

## **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, OCTOBER 11, 2012**

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### **I. CALL TO ORDER & ROLL CALL:**

At 8:09 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

*Present:* Chairman Frank M. Zuccarelli, Vice Chairman John Daly, Terry Wells, Joseph Whittington and Student Trustee Rebecca Garcia

*Absent:* Trustees Anthony DeFilippo, Katie Jackson Booker and Jacqueline Martin

*Also present:* Donald Manning, President; Songie Adebisi, Vice President for Student Development; Martin Lareau, Director of Physical Plant and Secretary to the Board; and College Attorney Stanley T. Kusper.

### **II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

### **III. PUBLIC PARTICIPATION:**

There was none.

### **IV. REPORTS/PRESENTATIONS**

School District 228 Transition Program presented by Matthew Griffin.

### **V. PREVIOUS MEETING MINUTES**

#### **A. Finance Committee held September 13, 2012**

Trustee Whittington moved and Trustee Wells seconded to approve the minutes of the Finance Committee held on September 13, 2012. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

#### **B. Regular Board Meeting held September 13, 2012**

Trustee Wells moved and Student Trustee Garcia seconded to approve the minutes of the Regular Board Meeting held on September 13, 2012. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

### **VI. NEW BUSINESS**

#### **A. Monthly Financial Report**

Trustee Whittington moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**B. Bills Payable for October, 2012**

Trustee Wells moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for October, 2012, in the amount of \$3,537,505.71. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Approval of the renewed contract between Habitat for Humanity and South Suburban College**

Trustee Daly moved and Student Trustee Garcia seconded to approve the renewed contract between Habitat for Humanity and South Suburban College. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**Motion to table Agenda Item FY13-VI.D; Approval of the two (2) year South Suburban College Support Staff Association Contract, 2012-2014**

Trustee Daly moved and Trustee Wells seconded the tabling of Agenda Item FY13-VI.D until after the Closed Session meeting of the Board of Trustees. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**VII. PERSONNEL RECOMMENDATIONS**

**A. Resignations**

Trustee Daly moved and Trustee Wells seconded to approve the resignation of Keith Hale, Campus Police Officer, effective October 5, 2012, and grant permission to advertise to fill the vacated position. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**B. Appointments**

Trustee Daly moved and Trustee Whittington seconded to approve the following appointments:

1. Appointment of Cheryl Brown as Custodian in the Physical Plant Department, effective October 15, 2012.
2. Appointment of Ramona Ginn as Accountant in the Business & Accounting Services Department, effective October 15, 2012, and grant permission to advertise to fill the vacated Accounting Clerk position.
3. Appointment of Marvin Wynne, Jr. as Campus Police Officer, effective October 15, 2012.

On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**C. Create and Advertise**

Trustee Daly moved and Trustee Whittington seconded to create and advertise the position of Publications Specialist I (Grade VI) in the Publications Department. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**VIII. Closed Session:**

At 8:32 p.m., Trustee Daly moved and Student Trustee Garcia seconded to approve the Board of Trustees go into closed session for the purposes of discussing the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**Resume Open Session:**

At 9:19 p.m., The Board of Trustees returned to open session on a motion from Trustee Whittington and seconded by Trustee Daly. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**Agenda Item FY13-VI.D; Approval of the two (2) year South Suburban College Support Staff Association Contract, 2012 - 2014.**

Trustee Daly moved and Trustee Wells seconded to approve the two (2) year South Suburban College Support Staff Association Contract, 2012-2014. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

**ADJOURNMENT**

At 9:21 p.m., Trustee Daly moved and Trustee Whittington seconded that the Board Meeting be adjourned. On roll call John Daly, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Rebecca Garcia voted aye. Motion carried.

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**Martin Lareau, Board Secretary**

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**Frank M. Zuccarelli, Board Chairman**