

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

**OAK FOREST CAMPUS
16333 S. KILBOURN AVENUE
OAK FOREST, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, JULY 10, 2014**

I. CALL TO ORDER & ROLL CALL:

At 8:07 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Frank M. Zuccarelli. The meeting was held in the Board Room of the Oak Forest Campus.

Present: Trustees John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington, Frank M. Zuccarelli and Student Trustee Rebecca Garcia.

Absent: None

Also present: Donald Manning, President; Songie Adebisi, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION

There was none.

IV. REPORTS/PRESENTATIONS

A. Highway Construction Careers Training Program

Rebecca Garcia delivered a presentation to the Board on the Highway Construction Careers Training Program.

V. PREVIOUS MEETING MINUTES

A. Finance Committee Meeting held June 12, 2014

Trustee DeFilippo moved and Trustee Rogers seconded to approve the minutes of the Finance Committee meeting held June 12, 2014. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Trustee Terry Wells passed. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Regular Board Meeting held June 12, 2014

Trustee Martin moved and Trustee Whittington seconded to approve the minutes of the Regular Board meeting held June 12, 2014. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Trustee Terry Wells passed. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Wells moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Bills Payable for July, 2014

Trustee Whittington moved and Trustee Wells seconded to authorize the Treasurer to pay the list of bills payable for July, 2014, in the amount of \$4,314,500.44. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

C. Approval of the tentative budget for fiscal year 2015

Trustee DeFilippo moved and Trustee Rogers seconded to approve the tentative budget for fiscal year 2015. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meetings Act.

Trustee Daly moved and Trustee Martin seconded to release the written minutes of February 13, 2014. The written minutes of June 12, 2014 shall remain closed. The audio recordings of October 11, 2012 and December 1, 2012 are authorized to be destroyed. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirement

Trustee Daly moved and Trustee Rogers seconded to approve the retirement of Greg Lawrence, Dean of Student Development, effective September 30, 2014, and grant permission to advertise to fill the vacated position. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

B. Resignation

Trustee Daly moved and Trustee Martin seconded to approve the resignation of Heidi Lyne, Instructor in the Mathematics Department, effective July 31, 2014, and grant permission to advertise to fill the vacated position.

C. Appointments

Trustee Daly moved and Trustee Martin seconded to approve the following appointments:

1. Appointment of Cornell Darden as a full-time Librarian in the SSC Library, effective August 14, 2014, pending a satisfactory criminal background investigation.
2. Appointment of Susan Jordan as a full-time Lab Supervisor in the Nursing Department, effective July 14, 2014.
3. Appointment of Camille Johnson as an ABE/ASE/ESL Instructor/Coordinator at the Oak Forest Campus, effective September 1, 2014.
4. Appointment of Cheryl Matthias as an Administrative Assistant I in the Athletic Department, effective July 14, 2014, and grant permission to advertise to fill the vacated position.
5. Appointment of Note Umpaii as Financial Aid Manager, effective July 14, 2014, pending a satisfactory criminal background investigation.

On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

D. Grant approval to create and advertise

Trustee Daly moved and Trustee Whittington seconded to grant approval to create and advertise the following positions:

1. Approval to create and advertise the full-time, grant-funded position of ABE/ASE/ESL Transitions Coach for Adult Education.
2. Approval to create and advertise the full-time, grant-funded position of Highway Construction Careers Training Program Assistant.

On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

E. Approval of the Memorandum of Understanding

Trustee DeFilippo moved and Trustee Wells seconded to approve the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District 510 to allow Faculty to teach an additional extra overload class for the fall semester of 2014. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

F. Approval to accept the recommendation of the Peer Review Committee regarding Dr. Saafir

Trustee Wells moved and Trustee Rogers seconded to accept the recommendation of the Peer Review Committee regarding Dr. Saafir. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

G. Approval of the fiscal year 2015 compensation package for Administrators, TPE and Grant-funded employees

Trustee Daly moved and Trustee Whittington seconded to approve the fiscal year 2015 compensation package for Administrators, TPE and Grant-funded employees. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

H. Approval to realign Administrative Duties in the Academic Services Department

Trustee Daly moved and Trustee Martin seconded to realign Administrative duties in the Academic Services Department. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Closed Session:

There was none.

ADJOURNMENT

At 9:01 p.m., Trustee Martin moved and Trustee Wells seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Jacqueline Martin, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

Martin Lareau, Board Secretary

Frank M. Zuccarelli, Chairman of the Board of Trustees