

## **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

**15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS**

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, MAY 8, 2014**

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### **I. CALL TO ORDER & ROLL CALL:**

At 8:20 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Trustees John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Rebecca Garcia.

*Absent:* Trustees Jacqueline Martin and Terry Wells.

*Also present:* Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

### **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

### **III. PUBLIC PARTICIPATION:**

There was none.

### **IV. REPORTS/PRESENTATIONS**

#### **A. Art Purchase Awards**

The Board purchased the artwork of selected South Suburban College students to be added to the College permanent collection.

#### **B. Recognition of Retirees**

The Board recognized the employees who retired over the course of the last year.

### **V. PREVIOUS MEETING MINUTES**

#### **A. Special Board of Trustees Meeting held April 10, 2014**

Trustee Daly moved and Trustee DeFilippo seconded to approve the minutes of the Special Board of Trustees meeting held April 10, 2014. On roll call, John Daly, Anthony DeFilippo, and Frank M. Zuccarelli voted aye. Janet Rogers and Joseph Whittington passed. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

#### **B. Finance Committee Meeting held April 10, 2014**

Trustee DeFilippo moved and Trustee Daly seconded to approve the minutes of the Finance Committee meeting held April 10, 2014. On roll call, John Daly, Anthony DeFilippo and Frank M. Zuccarelli voted aye. Janet Rogers and Joseph Whittington passed. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Regular Board Meeting held April 10, 2014**

Trustee DeFilippo moved and Trustee Rogers seconded to approve the minutes of the Regular Board meeting held April 10, 2014. On roll call, John Daly, Anthony DeFilippo and Frank M. Zuccarelli voted aye. Janet Rogers and Joseph Whittington passed. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**VI. NEW BUSINESS**

**A. Monthly Financial Report**

Trustee DeFilippo moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**B. Bills Payable for May, 2014**

Trustee Whittington moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for May, 2014, in the amount of \$3,259,760.32. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Approval of the resolution providing for the issuance of \$3,600,000 of funding bonds to pay claims against the District**

Trustee DeFilippo moved and Trustee Daly seconded to approve the resolution providing for the issuance of \$3,600,000 of funding bonds to pay claims against the District. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**D. Approval to authorize the Administration to enter into a five (5) year contract with Martin Whalen in the annual amount of \$45,150.00 for the provision of photocopies, supplies and service**

Trustee DeFilippo moved and Trustee Daly seconded to authorize the Administration to enter into a five (5) year contract with Martin Whalen in the annual amount of \$45,150.00 for the provision of photocopies, supplies and service. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**E. Approval of the Ellucian annual maintenance agreement**

Trustee DeFilippo moved and Trustee Whittington seconded to approve the Ellucian annual maintenance agreement. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**F. Approve of the new Basic Manufacturing Certificate for implementation in the fall semester of 2014.**

Trustee Rogers moved and Trustee Whittington seconded to approve the new Basic Manufacturing Certificate for implementation in the fall semester of 2014. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**G. Approval of the proposed Fall, 2015, Spring, 2016 and Summer, 2016 academic calendars**

Trustee DeFilippo moved and Trustee Rogers seconded to approve the proposed Fall, 2015, Spring, 2016 and Summer, 2016 academic calendars. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Retirements**

Trustee Daly moved and Trustee Whittington seconded to approve the following resignations:

1. Retirement of Noah Hamilton, full-time faculty in the Counseling department, effective May 31, 2014, approve the Memorandum of Understanding, and grant permission to advertise to fill the vacated position.
2. Retirement of Andrew Hoefle, full-time instructor in the Music department, effective May 30, 2014, approve the Memorandum of Understanding, and grant permission to advertise to fill the vacated position.
3. Retirement of Berdy Kuiken, Administrative Assistant in the Athletic Department, effective June 30, 2014, approve the attached Memorandum of Understanding, and grant permission to advertise to fill the vacated position.
4. Retirement of Yvonne Rallins, Financial Aid Technician, effective May 31, 2014, approve the attached Memorandum of Understanding, and grant permission to advertise to fill the vacated position.

On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**B. Resignation**

Trustee Daly moved and Trustee Rogers seconded to approve the resignation of Steven Rallins, Coordinator of Network Specialists-Server Administrator in Network Systems, effective May 9<sup>th</sup>, 2014, and grant permission to advertise to fill the vacated position. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Appointment**

Trustee Daly moved and Trustee Whittington seconded to approve the appointment of Eunice McGee-Simpson for the position of ABE/ASE Day Coordinator at the main campus, effective May 12, 2014. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**D. Re-appointment of Non-Tenured Faculty**

Trustee Daly moved and Trustee Whittington seconded to reappoint the following faculty members for the 2014-2015 academic year: Gina Mrozek, Heidi Lyne, and Leah Page. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**E. Approval to terminate the current President's Contract with Don Manning, effective May 8<sup>th</sup>, 2014.**

Trustee Daly moved and Trustee DeFilippo seconded to terminate the current President's Contract with Don Manning, effective May 8<sup>th</sup>, 2014. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**F. Approval of the new President's Contract for Don Manning, effective May 9, 2014 through June 30, 2017.**

Trustee Daly moved and Trustee Rogers seconded to approve the new President's Contract for Don Manning, effective May 9, 2014 through June 30, 2017. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**Closed Session:**

There was none.

**ADJOURNMENT**

At 9:06 p.m., Trustee Whittington moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

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**Martin Lareau, Board Secretary**

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**Frank M. Zuccarelli, Chairman of the Board of Trustees**