



**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**BOARD ROOM (ROOM 2248)**  
**POLICY COMMITTEE MEETING AGENDA**  
**ROGERS, CHAIR; MARTIN AND WELLS**  
**THURSDAY, APRIL 13, 2017**  
**7:40 PM**

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- I. Recommendation to accept the second reading of and adopt Board Policy 504.00, Credit Hour Definition
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**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**BOARD ROOM (ROOM 2248)**  
**FINANCE COMMITTEE MEETING AGENDA**  
**DEFILIPPO, CHAIR; DALY AND ROGERS**  
**THURSDAY, APRIL 13, 2017**  
**7:50 PM**

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- I. Recommendation to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational Fund
- II. Recommendation to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance
- III. Recommendation to approve the tuition adjustment as presented, to be implemented in the fall semester of 2017



**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**BOARD ROOM (ROOM 2248)**  
**REGULAR BOARD MEETING AGENDA**  
**THURSDAY, APRIL 13, 2017**  
**8:00 PM**

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**I. CALL TO ORDER/ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC PARTICIPATION**

**IV. PRESENTATIONS/REPORTS**

- A. Recognition of SSC Men's Bulldog Basketball Team
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**V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

- A. Policy Committee Meeting held March 9, 2017  
B. Regular Board Meeting held March 9, 2017

**VI. NEW BUSINESS**

- A. Oath of Office for Student Trustee Elect (M. Lareau)  
B. Monthly Financial Report (T. Pollert)  
C. Approval of the payment of bills for April, 2017 (T. Pollert)  
D. Approval to accept the second reading of and adopt Board Policy 504.00, Credit Hour Definition (J. Rogers)  
E. Approval to authorize the Treasurer to make an inter-fund loan from the Working Cash fund to the Educational Fund (A. DeFilippo)  
F. Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance (A. DeFilippo)  
G. Approval of the tuition adjustment as presented, to be implemented in the fall semester of 2017 (A. DeFilippo)  
H. Approval to reduce the number of Faculty Sabbaticals to zero for the 2017-2018 academic year (L. Stokes-Wilson)

**VII. PERSONNEL RECOMMENDATIONS**

- A. Retirements/Resignations/Terminations  
B. Appointments

**VIII. CLOSED SESSION**

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

**IX. MISCELLANEOUS**

**X. ADJOURNMENT**

**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**MINUTES OF THE POLICY COMMITTEE**  
**THURSDAY, MARCH 9, 2017**

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Trustee Terry Wells called the Policy Committee meeting to order at 8:13 p.m.

Committee members present: Trustee Terry Wells

Committee members absent: Trustees Janet M. Rogers and Jacqueline Martin

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Other Board members in attendance: Trustees John Daly, Anthony DeFilippo, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum.

Other Board members absent: None.

Administration present: Don Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Stanley Kusper.

Agenda:

I. Recommendation to accept the first reading of Board Policy 504.00, Credit Hour Definition

Trustee Terry Wells recommended the Board accept the first reading of Board Policy 504.00, Credit Hour Definition, at the regular Board of Trustees meeting.

II. Recommendation to accept the second reading of and adopt Board Policy 111.01, Reimbursement of Travel, Meal and Lodging Expenses for the Board of Trustees

Trustee Terry Wells recommended the Board accept the second reading of and adopt Board Policy 111.01 Reimbursement of Travel, Meal and Lodging Expenses for the Board of Trustees at the regular Board of Trustees meeting. Board Chairman Frank M. Zuccarelli voiced his displeasure with Board Policy 111.01, but nonetheless agreed to support the recommendation of the Policy Committee.

III. Recommendation to accept the second reading of and adopt Board Policy 405.03, Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College Employees

Trustee Terry Wells recommended the Board accept the second reading of and adopt Board Policy 405.03, Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College employees at the regular Board of Trustees meeting.

IV. Recommendation to adopt a resolution approving Board Policies for the reimbursement of Travel, Meal, and Lodging Expenses for South Suburban College employees and the Board of Trustees

Trustee Terry Wells recommended the Board adopt a resolution approving Board Policies for the reimbursement of Travel, Meal and Lodging Expenses for South Suburban College employees and the Board of Trustees at the regular Board of Trustees meeting.

V. Recommendation to accept the second reading of and adopt revised Board Policy 101.02, Equal Educational and Employment Opportunity

Trustee Terry Wells recommended the Board accept the second reading of and adopt revised Board Policy 101.02, Equal Educational and Employment Opportunity at the Regular Board of Trustees meeting.

The meeting was adjourned at 8:27 p.m.

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**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**REGULAR BOARD MEETING MINUTES**  
**THURSDAY, MARCH 9, 2017**

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**I. CALL TO ORDER & ROLL CALL:**

At 8:27 p.m., Chairman Frank M. Zuccarelli called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington, Frank M. Zuccarelli, and Student Trustee Ronnell Tatum.

*Absent:* Trustees Jacqueline Martin and Janet M. Rogers.

*Also present:* Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes, Vice President of Academic Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

**II. PLEDGE OF ALLEGIANCE**

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

**III. PUBLIC PARTICIPATION:**

There was none.

**IV. REPORTS/PRESENTATIONS**

Dr. Miriam Anthony delivered a presentation on the Nursing Department to the Board of Trustees.

