

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, MARCH 14, 2013

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:22 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo, Terry Wells, Joseph Whittington, and Student Trustee Rebecca Garcia

*Absent:* Trustees Katie Jackson Booker and Jacqueline Martin

*Also present:* Donald Manning, President; Songie Adebisi, Vice President of Student Development; Doug Tweeten, Interim Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Director of Physical Plant and Secretary to the Board; and College Attorney Stanley T. Kuser.

## **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

Occupational Therapy Assistant Program was presented by Cathy Mistovich.

## **V. PREVIOUS MEETING MINUTES**

### **A. Regular Board meeting held February 14, 2013**

Trustee Wells moved and Student Trustee Garcia seconded to approve the minutes of the Regular Board meeting held on February 14, 2013. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Whittington moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **B. Bills Payable for March, 2013**

Trustee DeFilippo moved and Trustee Wells seconded to authorize the Treasurer to pay the list of bills payable for March, 2013, in the amount of \$3,018,141.92. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Approval to appoint FOIA Officer and Designee**

Trustee Whittington moved and Trustee DeFilippo seconded to appoint Martin Lareau as the Freedom of Information Officer, and Deanna Quarcini as the Freedom of Information Designee. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**D. Approval of the new HVACR Technician Certificate for implementation in the fall semester of 2013**

Trustee Daly moved and Trustee Whittington seconded to approve the new HVACR Technician Certificate for implementation in the fall semester of 2013. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**E. Approval to adopt the proposed 2013-2014 academic calendar**

Trustee Whittington moved and Trustee Wells seconded to adopt the proposed 2013-2014 academic calendar. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Appointments**

Trustee Daly moved and Trustee DeFilippo seconded to approve the following appointments:

1. Appointment of JoAnn Mabry as Administrative Assistant I in the Non-credit Basic Nurse Assistant Program, effective March 15, 2013, and grant permission to advertise to fill the vacated Administrative Assistant I position in the Nursing Department.
2. Appointment of Shannon Smith as SSDO Student Specialist, effective March 18, 2013, and grant permission to advertise to fill the vacated Student Specialist position in the Academic Assistance Center.
3. Appointment of Dwain Whitted as Microcomputer Analyst in the Academic Computing and Telecommunications Department, effective March 18, 2013, and grant permission to advertise to fill the vacated Media Design Support Technician in the Communication Services Department.

On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**B. Grant Permission to Advertise**

Trustee Daly moved and Trustee Whittington seconded to grant permission to advertise to fill a Microcomputer Labs Coordinator position in the Academic Computing and Telecommunications Department. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**VIII. Closed Session:**

There was none.

**ADJOURNMENT**

At 8:51 p.m., Student Trustee Garcia moved and Trustee DeFilippo seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

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Martin Lareau, Board Secretary

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Frank M. Zuccarelli, Board Chairman