

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

16333 S. KILBOURN AVENUE, OAK FOREST, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, AUGUST 8, 2013

I. CALL TO ORDER & ROLL CALL:

At 8:24 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Student Trustee Rebecca Garcia.

Absent: Trustee Jacqueline Martin

Also present: Donald Manning, President; Songie Adebiji, Vice President of Student Development; Lynette Stokes-Wilson, Vice President of Academic Services; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Daniel Cannon.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

A. Study Abroad Program

Pat Rush and Rebecca Garcia made a presentation to the Board of Trustees about South Suburban College's Study Abroad Program.

V. PREVIOUS MEETING MINUTES

A. Finance Committee meeting held June 13, 2013

Trustee Daly moved and Trustees Rogers seconded to approve the minutes of the Finance Committee meeting held on June 13, 2013. On roll call John Daly, Anthony DeFilippo Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustees Janet M. Rogers and Terry Wells passed. Student Trustee Rebecca Garcia voted Aye. Motion carried.

B. Finance Committee meeting held July 11, 2013

Trustee DeFilippo moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held on July 11, 2013. On roll call John Daly, Janet M. Rogers, and Frank M. Zuccarelli voted aye. Nays: None. Trustees Anthony DeFilippo and Terry Wells passed. Student Trustees Rebecca Garcia voted Aye. Motion Carried.

C. Regular Board of Trustees meeting held July 11, 2013

Trustee Whittington moved and Student Trustee Garcia seconded to approve the minutes of the Regular Board of Trustees meeting held on July 11, 2013. On roll call John Daly, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustees Anthony DeFilippo and Terry Wells passed. Student Trustee Rebecca Garcia voted Aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Daly moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

B. Bills Payable for August, 2013

Trustee DeFilippo moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for July, 2013, in the amount of \$4,096,688.01. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

C. Approval to adopt the tentative operating and non-operating budgets for fiscal year 2013/2014, publish notification of the tentative budget and to make the tentative budget available for public inspection for thirty days

Trustee DeFilippo moved and Trustee Daly seconded to adopt the tentative operating and non-operating budgets for fiscal year 2013/2014, publish notification of the tentative budget and to make the tentative budget available for public inspection for thirty days. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

D. Approval to accept the bid of Midwest Transit Equipment, Inc., Kankakee, Illinois, in the amount of \$105,922.00 for the purchase of two 15-passenger buses.

Trustee DeFilippo moved and Trustee Wells seconded to accept the bid of Midwest Transit Equipment, Inc., Kankakee, Illinois, in the amount of \$105,922.00 for the purchase of two 15-passenger buses. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

E. Approval to accept the bids of Life Fitness, Schiller Park, Illinois, \$15,850.10; Matrix Fitness, Cottage Grove, Wisconsin, \$6,611.00; Total Fitness, Chicago, Illinois, \$2,150.00; Wisthoff Fitness, Buffalo Grove, Illinois, \$6,683.00 for the purchase of fitness equipment.

Trustee DeFilippo moved and Trustee Rogers seconded to accept the bids of Life Fitness, Schiller Park, Illinois, \$15,850.10; Matrix Fitness, Cottage Grove, Wisconsin, \$6,611.00; Total Fitness, Chicago, Illinois, \$2,150.00; Wisthoff Fitness, Buffalo Grove, Illinois, \$6,683.00 for the purchase of fitness equipment. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

F. Approval to enter into a two-year contract with Fratello's Catering, Chicago Heights, Illinois, for the provision of food service for the Child Development Center.

Trustee DeFilippo moved and Trustee Whittington seconded to enter into a two-year contract with Fratello's Catering, Chicago Heights, Illinois, for the provision of food service for the Child Development Center. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

G. Approval to accept the bid of SJ Smith, Hammond, Indiana, \$1,049.00; and Weldstar, University Park, Illinois, \$92,062.08 for the purchase of welding equipment, utilizing the IGEN grant funds.

Trustee DeFilippo moved and Trustee Daly seconded to accept the bid of SJ Smith, Hammond, Indiana, \$1,049.00; and Weldstar, University Park, Illinois in the amount of for the purchase of welding equipment, utilizing IGEN grant funds. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirement

Trustee Daly moved and Trustee Rogers seconded to approve the retirement of Art Burton, Instructor in the Social & Behavioral Sciences Department, effective June 1, 2015, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

B. Resignation

Trustee Daly moved and Trustee Whittington seconded to approve the resignation of Cheryl Luster-Klemp, Instructor in the Nursing Department, effective August 14, 2013, and grant permission to advertise to fill the vacated position. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

C. Appointments

Trustee Daly moved and Student Trustee Garcia seconded to approve the following appointments:

1. Appointment of T-Unna Perkins as an Administrative Assistant I in the Health Professions' area, effective August 12, 2013, and grant permission to advertise to fill the vacated position.
2. Appointment of Danielle Whitted as an Admissions and Registration Specialist, effective August 12, 2013, and grant permission to advertise to fill the vacated position.

On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

D. Memorandum of Understanding

Trustee Daly moved and Trustee Whittington seconded to accept the Memorandum of Understanding between South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District 510 for the fall semester of 2013. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion Carried.

VIII. Closed Session:

There was none.

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ADJOURNMENT

At 9:08 p.m., Trustee Whittington moved and Trustee Wells seconded that the Board Meeting be adjourned. On roll call John Daly, Anthony DeFilippo, Janet M. Rogers, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted Aye. Motion carried.

Martin Lareau, Board Secretary

John A. Daly, Vice Chairman