**V. PREVIOUS MEETING MINUTES**

**A. Policy Committee Meeting held February 9, 2017**

Trustee Daly moved and Trustee Wells seconded to approve the minutes of the Policy Committee meeting held February 9, 2017. On roll call, John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Anthony DeFilippo passed. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**B. Regular Board of Trustees Meeting held February 9, 2017**

Trustee Whittington moved and Student Trustee Tatum seconded to approve the minutes of the Regular Board of Trustees meeting held on February 9, 2017. On roll call, John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Anthony DeFilippo passed. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**VI. NEW BUSINESS**

**A. Monthly Financial Report**

Trustee Whittington moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**B. Bills Payable for March, 2017**

Trustee DeFilippo moved and Student Trustee Tatum seconded to authorize the Treasurer to pay the list of bills payable for March, 2017 in the amount of \$2,804,997.22. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**C. Approval to accept the first reading of Board Policy 504.00, Credit Hour Definition**

Trustee Wells moved and Student Trustee Tatum seconded to accept the first reading of Board Policy 504.00, Credit Hour Definition. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**D. Approval to accept the second reading of and adopt Board Policy 111.01, Reimbursement of Travel, Meal and Lodging Expenses for the Board of Trustees**

Trustee Wells moved and Trustee Daly seconded to accept the second reading of and adopt Board Policy 111.01, Reimbursement of Travel, Meal and Lodging Expenses for the Board of Trustees. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**E. Approval to accept the second reading of and adopt Board Policy 405.03, Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College Employees**

Trustee Wells moved and Trustee Whittington seconded to accept the second reading of and adopt Board Policy 405.03, Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College Employees. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**F. Approval to adopt a resolution approving Board Policies for Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College employees and the Board of Trustees**

Trustee Wells moved and Trustee Daly seconded to adopt a resolution approving Board Policies for Reimbursement of Travel, Meal and Lodging Expenses for South Suburban College employees and the Board of Trustees. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**G. Approval to accept the second reading of and adopt revised Board Policy 101.02, Equal Educational and Employment Opportunity**

Trustee Wells moved and Trustee Daly seconded to accept the second reading of and adopt revised Board Policy 101.02, Equal Educational and Employment Opportunity. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**H. Approval to enter into a five-year contract with Hometown Vending and Foodservices for the provision of dining and vending service at the main campus and Oak Forest campus.**

Trustee Wells moved and Trustee DeFilippo seconded to enter into a five-year contract with Hometown Vending and Foodservices for the provision of dining and vending service at the main campus and Oak Forest campus. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Retirements/Resignations/Terminations**

There was none.

**B. Appointments**

Trustee Daly moved and Trustee Whittington seconded to approve the following appointments:

1. Appointment of Cortez Maxwell as a Campus Police Officer, evening shift, effective March 13, 2017, pending successful completion of the 80-hour transition course.
  2. Appointment of Cathy E. Davis as Financial Aid Manager effective March 13, 2017.
  3. Appointment of Loral Monson, Highway Construction Careers Training Program Assistant, effective March 13, 2017.
- On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**C. Approval to Create and Advertise**

Trustee Daly moved and Trustee Whittington seconded to grant approval to create and advertise the full-time, grant-funded position of HPOG Step-Up Grant Temporary Outreach Specialist with the Allied Health and Career Programs Department. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**D. Approval to Advertise**

Trustee Whittington moved and Student Trustee Tatum seconded to grant approval to create and advertise the position of full-time, tenure-track Librarian. The position will commence the fall semester of 2017. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

**VIII. Closed Session:**

There was none.

**ADJOURNMENT**

At 9:11 p.m., Trustee Whittington moved and Student Trustee Tatum seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Ronnell Tatum voted aye. Motion Carried.

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**Martin Lareau, Secretary to the Board of Trustees**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**





FY17-VI.A

### SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

For Board Information in

For Board Action in April 2017

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

#### PROPOSAL SUMMARY

The proposal is to swear in the South Suburban College Student Trustee Elect, Ronnell Art Tatum.

#### ESTIMATED COST OR BENEFIT

N/A

#### JUSTIFICATION OF ACTION

Student Trustee election of March, 2017. This action supports Strategic Direction 2, SSC 2.6 by engaging students in all aspects of their college experience.

#### MOTION

Move to swear in Ronnell Art Tatum as the South Suburban College Student Trustee effective April 13, 2017.


- \* Are funds available in the budget? \_\_\_\_\_
- \* Is this related to any previous Board action? \_\_\_\_\_

#### APPROVALS

*Sonje Adebisi* 4/11/17  
Appropriate Vice President

*Don Manning* 4/11/17  
President

**SOUTH SUBURBAN COLLEGE**  
**Office of the Vice President of Student Development**

**TO:** South Suburban College Board of Trustees  
**FROM:** Songie Adebisi   
**DATE:** March 9, 2017  
**SUBJECT:** 2017 Student Trustee Election

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On March 6, 7 and 8, 2017, the South Suburban College Student Trustee Election was held through the "My SSC" portal. On March 9, 2017, Ronnell Art Tatum was declared the winner of the election and will serve as our 2017-2018 Student Trustee.

SA/jg

**SOUTH SUBURBAN COLLEGE  
2017 STUDENT TRUSTEE ELECTION CANDIDATES**

Please select one:

- RONNELL ART TATUM 122 \*
- PHAEDRA BULLOCK 29
- KENYETTA FLOYD 21

SOUTH SUBURBAN COLLEGE

Total Votes  
177  
2/17/17



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**      Agenda Item FY17-VI.B

For Board Information in April, 2017.

For Board Action in April, 2017.

**Board Committee:**

- Policy
- Finance
- Architectural
- Other

**Funding:**

- College Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

[Empty box for Proposal Summary]

**ESTIMATED COST OR BENEFIT**

[Empty box for Estimated Cost or Benefit]

**JUSTIFICATION OF ACTION**

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending February 28, 2017. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Move to accept the Financial Report as presented.

