

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, FEBRUARY 10, 2011

I. CALL TO ORDER & ROLL CALL:

At 8:18 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly; Trustees Jacqueline Martin, Katie Jackson Booker, Joseph Whittington, and Student Trustee Sabrina Smith.

Absent: Trustees Anthony DeFilippo, Terry Wells.

Also present: George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Education; Martin Lareau, Director of Physical Plant and Secretary Pro-Tem to the Board; and College Attorney Daniel Cannon.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

APPOINTMENT OF SECRETARY PRO-TEM TO THE BOARD OF TRUSTEES

Trustee Daly moved and Trustee Jackson Booker seconded to appoint Martin Lareau, Director of Physical Plant, as Secretary Pro-Tem to the Board of Trustees. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

Mid-Year Financial Report presented by Time Pollert, Treasurer.

V. PREVIOUS MEETING MINUTES

A. Regular Board Meeting of January 13, 2011

Trustee Martin moved and Trustee Jackson Booker seconded to approve the minutes of the Regular Board Meeting held January 13, 2011. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Jackson Booker moved and Student Trustee Smith seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

B. Bills Payable for February, 2011

Trustee Whittington moved and Trustee Jackson Booker seconded to authorize the Treasurer to pay the list of bills payable for February, 2011, in the amount of \$4,004,458.18. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP. for the Fiscal Year ending June 30, 2010.

Trustee Whittington moved and Trustee Jackson Booker seconded to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath LLP., for the Fiscal Year ending June 30, 2011. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

D. Approval to accept the OMB Circular A-133 Audit Report for the year ending June 30, 2010.

Trustee Whittington moved and Trustee Daly seconded to accept the OMB Circular A-133 Audit Report for the year ending June 30, 2010. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

E. Approval to appoint the firm Crowe Horwath, LLP. to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the Fiscal Year ending June 30, 2011.

Trustee Whittington moved and Trustee Jackson Booker seconded to appoint the firm Crowe Horwath, LLP, to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the year ending June 30, 2011. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

F. Approval to enter into a two year contract with Open Kitchens, Inc., Chicago, Illinois, for the provision of food service for the Child Development Center.

Trustee Daly moved and Trustee Jackson Booker seconded to enter into a two year contract with Open Kitchens, Inc., Chicago, Illinois, for the provision of food service for the Child Development Center. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

G. Approval of the Memorandum of Understanding between South Suburban College Faculty Association and South Suburban College.

Trustee Daly moved and Trustee Jackson Booker seconded to approve the Memorandum of Understanding between South Suburban College Faculty Association and South Suburban College District #510 for the Spring 2011 semester. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

PERSONNEL RECOMMENDATIONS

A. Retirements/Resignation/Termination

Trustee Daly moved and Trustee Martin seconded to approve the following resignations:

1. Resignation of Marjorie Roache, Dean of Nursing & Fine Arts, effective May 14, 2011, and grant permission to advertise to fill a new academic administrator position, as well as the replacement position needed as a result of this resignation for summer, 2011.
2. Resignation of Susan Stauersboll, Child Development Specialist II, effective January 21, 2011, and grant permission to advertise to fill the position.

On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Whittington seconded to approve the following appointments:

1. Appointment of Christopher S Burke as Facilitator for the South Suburban College Educational Talent Search Program, effective February 14, 2011.
2. Appointment of Curtiss Crossley as Student Specialist in the Academic Assistance Center, effective February 14, 2011.
3. Appointment of Nathaniel Fields as Admissions & Registration Specialist, effective February 14, 2011.

On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Approval to Advertise

Trustee Daly moved and Trustee Martin seconded to grant permission to advertise to fill three (3) full-time faculty positions in the Nursing Department. On roll call John Daly, Jacqueline Martin, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

Closed Session:

There was none.

ADJOURNMENT

At 8:46 p.m., Trustee Jackson Booker moved and Trustee Whittington seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.