

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, JUNE 10, 2010

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:09 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Chairman Frank M. Zuccarelli, Vice Chair John Daly, Trustees Anthony DeFilippo, Jacqueline Martin, Katie Jackson Booker, Terry Wells, Joseph Whittington, and Student Trustee Sabrina Smith.

*Absent:* None

*Also present:* George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Services; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

## **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank Zuccarelli.

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

### **A. Chicago Southland YouthBuild**

Theresa Dixon and Molly Dowling reported on the YouthBuild Program. They thanked the South Suburban College Board of Trustees and the Foundation for awarding scholarships to students who are in the YouthBuild Program. The program recruits and trains at-risk youth living in distressed neighborhoods of South Cook County. The participants of the program are low-income, ages 18-24 who will work toward their GED while learning job skills by building affordable housing for low income people. Strong emphasis is placed on leadership development, community service and environmental literacy.

## **V. PREVIOUS MEETING MINUTES**

### **A. Finance Committee of May 13, 2010**

Trustee Jackson Booker moved and Trustee Whittington seconded to approve the minutes of the Finance Committee held May 13, 2010. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Jacqueline Martin passed. Nays: None. Student Trustee Smith voted aye. Motion carried.

### **B. Regular Board Meeting of May 13, 2010**

Trustee Whittington moved and Trustee DeFilippo seconded to approve the minutes of the Regular Board Meeting held May 13, 2010. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Jacqueline Martin passed. Nays: None. Student Trustee Smith voted aye. Motion carried.

### **C. Closed Session**

Trustee Jackson Booker moved and Student Trustee Smith seconded to approve the minutes of the Closed Session held May 13, 2010. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Jacqueline Martin passed. Nays: None. Student Trustee Smith voted aye. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Whittington moved and Trustee DeFilippo seconded to accept the Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

### **B. Bills Payable for June, 2010**

Trustee Jacqueline Martin moved and Trustee Jackson Booker seconded to authorize the Treasurer to pay the list of bills payable for June, 2010, in the amount of \$3,352,034.86. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

### **C. Proposal of RAMP (Resource Allocation Management Plan)**

Chairman Zuccarelli stated that each year SSC is required to submit capital requests to the ICCB for funding. The possible benefit to the College is \$70,893,300.00, and the College is required to match 25% of the total cost of the projects in the amount of \$17,723,400.00. The RAMP (Resource Allocation Management Plan) is a mechanism through which the College receives funding for the capital project. Mr. Zuccarelli called for a motion to accept the proposal as presented. Trustee Martin made a motion to accept the RAMP proposal, and Trustee DeFilippo seconded. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

### **D. South Metropolitan Higher Education Consortium Mutual Aid Agreement**

Chairman Zuccarelli stated South Suburban College is partnered with eleven other colleges to provide mutual aid to each other in the event of a catastrophic event on one of the campuses. This action is necessary to provide crisis management support and continuity of service in the event of a disaster. Trustee Daley made a motion to accept the South Metropolitan Higher Education Consortium Mutual Aid Agreement and Trustee Jackson Booker seconded. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

### **E. Bid recommendations:**

#### **1. Purchase of athletic uniforms and supplies**

Trustee DeFilippo made a motion, seconded by Trustee Daly to accept the bids of Able Paper, Merrillville, Indiana, \$15,858.50; Atlas & Associates, Country Club Hills, Illinois, \$4,496.00; Expert Chemical, Hazel Crest, Illinois, \$889.50; HP Products, Indianapolis, Indiana, \$10,904.12; S&J Industrial, South Holland, Illinois, \$13,216.40 and The Standard Companies, Chicago, Illinois, \$5,986.24 for the purchase of custodial paper products and supplies. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

## **2. Custodial paper products and supplies**

Trustee DeFilippo made a motion seconded by Trustee Wells to accept the lowest appropriate bids for the purchase of custodial paper products and supplies. They are: Able Paper, Merrillville, Indiana, \$15,858.50; Atlas & Associates, Country Club Hills, Illinois, \$4,496.00; Expert Chemical, Hazel Crest, Illinois, \$889.50; HP Products, Indianapolis, Indiana, \$10,904.12; S&J Industrial, South Holland, Illinois, \$13,216.40 and the Standard Companies, Chicago, Illinois, \$5,986.24. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

## **3. Theater Sound System**

Trustee DeFilippo made a motion, seconded by Trustee Jackson Booker to accept the bid of Media Resources, Lisle, Illinois in the amount of \$37,785.00 for the base bid and accessory #5 for the purchase and installation of a theater sound system in the Performing Arts Center utilizing Operating, Trust and Agency and Foundation funds. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

## **4. Ultrasound System**

Trustee DeFilippo made a motion, seconded by Trustee Wells to accept the bid of Global Medical Imaging, Charlotte, North Carolina in the amount of \$35,500.00 for the purchase of a GE Vivid 7 Expert (Refurbished) Ultrasound System utilizing Perkins Funds. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

## **F. Rental Agreement with DePaul University for rental space at UCC**

Trustee DeFilippo moved and Trustee Whittington seconded to approve the rental agreement with DePaul University for rental space at the University and College Center for an extended three (3) year period ending June 30, 2013. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

## **PERSONNEL RECOMMENDATIONS**

### **A. Resignation**

Trustee Daley moved and Trustee Jackson Booker seconded to approve the resignation of Joann Mabry, Administrative Assistant I, from the Department of Nursing, effective April 9, 2010, and grant permission to advertise to fill the position. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

### **B. Appointments**

Trustee Daly moved and Trustee Jackson Booker seconded to approve the following appointments:

1. William Miller as Campus Police Officer, effective June 15, 2010.
2. Kaitlin Craig as Producer, Communication Services, effective June 14, 2010
3. Laura Baltuska, English Instructor, effective August 16, 2010
4. Theresa Dixon, Social and Behavioral Science Instructor, effective August 16, 2010
5. Corey McDonald, Developmental Mathematics Instructor, effective August 16, 2010
6. Janaya Ross-Shaw, Instructor in the Reading Department, effective August 16, 2010
7. Marilu dos Santos, English Instructor, effective August 16, 2010

On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**C. Creation of two support staff positions**

Trustee Daly moved and Trustee Whittington seconded to approve the creation of two support staff positions: Admissions Assistant and Registration Records Assistant, effective July 1, 2010. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington and Frank Zuccarelli voted aye. Nays: None. Student Trustee Smith voted aye. Motion carried.

**D. Termination**

None

**Closed Session:**

None

**ADJOURNMENT**

At 8:37 p.m., Trustee Whittington moved and Trustee Martin seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

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Don Manning, Board Secretary

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Frank M. Zuccarelli, Board Chairman