- \*Are funds available in the budget? \_\_\_\_\_
- \*Is this related to any previous Board action? \_\_\_\_\_
- \*Specify above if matching funds are required.
- \*Is this part of a large project requiring additional funds? (Explain) \_\_\_\_\_
- \*Attach supplemental information as necessary

Approvals  
Tom Kellert 4/10/17  
Controller/Treasurer

Mark Poreau 4/10/17  
Vice-President

Don Marnij 4/10/17  
President

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

To: Board of Trustees  
 From: Tim Pollert  
 Date: April 6, 2017  
 Subject: Financial Report For The Period Ending February 28, 2017

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$4,999,314.74	\$22,473,115.59
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,926,947.99	\$22,734,231.56

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$6,927,600.02	\$38,560,607.72
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$4,640,236.11	\$39,528,946.28
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
\$2,287,363.91	(\$968,338.56)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$18,331,621.06	2.39%	2

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

	<b>Revenue Educational</b>	<b>Revenue O&amp;M</b>	<b>Monthly Total</b>
July	\$3,363,572.17	\$49,592.37	\$3,413,164.54
August	\$3,171,862.34	\$6,529.95	\$3,178,392.29
September	\$1,600,083.07	\$571,387.00	\$2,171,470.07
October	\$1,128,150.22	\$45,291.33	\$1,173,441.55
November	\$2,356,189.81	\$117,529.50	\$2,473,719.31
December	\$1,576,428.06	\$1,131,846.88	\$2,708,274.94
January	\$1,975,819.28	\$379,518.87	\$2,355,338.15
February	\$4,717,890.86	\$281,423.88	\$4,999,314.74
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$19,889,995.81	\$2,583,119.78	\$22,473,115.59

	<b>Expenditures Educational</b>	<b>Expenditures O&amp;M</b>	<b>Monthly Total</b>
July	\$2,428,682.14	\$249,107.68	\$2,677,789.82
August	\$2,524,782.05	\$350,774.26	\$2,875,556.31
September	\$2,672,688.14	\$440,482.15	\$3,113,170.29
October	\$1,517,192.76	\$297,017.02	\$1,814,209.78
November	\$1,920,285.77	\$350,274.67	\$2,270,560.44
December	\$2,071,724.67	\$325,800.67	\$2,397,525.34
January	\$2,351,957.86	\$306,513.73	\$2,658,471.59
February	\$4,200,440.72	\$726,507.27	\$4,926,947.99
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$19,687,754.11	\$3,046,477.45	\$22,734,231.56

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

	<b>Revenues All Funds</b>	<b>Expenditures All Funds</b>	<b>Monthly Total</b>
July	\$3,680,322.44	\$4,980,438.60	(\$1,300,116.16)
August	\$4,175,979.81	\$3,111,586.48	\$1,064,393.33
September	\$7,394,846.16	\$7,478,781.34	(\$83,935.18)
October	\$1,613,238.09	\$2,332,436.38	(\$719,198.29)
November	\$3,929,354.69	\$4,127,116.28	(\$197,761.59)
December	\$6,854,080.60	\$5,971,430.07	\$882,650.53
January	\$3,985,185.91	\$4,640,236.11	(\$655,050.20)
February	\$6,927,600.02	\$6,886,921.02	\$40,679.00
March			
April			
May			
June			
YTD	\$38,560,607.72	\$39,528,946.28	(\$968,338.56)

	<b>Investment Total</b>	<b>Average Rate of Return</b>	<b>Basis Point Change from Last Month</b>
July	\$12,857,744.83	1.60%	3
August	\$16,019,990.38	2.03%	43
September	\$18,366,748.79	2.05%	2
October	\$17,018,829.57	2.07%	2
November	\$13,780,693.67	2.31%	24
December	\$20,017,795.27	2.36%	5
January	\$19,304,223.54	2.37%	1
February	\$18,331,621.06	2.39%	2
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		4,754,494.64	0.00	0.00	0.00
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		(1,628,405.09)	638,018.50	0.00	0.00
MB Contributory Trust		395,667.63	0.00	0.00	0.00
IIIT Money Market		4,269,123.35	0.00	0.00	0.00
MB Financial Money Market		9,443,706.44	0.00	0.00	0.00
<b>Totals</b>	<b>2/1</b>	<b>17,234,619.76</b>	<b>638,018.50</b>	<b>0.00</b>	<b>0.00</b>
<b>Transactions:</b>					
Illinois Comptroller to Illinois Funds MM	2/8	6,557.49			
Illinois Comptroller to Illinois Funds MM	2/15	20,840.03			
Transfer from MB MM to Cash	2/24	(1,000,000.00)			
		<b>16,262,017.28</b>	<b>638,018.50</b>	<b>0.00</b>	<b>0.00</b>
<b>Ending Balance:</b>					
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		4,754,494.64	0.00	0.00	0.00
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		(1,601,007.57)	638,018.50	0.00	0.00
MB Contributory Trust		395,667.63	0.00	0.00	0.00
IIIT Money Market		4,269,123.35	0.00	0.00	0.00
MB Financial Money Market		8,443,706.44	0.00	0.00	0.00
<b>Totals</b>	<b>2/28</b>	<b>16,262,017.28</b>	<b>638,018.50</b>	<b>0.00</b>	<b>0.00</b>





