

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

REGULAR BOARD MEETING MINUTES

THURSDAY, NOVEMBER 10, 2011

I. CALL TO ORDER & ROLL CALL:

At 8:12 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Vice Chairman John Daly; Trustees Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington, and Student Trustee Sabrina Smith.

Absent: Trustee Jacqueline Martin

Also present: George Dammer, President; Songie Milhouse, Vice President of Student Development; Jane Ellen Stocker, Vice President of Enrollment and Community Education; Don Manning, Vice President of Administration and Secretary to the Board; and College Attorney Stewart T. Kuser.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Policy Committee of October 13, 2011

Trustee Wells moved and Trustee Daly seconded to approve the minutes of the Policy Committee held October 13, 2011. On roll call John Daly, Anthony DeFilippo, and Frank M. Zuccarelli voted aye. Nays: None. Katie Jackson Booker, Joseph Whittington, Terry Wells and Student Trustee Sabrina Smith passed. Motion carried.

B. Finance Committee of October 13, 2011

Trustee DeFilippo moved and Trustee Daly seconded to approve the minutes of the Finance Committee held October 13, 2011. On roll call John Daly, Anthony DeFilippo, and Frank M. Zuccarelli voted aye. Nays: None. Katie Jackson Booker, Joseph Whittington, Terry Wells and Student Trustee Sabrina Smith passed. Motion carried.

C. Regular Board Meeting of October 13, 2011

Trustee DeFilippo moved and Trustee Daly seconded to approve the minutes of the Regular Board Meeting held October 13, 2011. On roll call John Daly, Anthony DeFilippo, and Frank M. Zuccarelli voted aye. Nays: None. Katie Jackson Booker, Joseph Whittington, Terry Wells and Student Trustee Sabrina Smith passed. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Jackson Booker moved and Trustee Whittington seconded to accept the Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

B. Bills Payable for November, 2011

Trustee DeFilippo moved and Trustee Jackson Booker seconded to authorize the Treasurer to pay the list of bills payable for November, 2011, in the amount of \$6,010,350.00. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Approval to accept the second reading of and adopt the revisions to Board Policy 500.00, Equal Educational Opportunity, as presented

Trustee Jackson Booker moved and Trustee Daly seconded to accept the second reading of and adopt the revisions to Board Policy 500.00, Equal Educational Opportunity, as presented. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

D. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP. for the Fiscal Year ending June 30, 2011

Trustee Whittington moved and Trustee Jackson Booker seconded to approve the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe Horwath, LLP. for the Fiscal Year ending June 30, 2011. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

E. Approval to accept the OMB Circular A-133 Audit Report for the Fiscal Year ending June 30, 2011

Trustee Whittington moved and Trustee Jackson Booker seconded to approve the OMB Circular A-133 Audit Report for the Fiscal Year ending June 30, 2011. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

F. Approval to appoint the firm Crowe Horwath, LLP, to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the Fiscal Year ending June 30, 2012.

Trustee Whittington moved and Trustee Daly seconded to appoint the firm Crowe Horwath, LLP, to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the Fiscal Year ending June 30, 2012. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

G. Approval to accept the bid of Stronghold Construction, Monee, Illinois for the base bid, alternate #1, alternate #2, and alternate #3 in the amount of \$173,972.00 for the relocation of the Business & Career Institute to the University and College Center.

Trustee Daly moved and Trustee Jackson Booker seconded to accept the bid of Stronghold Construction, Monee, Illinois for the base bid, alternate #1, alternate #2, and alternate #3 in the amount of \$173,972.00 for the relocation of the Business & Career Institute to the University and College Center. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

H. Approval to accept the estimated amount of taxes to be levied for 2011

Trustee Daly moved and Trustee Whittington seconded to accept the estimated amount of taxes to be levied for 2011. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

I. Approval of the new (AAS 0671) Navistar Diesel Technician Management Degree and the new (0670) Navistar Diesel Technician Certificate for implementation on August 1, 2012.

Trustee Wells moved and Trustee Daly seconded to approve the new (AAS 0671) Navistar Diesel Technician Management Degree and the new (0670) Navistar Diesel Technician Certificate for implementation on August 1, 2012. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

PERSONNEL RECOMMENDATIONS

A. Retirements/Resignation/Termination

Trustee Wells moved and Trustee Whittington seconded to approve the retirement of Lisa Baker, Administrative Assistant I in the Network Systems Department, effective June 1, 2012, and grant permission to advertise to fill the vacant position. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

Trustee Daly moved and Trustee Whittington seconded to approve the Resignation of Angelique Crockett, Administrative Assistant I in the Nursing Department, effective October 21, 2011, and grant permission to advertise to fill the vacant position. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

Trustee Daly moved and Trustee Whittington seconded to approve the resignation of Theresa Dixon, Instructor in the Social Behavioral Sciences Department, effective at the end of the spring 2012 semester, and grant permission to advertise to fill the vacant position for fall 2012. On roll call John Daly, Anthony DeFilippo, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Katie Jackson Booker passed. Student Trustee Sabrina Smith voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Whittington seconded to appoint Lisa Santoro as Registrar effective November 14, 2011. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

C. Department Reorganization

Trustee Daly moved and Trustee Jackson Booker seconded to approve the reorganization proposal for the departments of Network Systems and Information Technology as per the attached documentation. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

Closed Session:

At 8:34 p.m., Trustee Daly moved and Trustee Jackson Booker seconded to approve the Board of Trustees go into closed session for the purposes of discussing the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

Resume Open Session:

At 9:52 p.m., The Board of Trustees returned to open session on a motion from Trustee Daly and seconded by Trustee Jackson Booker. On roll call John Daly, Anthony DeFilippo, Katie Jackson Booker, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Sabrina Smith voted aye. Motion carried.

ADJOURNMENT

At 9:55 p.m., Trustee Daly moved and Trustee Jackson Booker seconded that the Board Meeting be adjourned. On voice vote, motion carried unanimously.

Don Manning, Board Secretary

Frank M. Zuccarelli, Chairman