

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, JULY 14, 2011

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:26 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held at the University and College Center, 16333 S. Kilbourn Ave., Oak Forest Illinois.

*Present:* Chairman Frank M. Zuccarelli, Vice Chairman John Daly; Trustees Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington, and Student Trustee Sabrina Smith.

*Absent:* Trustees Jacqueline Martin, and Terry Wells.

*Also present:* George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stewart T. Kuser.

## **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

There was none.

## **V. PREVIOUS MEETING MINUTES.**

### **A. Architectural Committee Meeting of June 09, 2011**

Trustee Daly moved and Trustee Whittington seconded to approve the minutes of the Architectural Committee Meeting held June 09, 2011. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington voted aye. Frank M. Zuccarelli passed. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **B. Finance Committee Meeting of June 09, 2011**

Trustee DeFilippo moved and Trustee Jackson Booker seconded to approve the minutes of the Finance Committee Meeting held June 09, 2011. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington voted aye. Frank M. Zuccarelli passed. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **C. Regular Board Meeting of June 09, 2011**

Trustee DeFilippo moved and Trustee Jackson Booker seconded to approve the minutes of the Regular Board Meeting held June 09, 2011. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Jackson Booker moved and Trustee Joseph Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **B. Bills Payable for July, 2011**

Trustee Whittington moved and Trustee Jackson Booker seconded to authorize the Treasurer to pay the list of bills payable for July, 2011, in the amount of \$4,342,088.85. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **C. Approval of the Tentative Operating and Non-Operating Budgets for Fiscal Year 2011/2012 Budget**

Trustee DeFilippo moved and Trustee Jackson Booker seconded to approve the Tentative Operating and Non-operating budgets for fiscal year 2011/2012 budget. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **D. Approval of the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor**

Trustee DeFilippo moved and Trustee Whittington seconded to approve the Resolution for Prevailing Wage Rates compiled by the Illinois Department of Labor. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **E. Approval to increase fees in the FAD-205 course from \$12 to \$40 beginning with the fall 2011 semester**

Trustee DeFilippo moved and Trustee Daly seconded to approve the increase in fees for FAD-205 course from \$12 to \$40 beginning with the fall 2011 semester. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

### **F. Approval of Cooperative Agreement with Career Development Systems**

Trustee DeFilippo moved and Trustee Daly seconded to approve the three year lease agreement with Career Development System for the rental of approximately 1800 sq. ft. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

**G. Approval to ratify the results of the phone poll, conducted June 7<sup>th</sup>-June 8<sup>th</sup>, 2011, approving the resolution and disposition of Cause #2010 C 7001.**

Trustee Daly moved and Trustee DeFilippo seconded to approve to ratify the results of the phone poll, conducted June 7<sup>th</sup>-June 8<sup>th</sup>, 2011, approving the resolution and disposition of Cause #2010 C 7001. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith passed. Motion carried.

**H. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meeting Act**

Trustee Whittington Moved and Trustee Jackson Booker seconded to approve the written minutes of December 11, 2008, January 14, 2010, May 13, 2010, and October 14, 2010 to remain closed. No audio recordings of Closed Session minutes are eligible to be destroyed. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Jackson Booker seconded to approve the retirement of Sarah Aragon, Operations Coordinator in the Information Technology Department, effective December 31, 2011 and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

**B. Appointments**

Trustee Daly moved and Trustee Jackson Booker seconded to approve the following appointments:

1. Appointment of Alan A. Amberg as a full-time, tenure track Nursing Instructor in the Department of Nursing, effective August 15, 2011.
2. Appointment of Debbie Bryant as a full-time, tenure track Nursing Instructor in the Department of Nursing, effective August 15, 2011.
3. Appointment of Shannon Gordon as Micro Computer Analyst, effective July 18, 2011.
4. Appointment of Mark Hannon as full-time Counselor in the Counseling Department, effective August 15, 2011.
5. Appointment of Michelle Johnson as ABE/ASE/ESL Secretary, effective September 12, 2011 and grant permission to advertise to fill the vacated position of Assessment Secretary.
6. Appointment of Margaret O'Connell for the position of Community Liaison in the Job Training Department, effective July 18, 2011.
7. Appointment of Geri Raimbault as Administrative Assistant I, Student Services, effective July 18, 2011 and grant permission to fill the vacated Registration Specialist position in Registration and Records.
8. Appointment of La'Sheah Stewart as a full-time, tenure track Nursing Instructor in the Department of Nursing, effective August 15, 2011.
9. Appointment of Eric Tucker as a full-time Nursing Instructor in the Art & Design Department, effective August 15, 2011.

On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

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**Closed Session:**  
There was none.

**ADJOURNMENT**

At 8:42 p.m., Trustee Daly moved and Trustee Jackson Booker seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

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Donald Manning, Board Secretary

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Frank M. Zuccarelli, Board Chairman