

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, FEBRUARY 9, 2012

I. CALL TO ORDER & ROLL CALL:

At 8:07 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Student Trustee Sabrina Smith.

Absent: Trustees Anthony DeFilippo, Terry Wells

Also present: George Dammer, President; Diane Ostojic, Vice President for Academic Services; Jane Ellen Stocker, Vice President for Enrollment and Community Education; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

Presentation of "25 Year Award" to Steve Ruzich from the American Baseball Coaches Association (ABCA)

V. PREVIOUS MEETING MINUTES

A. Finance Committee held January 12, 2012

Trustee Whittington moved and Trustee Jackson Booker seconded to approve the minutes of the Finance Committee held on January 12, 2012. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

B. Regular Board Meeting held January 12, 2012

Trustee Martin moved and Trustee Jackson Booker seconded to approve the minutes of the Regular Board Meeting held on January 12, 2012. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

C. Closed Session held November 10, 2011

Trustee Jackson Booker moved and Trustee Whittington seconded to approve the minutes of the Closed Session held on November 10, 2011. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Martin moved and Trustee Jackson Booker seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

B. Bills Payable for February, 2012

Trustee Martin moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for February, 2012, in the amount of \$3,530,016.81. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

C. Approval to accept the bid of Anchor Mechanical, Chicago, Illinois in the amount of \$633,276.44 for the HVAC Equipment Replacement and Upgrades utilizing Capital Development Board grant funds

Trustee Daly moved and Trustee Whittington seconded to accept the bid of Anchor Mechanical, Chicago, Illinois in the amount of \$633,276.44 for the HVAC Equipment Replacement and Upgrades utilizing Capital Development Board grant funds. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

D. Approval to accept the bids of AVI Systems, Bensenville, Illinois, \$49,061.00; B&H Photo, New York, New York, \$6,647.00; CDW-G, Vernon Hills, Illinois, \$4,420.23; and VSA, Inc., Lincoln, Nebraska, \$197.30 for the purchase of Video Studio Equipment

Trustee Daly moved and Trustee Jackson Booker seconded to accept the bids of AVI Systems, Bensenville, Illinois, \$49,061.00; B&H Photo, New York, New York, \$6,647.00; CDW-G, Vernon Hills, Illinois, \$4,420.23; and VSA, Inc., Lincoln, Nebraska, \$197.30 for the purchase of Video Studio Equipment. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

E. Approval to accept the bid of Chicago Heights Carrier Electric, South Chicago Heights, Illinois, in the base bid and alternate #1 amount of \$553,240.00 for the Emergency Generator Replacement and Upgrade utilizing Capital Development Board grant funds.

Trustee Daly moved and Trustee Jackson Booker seconded to accept the bid of Chicago Heights Carrier Electric, South Chicago Heights, Illinois, in the base bid and alternate #1 amount of \$553,240.00 for the Emergency Generator Replacement and Upgrade utilizing Capital Development Board grant funds. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

PERSONNEL RECOMMENDATIONS

A. Retirements/Resignation/Termination

Trustee Daly moved and Trustee Whittington seconded to approve the Following retirements:

1. Retirement of Michael J. Haas, Systems Analyst, effective June 28, 2012, and grant permission to advertise to fill the vacant position.
2. Retirement of Deborah J. McAdams, Administrative Assistant I, Counseling Center, effective April 30, 2012, and grant permission to advertise to fill the vacant position.
3. Retirement of Joyce Sluis, Administrative Assistant, Art & Design and Music Department, effective May 31, 2012, and grant permission to advertise to fill the vacant position for fall 2012.

On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Martin seconded to approve the following appointments:

1. Appointment of Mary Alice Kelly as the Academic Records Recorder, effective February 13, 2012, and grant permission to advertise the vacated position of Records Assistant.
2. Appointment of Mary Long as an Administrative Assistant I in the Nursing Program, effective February 13, 2012, and grant permission to advertise to fill the vacated position of Registration & Records Assistant.
3. Appointment of Erin Murphy as Administrative Assistant I in the Student Life and Leadership Department, effective February 13, 2012, and grant permission to advertise to fill the vacated position of Admissions/Records Assistant in Enrollment Services.

4. Appointment of Steven C. Rallins as Coordinator of Network Specialists-Server Administrator in the Network Systems Department effective February 13, 2012, and grant permission to advertise to fill the vacated position of Network Specialist in the Network Systems Department.

On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

C. Permission to Advertise

Trustee Daly moved and Trustee Jackson Booker seconded to grant permission to advertise to fill two (2) full-time positions for the 2012-2013 academic year in the following areas: Echocardiography (1), Medical Assistant/Medical Records Technology/Phlebotomy (1). On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried

D. Reappointment of Administrative Staff for Fiscal Year 2013

Chairman Frank M. Zuccarelli read the list of administrative staff members to be reappointed. On a motion by Trustee Daly, seconded by Trustee Jackson Booker, the named administrators were reappointed. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

E. Reappointment of Technical Professional Exempt Employees for Fiscal Year 2013

Chairman Frank M. Zuccarelli read the list of T.P.E. staff members to be reappointed. On a motion by Trustee Whittington, seconded by Trustee Jackson Martin, the named T.P.E. staff members were reappointed. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

F. Reappointment of Grant-Funded Employees for Fiscal Year 2013

Chairman Frank M. Zuccarelli read the list of grant-funded employees to be reappointed. On a motion by Trustee Daly, seconded by Trustee Whittington, the named grant-funded employees were reappointed. On roll call John Daly, Katie Jackson Booker, Jacqueline Martin, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith Voted aye. Motion carried.

Closed Session

There was none.

ADJOURNMENT

At 8:45 p.m., Trustee Daly moved and Trustee Jackson Booker seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

Don Manning, Board Secretary

Frank M. Zuccarelli, Board Chairman