SOUTH SUBURBAN COLLEGE

INVESTMENT WORKSHEET					
Description	Date	Fund 10 T & A	Fund 11 Audit	Fund 12 Special Levies	Total
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	4,754,494.64
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	441,198.69
MB Contributory Trust		0.00	0.00	0.00	395,667.63
IIIT Money Market		0.00	0.00	0.00	4,269,123.35
MB Financial Money Market		0.00	0.00	0.00	9,443,706.44
Totals	2/1	0.00	0.00	0.00	19,304,223.54
<b>Transactions:</b>					
					0.00
Illinois Comptroller to Illinois Funds MM	2/8				6,557.49
Illinois Comptroller to Illinois Funds MM	2/15				20,840.03
Transfer from MB MM to Cash	2/24				(1,000,000.00)
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					0.00
		0.00	0.00	0.00	18,331,621.06
MB Financial CDs		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	4,754,494.64
PMA/I S D L A F + = Daily Account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	468,596.21
MB Contributory Trust		0.00	0.00	0.00	395,667.63
IIIT Money Market		0.00	0.00	0.00	4,269,123.35
MB Financial Money Market		0.00	0.00	0.00	8,443,706.44
Totals	2/28	0.00	0.00	0.00	18,331,621.06
					0.00

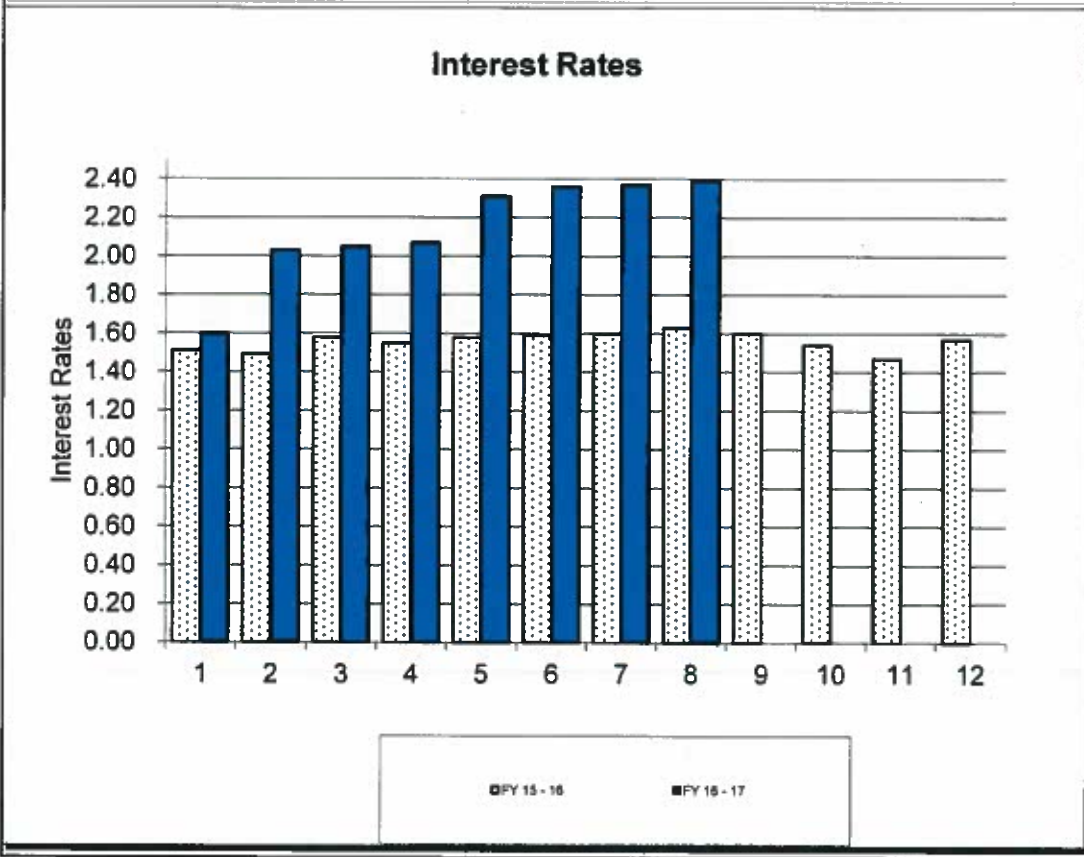


SOUTH SUBURBAN COLLEGE

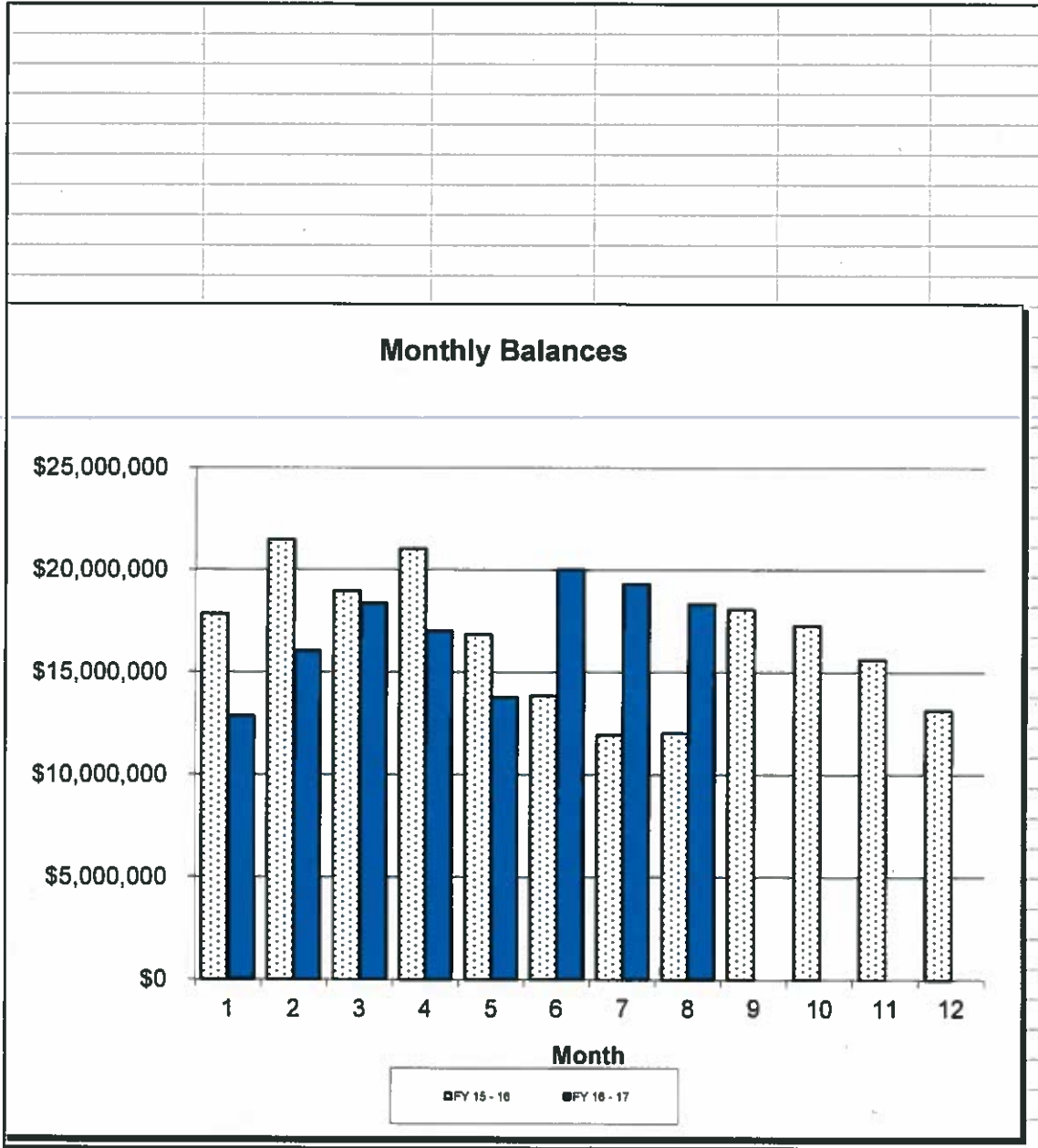
	Investment	Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	1,985,102.90	0.00	1,985,102.90	11%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,752,616.66	0.00	2,752,616.66	15%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	13,593,901.50	0.00	13,593,901.50	74%
	Total	18,331,621.06	0.00	<u>18,331,621.06</u>	100%
	Average %	<u>2.39</u>			

### South Suburban College

<b>Investment Summary</b>				
	F Y 2015 - 2016		F Y 2016 - 2017	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$17,832,656	1.51	\$12,857,745	1.60
August	21,459,058	1.49	16,019,990	2.03
September	18,954,395	1.58	18,366,749	2.05
October	21,048,837	1.55	17,018,830	2.07
November	16,820,149	1.58	13,780,694	2.31
December	13,844,350	1.59	20,017,795	2.36
January	11,923,718	1.60	19,304,224	2.37
February	12,013,711	1.63	18,331,621	2.39
March	18,046,571	1.60		
April	17,282,157	1.54		
May	15,613,457	1.47		
June	13,123,619	1.57		



South Suburban College





**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

**Agenda Item . FY17-VI.C**

For Board Information in April, 2017.

For Board Action in April, 2017.

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

[Empty box for Proposal Summary]

**ESTIMATED COST OR BENEFIT**

[Empty box for Estimated Cost or Benefit]

**JUSTIFICATION OF ACTION**

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Hereby authorize the Treasurer to pay the following list of bills:

Education Fund	\$2,769,511.30
Operation & Maintenance Fund	306,321.68
