to fill the vacated position.
2. Appointment of Brianna Wills as a full-time, grant-funded Testing and Course Specialist in the Business and Career Institute, effective December 12, 2016.

On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

C. Tenure

Trustee Daly moved and Trustee Martin seconded to approve the following tenure items:

1. Reappoint the following non-tenured faculty members as Instructors for the 2017-2018 academic year: Greg Horn and Ruchi Jairath.
2. Reappoint the following non-tenured faculty members as Instructors/Counselors for the 2017-2018 academic year: Sarah McAley and Samuel Hinkle.
3. Grant Tenure to the following faculty members at the completion of the spring, 2017 semester: Adrienne Reaves.

On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

D. Memorandum of Understanding

Trustee Rogers moved and Trustee Daly seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District No. 510 to allow Faculty to teach one additional extra overload class for the spring, 2017 semester. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

VIII. CLOSED SESSION

There was none.

ADJOURNMENT

At 8:07 p.m., Trustee Rogers moved and Trustee Martin seconded that the Board Meeting be adjourned. On roll call John Daly, Jacqueline Martin, Janet Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion carried.

Martin Lareau, Secretary to the Board

Frank M. Zuccarelli, Chairman