

## **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

16333 S. KILBOURN AVENUE, OAK FOREST, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, JULY 11, 2013

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### **I. CALL TO ORDER & ROLL CALL:**

At 8:07 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the University and College Center, 16333 S. Kilbourn Avenue, Oak Forest, Illinois.

*Present:* Chairman Frank M. Zuccarelli, Trustees Jacqueline Martin, Janet M. Rogers, Joseph Whittington, and Student Trustee Rebecca Garcia

*Absent:* Trustees John Daly, Anthony DeFilippo and Terry Wells

*Also present:* Donald Manning, President; Songie Adebiji, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

### **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

### **III. PUBLIC PARTICIPATION:**

There was none.

### **IV. REPORTS/PRESENTATIONS**

#### **A. Adult Education SOS Literacy Program – SOS Spotlight on Achievement Literacy Award**

Jane Ellen Stocker made a presentation to the Board on the Adult Education SOS Literacy Program.

### **V. PREVIOUS MEETING MINUTES**

#### **A. Regular Board of Trustees meeting held June 13, 2013**

Trustee Whittington moved and Trustee Martin seconded to approve the minutes of the Regular Board of Trustees meeting held on June 13, 2013. On roll call Jacqueline Martin, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia passed. Motion carried.

### **VI. NEW BUSINESS**

#### **A. Monthly Financial Report**

Trustee Whittington moved and Trustee Rogers seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call Jacqueline Martin, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion carried.

#### **B. Bills Payable for July, 2013**

Trustee Martin moved and Student Trustee Garcia seconded to authorize the Treasurer to pay the list of bills payable for June, 2013, in the amount of \$4,314,500.44. On roll call Jacqueline Martin, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion carried.

**C. Approval to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor**

Trustee Whittington moved and Trustee Martin seconded to adopt the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor. On roll call Jacqueline Martin, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion carried.

**D. Approval to release the written minutes of March, 2010; June, 2012; and July, 2012. There were no closed session audio recordings eligible to be destroyed.**

Trustee Rogers moved and Trustee Martin seconded to release the written minutes of March, 2010; June, 2012; and July, 2012. No closed session audio recordings were eligible to be destroyed. On roll call Jacqueline Martin, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Retirement**

Trustee Whittington moved and Student Trustee Garcia seconded to approve the retirement of Suzanne Kalweit, Instructor in the Nursing Department, effective December 31, 2013, and grant permission to advertise to fill the vacated position. On roll call Jacqueline Martin, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion carried.

**B. Resignation**

Student Trustee Garcia moved and Trustee Martin seconded to approve the resignation of Patrick Guider, Campus Police Officer, effective July 2, 2013, and grant permission to advertise to fill the vacated position. On roll call Jacqueline Martin, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion carried.

**C. Appointments**

1. Trustee Martin moved and Trustee Whittington seconded to appoint Patrice Burton as Dean of Student Services, effective July 15, 2013. On roll call Jacqueline Martin, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion carried.

2. Trustee Martin moved and Trustee Whittington seconded to appoint Phillip Aratri as Construction Business Specialist in the Business and Career Institute, effective July 15, 2013.

**VIII. Closed Session:**

There was none.

**ADJOURNMENT**

At 8:40 p.m., Trustee Martin moved and Trustee Whittington seconded that the Board Meeting be adjourned. On roll call Jacqueline Martin, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion carried.

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Martin Lareau, Board Secretary

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Frank M. Zuccarelli, Board Chairman