Auxiliary Enterprise Fund	69,585.90
Restricted Funds	353,352.07
Special Levies Fund	46,148.70
Flex Plan Fund	<u>4,544.39</u>
<b>Total</b>	<b>\$3,549,464.04</b>

- \* Are funds available in the budget? yes
- \* Is this related to any previous Board action? \_\_\_\_\_
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain) No
- \* Attach supplemental information as necessary

**APPROVALS**

*Jim Tollet* 4/10/17  
 Controller/Treasurer

*Mona Jean* 4/10/17  
 Vice-President

*Don Murray* 4/10/17  
 President



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

**ITEM: FY17-VI.D**

**Board Meeting Date: April 13, 2017**

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees accept the second reading of and adopt Board 504.00, Credit Hour Definition.

**ESTIMATED COST OR BENEFIT**

N/A

**JUSTIFICATION OF ACTION**

This action fosters transparency per the SSC Vision Statement.

**MOTION**

Move that the Board of Trustees accept the second reading of and adopt Board 504.00, Credit Hour Definition.

- \* Are funds available in the budget? N/A
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

**Approvals:**

*[Signature]*  
Appropriate Vice President

4/5/17  
Date

*[Signature]*  
President

4/11/17  
Date



**South Suburban College  
South Holland, Illinois**

**Board of Trustees Policy and Procedure Manual**

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**504.00      Credit Hour Definition**

South Suburban College will comply with the policies and guidelines of the Higher Learning Commission and the Administrative Rules of the Illinois Community College Board in allocating credit hours to courses. The ICCB rules meet federal compliance requirements.

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**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**      Agenda Item FY17-VI.E

For Board Information in April, 2017

For Board Action in April, 2017

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

As in past years, the Education Fund is in need of a loan from the Working Cash Fund. The amount needed is exactly the same as last year and will be repaid within the time period as required by state statutes.

**ESTIMATED COST OR BENEFIT**

To utilized all resources of the College in the most cost effective manner.

**JUSTIFICATION OF ACTION**

The College will not receive the balance of its 2016 tax monies until August or September. In addition, the funding received from various programs and grants from the State of Illinois are reimbursed after the expenses have been paid. These actions require a loan for operating purposes to meet current cash requirements and supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.

