

**SOUTH SUBURBAN COLLEGE, DISTRICT #510
SOUTH HOLLAND, ILLINOIS
REGULAR BOARD OF TRUSTEES MEETING
NOVEMBER 13, 2008**

The Regular Meeting of the South Suburban College Board of Trustees of Illinois Community College District No. 510 was called to order at 8:10 p.m. on Thursday, November 13, 2008, in the South Suburban College Board Room located at 15800 S. State Street, South Holland, Illinois.

CALL TO ORDER/ROLL CALL

Present: Chairman Frank Zuccarelli, Vice Chair John Daly, Trustees Katie Jackson Booker, Jacqueline Martin, Terry Wells, and Joseph Whittington.

Absent: Anthony DeFilippo.

Also present : George Dammer, President; Diane Ostojic, Vice President for Academic Services; Songie Milhouse, Vice President for Student Development; Jane Ellen Stocker, Vice President for Enrollment and Community Services; Don Manning, Vice President of Administration and Secretary to the Board; and Sarie Winner, College Attorney.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Zuccarelli.

PUBLIC PARTICIPATION:

Chairman Zuccarelli asked if anyone in the audience would like to address the Board. There was no response.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

Finance Committee of October 09, 2008

Trustee Whittington moved and Trustee Wells seconded to approve the minutes of the Finance Committee Meeting held October 09, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays None. Motion carried.

Architectural Committee of October 09, 2008

Trustee Martin moved and Trustee Jackson Booker seconded to approve the minutes of the Architectural Committee Meeting held October 09, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays None. Motion carried.

Public Hearing of October 09, 2008

Trustee Martin moved and Trustee Jackson Booker seconded to approve the minutes of the Public Hearing held October 09, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays None. Motion carried.

Regular Board Meeting of October 09, 2008

Trustee Jackson Booker moved and Trustee Whittington seconded to approve the minutes of the Regular Board Meeting held October 09, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

NEW BUSINESS:

Acceptance of Monthly Financial Report:

Trustee Jackson Booker moved to accept the Financial Report as presented by Treasurer Tim Pollert. Trustee Wells seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried

Payment of Bills for November, 2008:

Trustee Whittington moved and Trustee Wells seconded, to approve payment of the list of bills for November, 2008, totaling \$5,004,710.62. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Comprehensive Annual Financial Audit Report and Management Letter

Chairman Zuccarelli called for a motion to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards as presented by Crowe Chizek and Company LLC, for the Fiscal Year ended June 30, 2008. Trustee Whittington made a motion and Trustee Jackson Booker seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried

OMB Circular A-133 Audit Report

Chairman Zuccarelli called for a motion to accept the OMB Circular A-133 Audit Report. Trustee Whittington made a motion to approve and Trustee Daly seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried

Appointment of Firm Crowe Horwath and Company LLC to conduct an Audit of Financial Statements

Chairman Zuccarelli called for a motion to accept the OMB Circular A-133 Audit Report. Trustee Whittington made a motion to approve and Trustee Daly seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried

Approval of Estimated Tax to be Levied for 2008

Chairman Zuccarelli called for a motion to accept the estimated amount of taxes to be levied for 2008 as required by law. Trustee Daly made a motion to approve and Trustee Wells seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried

Bid Recommendation – Low Voltage Raceways/Cabling and Related Work

Chairman Zuccarelli called for a motion to accept the bid of Carrier Electric, South Chicago Heights, Illinois for the base bid, alternate #1, alternate #2, alternate #3 and alternate #4 in the amount of \$845,175.00 for the low voltage raceways/cabling and related work project. Trustee Daly made a motion to approve and Trustee Jackson Booker seconded. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

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Adoption of the 2009-2010 Academic Calendar

Trustee Martin made a motion to adopt the proposed 2009-2010 academic calendar as recommended by the Calendar Committee. Trustee Whittington seconded the motion. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

PERSONNEL RECOMMENDATIONS:

Personnel Termination:

Trustee Wells made a motion, seconded by Trustee Martin to approve the termination of employment of Kimberly Syler as Administrative Assistant I in the Nursing Department effective October 29, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

Personnel Appointment:

Trustee Daly made a motion, seconded by Trustee Wells to approve the appointment of Angeline Nalepa for the position of Career Program Assistant effective November 17, 2008. Upon roll call, the vote was as follows: Ayes: John Daly, Katie Jackson Booker, Jacqueline Martin, Terry Wells, Joseph Whittington, and Frank Zuccarelli. Nays: None. Motion carried.

CLOSED SESSION:

There was no Closed Session.

MISCELLANEOUS:

Treasurer Pollert presented to the Board a Certificate of Excellence in Financial Reporting for the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2007.

ADJOURNMENT:

With no further business, the Chairman called for a motion to adjourn. Trustee Martin moved and Trustee Jackson Booker seconded. All members present voted Aye, and the meeting adjourned at 8:30 p.m.

Don Manning, Secretary to the Board

Frank M. Zuccarelli, Board Chairman