

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, APRIL 14, 2011

I. CALL TO ORDER & ROLL CALL:

At 8:09 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly; Trustees Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington, and Student Trustee Sabrina Smith.

Absent: None

Also present: George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Donald Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stewart T. Kusper.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

Presentation on the Annual Women's Conference was given by Becky Admave.

V. PREVIOUS MEETING MINUTES.

A. Finance Committee Meeting of March 10, 2011

Trustee Jackson Booker moved and Trustee Daly seconded to approve the minutes of the Finance Committee Meeting held March 10, 2011. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells Joseph Whittington and voted aye. Frank M. Zuccarelli passed. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

B. Regular Board Meeting of March 10, 2011

Trustee Martin moved and Trustee Whittington seconded to approve the minutes of the Regular Board Meeting held March 10, 2011. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

VI. NEW BUSINESS

A. Oath of Office to College Student Trustee Elect

On March 14, 15 and 16, 2011, the South Suburban College Student Trustee Election was held through the "My SSC" portal and Community Education sites. On March 17, 2011, Sabrina Smith was declared the winner of the election and will serve as our 2011-2012 Student Trustee. Board Secretary Don Manning administered the Oath of Office to College Student Trustee Elect Sabrina Smith.

B. Monthly Financial Report

Trustee Wells moved and Trustee Jackson Booker seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Bills Payable for April, 2011

Trustee Whittington moved and Trustee Martin seconded to authorize the Treasurer to pay the list of bills payable for April, 2011, in the amount of \$6,561,500.39. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

D. Approval of the transfer of funds from Working Cash Fund to Educational Fund

Trustee Daly moved and Trustee Whittington seconded to approve the transfer of funds from the Working Cash Fund to the Educational Fund. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

E. Approval to increase the child care hourly rate in the Child Development Center from \$3.50 to \$4.50 per hour effective Summer, 2011

Trustee Daly moved and Trustee Jackson Booker seconded to increase the child care hourly rate from \$3.50 per hour to \$4.50 per hour in the Child Development Center effective Summer, 2011. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

F. Approval of renewal of the Employee Health and Life Insurance Plan

Trustee Whittington moved and Trustee Daly seconded to approve the renewal of the Employee Health and Life Insurance Plan. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

G. Approval to accept the bid of Stronghold Construction, Monee, Illinois for the base bid, alternative #1 and alternative #2 in the amount of \$103,355.00 for Occupational Therapy Consolidating Project utilizing Perkins Funds.

Trustee Martin moved and Trustee Daly seconded to accept the bid of Stronghold Construction, Monee, Illinois for the base bid, alternative #1 and alternative #2 in the amount of \$103,355.00 for Occupational Therapy Consolidating Project utilizing Perkins Funds. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

H. Approval of the Memorandum of Understanding between South Suburban College Faculty Association and South Suburban College District 510 for the Fall, 2011 semester.

Trustee Daly moved and Trustee Jackson Booker seconded to approve the Memorandum of Understanding between South Suburban College Faculty Association and South Suburban College District 510 for the Fall, 2011 semester. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

I. Approval of the Memorandum of Understanding between South Suburban College Adjunct Faculty Association, a Chapter of Local 1600, IFT/AFT and South Suburban College District 510.

Trustee Daly moved and Trustee Jackson Booker seconded to approve the Memorandum of Understanding between South Suburban College Adjunct Faculty Association, a Chapter of Local 1600 IFT/AFT and South Suburban College District 510. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

PERSONNEL RECOMMENDATIONS

A. Retirements/Resignation/Termination

Trustee Daly moved and Trustee Whittington seconded to approve the resignation of Angelo Kryiazopoulos, Microcomputer Analyst, effective April 8, 2011, and grant permission to advertise to fill the vacated full-time support staff position. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Martin seconded to approve the following appointments:

1. Appointment of Randy Brown for the Custodial position in the Physical Plant Department, effective April 18, 2011.
2. Appointment of Rhonda Browne for the Child Care Specialist II position in the Child Development Center, effective April 18, 2011, and grant permission to advertise to fill the Child Care Specialist I position (evenings).
3. Appointment of Mark Carpenter for the Custodial position in the Physical Plant Department, effective April 18, 2011.
4. Appointment of Mary Kirn as Disabled Student Specialist for the Services for Students with Disabilities Office, effective April 18, 2011.
5. Appointment of Kimberly Lindsey as Media Specialist, effective April 18, 2011.
6. Appointment of Nathan Williams for the Custodial position in the Physical Plant Department, effective April 18, 2011.

On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Reduction of Faculty Sabbaticals

Trustee Daly moved and Trustee Jackson Booker seconded to reduce and limit the number of faculty sabbaticals to zero for the 2011-2012 academic year. On roll call John Daly, Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

Closed Session:

There was none.

Regular Board Meeting
April 14, 2011
Page 4

ADJOURNMENT

At 8:35 p.m., Trustee Whittington moved and Trustee Jackson Booker seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

Donald Manning, Board Secretary

Frank M. Zuccarelli, Board Chairman