**MOTION**

Move that the Board of Trustees authorize the Treasurer to make an inter-fund loan from the Working Cash Fund to the Educational Fund in the amount of \$7,183,000 as per the attached resolution.

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.

**APPROVALS**

*Tim Tolbert* 4/10/17  
Controller/Treasurer

- \* Is this part of a large project requiring additional funds? (Explain)

*Mark Farcen* 4/10/17  
Vice-President of Administration

- \* Attach supplemental information as necessary

*Van Marney* 4/10/17  
President

## RESOLUTION

Authorizing a loan from the Working Cash Fund of Community College District #510, South Suburban College of Cook County, State of Illinois, to the Educational Fund and directing the Community College Treasurer to make such transfer.

**WHEREAS**, there are insufficient funds on deposit in the Educational Fund of Community College District #510, South Suburban College of Cook County, State of Illinois (the "District") to meet ordinary and necessary disbursements for educational purposes therefrom; and

**WHEREAS**, in accordance with the provisions of the Public Community College Act, 110 Illinois Compiled Statutes 805/3-33.6, the following recitals are made:

A. Taxes or other funds in anticipation of collection or receipt of which the Working Cash Fund is to be reimbursed are:

2017 Educational Fund	\$2,005,000.00
-----------------------	----------------

B. The entire amount of taxes extended, or which the Board of Trustees of the District estimates will be extended or received this year in anticipation of the collection of all or part of which the Working Cash Fund is to be reimbursed is:

2018 Educational Fund	\$2,930,000.00
-----------------------	----------------

C. The aggregate amount of tax anticipation warrants or notes issued in anticipation of the collection of such taxes together with the amount of interest accrued for the Educational Fund and which the Board of Trustees of the District estimates will accrue is:

Educational Fund	None
------------------	------

D. The amount of moneys which the District anticipates to collect for the balance of the year from the State, Federal government or other sources including interest in anticipation of the receipt of all or part of which such transfer will be made is:

Credit Hour Grant	None
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Equalization	None
--------------	------

E. The aggregate amount of receipts from taxes imposed to replace revenue lost by local government units and school districts as a result of the abolition of ad

valorem personal property taxes which the Board of Trustees of the District estimates will be set aside for the proportionate amount of debt service and pension retirement obligations is:

C P P R T	\$430,000.00
-----------	--------------

F. The aggregate amount of moneys heretofore transferred from the Working Cash Fund to the Educational Fund in anticipation of the collection of such taxes or of the receipts of such other moneys from other sources is:

Balance	None
---------	------

**WHEREAS**, such taxes levied or to be received from educational purposes when collected are to be applied first to the payment of any such warrants or notes and the interest thereon and then to the reimbursement of the Working Cash Fund; and

**WHEREAS**, the amount which this Resolution directs the Treasurer of the District to so transfer in anticipation of the collection of taxes levied or to be received for the year, together with the aggregate amount of such anticipation tax warrants or notes heretofore drawn against such taxes and the amount of interest accrued and estimated to accrue thereon; the amount estimated to be required to satisfy debt service and pension or retirement obligations; and the aggregate amount of such transfer heretofore made in anticipation of the collection of such taxes does not exceed 90% of the actual or estimated amount of such taxes extended or to be extended or to be received as set forth in the Resolution; and

**WHEREAS**, the amount which this Resolution directs the Treasurer of the District to so transfer in anticipation of the receipt of moneys to be derived for the year from the State, Federal Government or from other sources, together with the aggregate amount heretofore transferred in anticipation of the receipt of any such moneys, does not exceed the total amount which is so estimated will be received from such source; and

**WHEREAS**, the Board of Trustees of the District desires to effectuate said loan between the Educational Fund of the District and the Working Cash Fund of the District; and

**WHEREAS**, it is hereby determined that it is in the best interest of the District to loan the Educational Fund of the District the amount of \$7,183,000.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Community College District #510, County of Cook and State of Illinois, as follows:

**SECTION 1.** The Board of Trustees of the District does hereby authorize and direct the Treasurer of the District to transfer to the Educational Fund of the District the sum of \$7,183,000 from the Working Cash Fund of the District effective April 14, 2017.

**SECTION 2.** That this Resolution shall be in full force and effect from and after its passage.

Passed by the Following Roll Call Vote this 13th day of April 2017.

Trustee \_\_\_\_\_ made the motion to adopt.

Trustee \_\_\_\_\_ seconded.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Chairman Frank M. Zuccarelli

ATTEST:

\_\_\_\_\_  
Secretary Martin Lareau



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY17-VI.F \_\_\_\_\_

Board Meeting Date: April 13, 2017

**BOARD COMMITTEE**

**FUNDING**

\_\_\_\_ Policy  
 Finance  
\_\_\_\_ Architectural  
\_\_\_\_ Other

Operating  
\_\_\_\_ College Capital  
\_\_\_\_ Protection, Health and Safety

\_\_\_\_ Grant Funded  
\_\_\_\_ Student Life  
\_\_\_\_ Special Levies

**PROPOSAL SUMMARY**

Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance. *Back-up documentation will be provided at the Board of Trustees meeting.*

**ESTIMATED COST OR BENEFIT**

\_\_\_\_\_

**JUSTIFICATION OF ACTION**

The Board must approve the Insurance Committee's recommendation to renew our employee health and life insurance plans to ensure the continued provision of insurance benefits.

**MOTION**

Approval to accept the College Insurance Committee's recommendation for the annual renewal of health and life insurance.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*Mary Jane* 4/11/17  
 Appropriate Vice President Date

*Don Murray* 4/11/17  
 President Date

**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST      Agenda Item FY17-VI.**

For Board Information in

For Board Action in April 13, 2017

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

A tuition adjustment is being proposed.

