

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, JUNE 13, 2013

I. CALL TO ORDER & ROLL CALL:

At 8:10 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Trustees Anthony DeFilippo and Joseph Whittington

Absent: Trustees Jacqueline Martin, Janet M. Rogers, Terry Wells and Student Trustee Rebecca Garcia

Also present: Donald Manning, President; Songie Adebiji, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A. Reading Department Project – PBI Grant

Songie Adebiji and Jennifer Kraft delivered a presentation to the Board of Trustees which provided an overview of the Reading Department Project and the PBI Grant.

V. PREVIOUS MEETING MINUTES

A. Policy Committee meeting held May 9, 2013

Trustee Daly moved and Trustee Whittington seconded to approve the minutes of the Policy Committee meeting held on May 9, 2013. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Regular Board of Trustees meeting held May 9, 2013

Trustee DeFilippo moved and Trustee Whittington seconded to approve the minutes of the Regular Board of Trustees meeting held on May 9, 2013. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Whittington moved and Trustee Daly seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Bills Payable for June, 2013

Trustee DeFilippo moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for June, 2013, in the amount of \$4,378,273.83. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

C. Approval of the RAMP Proposal (Resource Allocation Management Plan)

Trustee DeFilippo moved and Trustee Daly seconded to approve the RAMP Proposal (Resource Allocation Management Plan). On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

D. Approval of the rental agreement with Career Development Systems

Trustee DeFilippo moved and Trustee Whittington seconded to approve the rental agreement with Career Development Systems. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

E. Approval of the amendment to the rental agreement with DePaul University for space at the University and College Center, for an extended three (3) year period.

Trustee DeFilippo moved and Trustee Daly seconded to approve the amendment to the rental agreement with DePaul University for space at the University and College Center, for an extended three (3) year period. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

F. Approval to accept the bids of Able Paper, Merrillville, Indiana, \$28,740.00; Aztec Supply, Chicago, Illinois, \$2,059.20; Chemcraft Industries, Chicago, Illinois, \$1,650.00; Expert Chemical, Hazel Crest, Illinois, \$5,402.60; and HP Products, Indianapolis, Indiana, \$459.33 for the purchase of custodial paper products and supplies.

Trustee DeFilippo moved and Trustee Whittington seconded to accept the bids of Able Paper, Merrillville, Indiana, \$28,740.00; Aztec Supply, Chicago, Illinois, \$2,059.20; Chemcraft Industries, Chicago, Illinois, \$1,650.00; Expert Chemical, Hazel Crest, Illinois, \$5,402.60; and HP Products, Indianapolis, Indiana, \$459.33 for the purchase of custodial paper products and supplies. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

G. Approval to accept the bids of Anaconda Sports, Kingston, New York, \$4,785.00; Bill Fritz Sports, Apex, North Carolina, \$478.50; BSN Sports, Dallas, Texas, \$23,353.98; and Lansing Sports, Lansing, Illinois, \$29,300.80 for the purchase of athletic uniforms and supplies.

Trustee DeFilippo moved and Trustee Daly seconded to accept the bids of Anaconda Sports, Kingston, New York, \$4,785.00; Bill Fritz Sports, Apex, North Carolina, \$478.50; BSN Sports, Dallas, Texas, \$23,353.98; and Lansing Sports, Lansing, Illinois, \$29,300.80 for the purchase of athletic uniforms and supplies. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

H. Approval to enter into a contract with Daily Feed Vending and Food Service, South Holland, Illinois, for the provision of dining and vending services at the main campus and University and College Center.

Trustee DeFilippo moved and Trustee Whittington seconded to enter into a contract with Daily Feed Vending and Food Service, South Holland, Illinois, for the provision of dining and vending services at the main campus and University and College Center. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

I. Approval of the new Community Health Worker Program, which includes an AAS Degree, an Advanced Certificate, and a Basic Certificate, for implementation in the spring semester of 2014.

Trustee Daly moved and Trustee DeFilippo seconded to approve the Community Health Worker Program for implementation in the spring semester of 2014. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Resignation

Trustee Daly moved and Trustee DeFilippo seconded to approve the resignation of Calvin Wells, effective May 7, 2013, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Whittington seconded to approve the following appointments:

1. Appointment of Gail Bonds-Carpenter as Manager of SSDO (Services for Students with Disabilities Office), effective June 17, 2013.
2. Appointment of Nathaniel Fields, Jr. as Manager of Student Programming, effective June 17, 2013, and grant permission to advertise to fill the vacated position.
3. Appointment of Ron Kawanna as Assistant Vice President of Academic Services and Institutional Effectiveness, effective June 17, 2013, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

C. Department Re-organization

Trustee Daly moved and Trustee Whittington seconded to approve the restructuring plan for the Business and Career Institute in order to more accurately reflect the tasks being done and services offered to clients. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

D. Create and Advertise

Trustee Daly moved and Trustee Whittington seconded to create and advertise the following positions:

1. One (1) full-time Administrative Assistant I position in the Health Professions area.
2. One (1) full-time Medical and Billing Instructor/Health Information Technology Coordinator position in the Health Professions area.

On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

VIII. Closed Session:

There was none.

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ADJOURNMENT

At 8:42 p.m., Trustee Whittington moved and Trustee DeFilippo seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Board Chairman