**ESTIMATED COST OR BENEFIT**

**JUSTIFICATION OF ACTION**

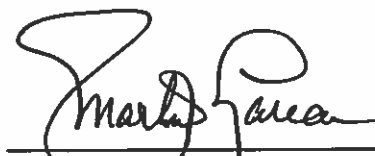
This action is required to maintain the fiscal integrity of the College, in order to continue providing high quality programs. This action supports Strategic Plan Direction 2, SSC 2.17: Provide an efficient, transparent and financially secure institution.


**MOTION**

Move to approve tuition adjustment as presented, to be implemented in the Fall, 2017 semester.

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.
  
- \* Is this part of a large project requiring additional funds? (Explain)
  
  
- \* Attach supplemental information as necessary

**APPROVALS**

 4/11/17  
Appropriate Vice-President

 4/11/17  
President



**OFFICE OF THE PRESIDENT  
SOUTH SUBURBAN COLLEGE  
SOUTH HOLLAND, ILLINOIS**

---

**To: Chairman Frank Zuccarelli  
From: President Don Manning  
Date: April 10, 2017  
Reference: Tuition Adjustment**

**The Administration respectfully requests a \$20 per credit hour tuition adjustment, effective for the Fall 2017 semester. Given the State budget stalemate, we must adjust revenue sources, along with expenditure cutbacks.**

**Anticipating no State dollars, colleges and universities are being forced to adjust tuition and fees. Governor State University raised their rates by 15% and Prairie State College has indicated that they will have to impose a major rate hike. Other colleges will likely be raising tuition and fees as well.**

**While other colleges and universities are now engaged in cutbacks, your Board wisely approved a comprehensive rightsizing last year. Non-critical areas and positions were eliminated, low enrolled class sections were collapsed and other measures were taken. We continue to review all areas for cost cutting. If necessary, we will institute another rightsizing.**



**Currently, only grant-funded positions are being filled and the vacant-position duties are being assumed by staff.**

**Additionally, we have shrunk the adjunct teaching pool, as enrollment numbers have dropped.**

**While we continue to control expenditures, new revenues from a tuition adjustment, grants, the bond issue and other sources will be earmarked for student programming. Within the next few years, we will work on the following improvements, in order to enhance the learning environment for our students.**

---

- **Upgrade HVAC system for improved comfort levels of students and staff**
- **Renovate restrooms**
- **Upgrade parking lot lights for student safety**
- **Assorted flooring and painting, to enhance classrooms and other spaces**
- **Build science lab at Oak Forest campus**
- **Update computer labs, as needed**

**We continue to provide high-quality programs at a much lower cost than other colleges and universities.**

**Thank you for your consideration.**



Illinois Community College Board  
FY2017 Tuition and Universal Fees

	In-District Fall FY2017 (calendar 2016)			In-District Spring FY2017 (calendar 2017)		
	Tuition	Fee	Total	Tuition	Fee	Total
BLACK HAWK	\$ 147.00	\$ -	\$ 147.00	\$ 147.00	\$ -	\$ 147.00
DANVILLE	\$ 125.00	\$ 15.00	\$ 140.00	\$ 125.00	\$ 15.00	\$ 140.00
DUPAGE	\$ 102.15	\$ 32.85	\$ 135.00	\$ 102.15	\$ 32.85	\$ 135.00
ELGIN	\$ 125.00	\$ -	\$ 125.00	\$ 125.00	\$ -	\$ 125.00
HARPER	\$ 119.25	\$ 16.00	\$ 135.25	\$ 119.25	\$ 16.00	\$ 135.25
HEARTLAND	\$ 135.00	\$ 9.00	\$ 144.00	\$ 135.00	\$ 9.00	\$ 144.00
HIGHLAND	\$ 129.00	\$ 23.00	\$ 152.00	\$ 129.00	\$ 23.00	\$ 152.00
ILLINOIS CENTRAL	\$ 140.00	\$ -	\$ 140.00	\$ 140.00	\$ -	\$ 140.00
ILLINOIS EASTERN	\$ 83.00	\$ 25.00	\$ 108.00	\$ 83.00	\$ 25.00	\$ 108.00
ILLINOIS VALLEY	\$ 116.60	\$ 7.40	\$ 124.00	\$ 116.60	\$ 7.40	\$ 124.00
JOLIET	\$ 94.00	\$ 31.00	\$ 125.00	\$ 94.00	\$ 31.00	\$ 125.00
KANKAKEE	\$ 129.00	\$ 13.00	\$ 142.00	\$ 129.00	\$ 13.00	\$ 142.00
KASKASKIA	\$ 133.00	\$ 16.00	\$ 149.00	\$ 133.00	\$ 16.00	\$ 149.00
KISHWAUKEE	\$ 129.00	\$ 12.00	\$ 141.00	\$ 129.00	\$ 12.00	\$ 141.00
LAKE COUNTY	\$ 112.00	\$ 23.00	\$ 135.00	\$ 112.00	\$ 23.00	\$ 135.00
LAKE LAND	\$ 102.50	\$ 23.80	\$ 126.30	\$ 102.50	\$ 23.80	\$ 126.30
LEWIS & CLARK	\$ 113.00	\$ 23.00	\$ 136.00	\$ 113.00	\$ 23.00	\$ 136.00
LINCOLN LAND	\$ 115.00	\$ 11.00	\$ 126.00	\$ 115.00	\$ 11.00	\$ 126.00
LOGAN	\$ 109.00	\$ 5.00	\$ 114.00	\$ 109.00	\$ 5.00	\$ 114.00
MC HENRY	\$ 104.00	\$ 9.00	\$ 113.00	\$ 104.00	\$ 9.00	\$ 113.00
MORAIN VALLEY	\$ 119.00	\$ 20.00	\$ 139.00	\$ 119.00	\$ 20.00	\$ 139.00
MORTON	\$ 88.00	\$ 33.00	\$ 121.00	\$ 88.00	\$ 33.00	\$ 121.00
OAKTON	\$ 123.25	\$ 5.00	\$ 128.25	\$ 123.25	\$ 5.00	\$ 128.25
PARKLAND	\$ 136.50	\$ 20.50	\$ 157.00	\$ 136.50	\$ 20.50	\$ 157.00
PRAIRIE STATE	\$ 133.00	\$ 25.50	\$ 158.50	\$ 133.00	\$ 25.50	\$ 158.50
REND LAKE	\$ 110.00	\$ 15.00	\$ 125.00	\$ 110.00	\$ 15.00	\$ 125.00
RICHLAND	\$ 129.00	\$ 12.00	\$ 141.00	\$ 129.00	\$ 12.00	\$ 141.00
ROCK VALLEY	\$ 100.00	\$ 10.00	\$ 110.00	\$ 100.00	\$ 10.00	\$ 110.00
SANDBURG	\$ 155.00	\$ -	\$ 155.00	\$ 155.00	\$ -	\$ 155.00
SAUK VALLEY	\$ 114.00	\$ 8.00	\$ 122.00	\$ 114.00	\$ 8.00	\$ 122.00
SHAWNEE	\$ 109.00	\$ 5.00	\$ 114.00	\$ 109.00	\$ 5.00	\$ 114.00
SOUTH SUBURBAN	\$ 135.00	\$ 17.75	\$ 152.75	\$ 135.00	\$ 17.75	\$ 152.75
SOUTHEASTERN	\$ 99.00	\$ 14.00	\$ 113.00	\$ 99.00	\$ 14.00	\$ 113.00
SOUTHWESTERN	\$ 109.00	\$ 5.00	\$ 114.00	\$ 109.00	\$ 5.00	\$ 114.00
SPOON RIVER	\$ 125.00	\$ 25.00	\$ 150.00	\$ 125.00	\$ 25.00	\$ 150.00
TRITON	\$ 113.00	\$ 16.00	\$ 129.00	\$ 113.00	\$ 16.00	\$ 129.00
WAUBONSEE	\$ 118.00	\$ 8.00	\$ 126.00	\$ 118.00	\$ 8.00	\$ 126.00
WOOD	\$ 139.00	\$ 18.00	\$ 157.00	\$ 139.00	\$ 18.00	\$ 157.00
State Average	\$ 118.88	\$ 14.55	\$ 133.42	\$ 118.88	\$ 14.55	\$ 133.42
CHICAGO	See attached schedule					

\*Standard fees paid by all students per credit hour



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY17-VI.H

Board Meeting Date: **April 13, 2017**

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Other

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees reduce and limit the number of faculty sabbaticals to zero for the 2017-2018 academic year.

**ESTIMATED COST OR BENEFIT**

In light of the current financial position of the College, we are unable to finance sabbaticals for the upcoming academic year.

**JUSTIFICATION OF ACTION**

According to the faculty contract, the Board of Trustees, at its discretion, may limit or reduce the number of sabbaticals if it determines that the College cannot financially support them in any given year. Reducing and limiting the number of sabbaticals to zero will assist in providing high quality, accessible and affordable credit courses and associate degree and certificate programs for a diverse academically prepared student body. (Strategic Direction # 2 – Student Success and Completion, Goal SSC 2.2)

**MOTION**

Move that the Board of Trustees reduce and limit the number of faculty sabbaticals to zero for the 2017-2018 academic year.

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain) No
- \* Attach supplemental information as necessary

**APPROVALS:**

[Signature] 4/11/17  
Director of Human Resources

[Signature] 4/5/17  
Appropriate Vice President

[Signature] 4/11/17  
President

**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

**Agenda Item** FY17-VII.A.1

For Board Information in March 2017

For Board Action in April 2017 Date: April 13 2017

**BOARD COMMITTEE:**

- Policy
- Finance
- Architectural
- Audit

**FUNDING:**

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Fund
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request that the board approve the appointment of Andrea Guzman to the position of Financial Aid Advisor, and grant permission to advertise the vacant position of financial aid technician.

**ESTIMATED COST OF BENEFIT**

\$34,057

**JUSTIFICATION OF ACTION**

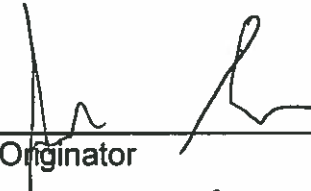
To fill the vacant Financial Aid Advisor position created by the resignation of Michelle Rallins. Replacement of the position is necessary to provide Student success and Completion (Strategic Direction 2, SSC 2.1


**MOTION**

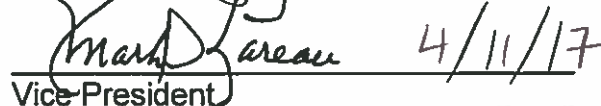
Move that the Board of Trustees approve the appointment of Andrea Guzman as Financial Aid Advisor


- \* Are funds available in the budget?  YES
- \* Is this related to any previous Board action?
- \* Specify above if matching funds are required.
- \* Is this part of a large project requiring additional funds? (Explain)  No
- \* Attach supplemental information as necessary

**APPROVALS**

 4/11/17  
Originator

 4/11/17  
Director of Human Resources

 4/11/17  
Vice-President

 4/11/17  
President