

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, DECEMBER 14, 2017

I. CALL TO ORDER & ROLL CALL:

At 8:50 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Ronnell Tatum

Absent: Trustee Anthony DeFilippo

Also present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kusper

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There was none.

V. PREVIOUS MEETING MINUTES

A. Audit Committee meeting held November 9, 2017

Trustee Whittington moved and Student Trustee Tatum seconded to approve the minutes of the Audit Committee meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Finance Committee meeting held November 9, 2017

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Regular Board meeting held November 9, 2017

Student Trustee Tatum moved and Trustee Rogers seconded to approve the minutes of the Regular Board meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Closed Session meeting held November 9, 2017

Trustee Daly moved and Trustee Whittington seconded to approve the minutes of the Closed Session meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

E. Special Board meeting held November 16, 2017

Student Trustee Tatum moved and Trustee Wells seconded to approve the minutes of the Special Board meeting held November 16, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Rogers moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Bills Payable for December, 2017

Trustee Whittington moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for December, 2017, in the amount of \$4,131,440.62. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Approval to adopt the resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as presented

Trustee Daly moved and Trustee Wells seconded to adopt the resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as presented. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Approval to adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law

Trustee Daly moved and Trustee Rogers seconded to adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

E. Approval to support the Village of Posen Tax Increment Finance (TIF) District

Trustee Daly moved and Trustee Wells seconded to support the Village of Posen Tax Increment Finance (TIF) District. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Approval of the proposed Academic Calendars for the fall 2019, spring 2020, and summer 2020 semesters

Trustee Rogers moved and Trustee Wells seconded to approve the proposed Academic Calendars for the fall 2019, spring 2020, and summer 2020 semesters. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

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G. Approval of the Board of Trustees meeting dates for 2018

Trustee Wells moved and Student Trustee Tatum seconded to approve the Board of Trustees meeting dates for 2018. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Rogers seconded to approve the retirement of Patrice Burton, Dean in the Student Services Department, effective June 30, 2018, and grant permission to advertise to fill the vacated position, as needed. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Student Trustee Tatum seconded to approve the following appointments:

1. Appointment of Sheral R. Brooke as a full-time Occupational Therapy Assistant Fieldwork Coordinator, effective January 11, 2018, pending successful completion of a criminal background check.
2. Appointment of Jessica Haynes as a full-time, grant-funded Academic Assistant of the Health Professions Opportunity Grant (HPOG) Step-up Program in the Allied Health and Careers Program, effective January 4, 2018.

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

C. Approval to Create and Advertise

Trustee Wells moved and Trustee Whittington seconded to create and advertise the position of grant-funded ESL Teacher's Aide in the Adult Education Department, effective January 16, 2018. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

D. Tenure

Trustee Daly moved and Trustee Rogers seconded to approve the following tenure items:

1. Grant tenure to Ruchi Jairath and Greg Horn, faculty members in Academic Services, at the completion of the spring 2018 semester.
2. Grant tenure to Sarah McAley, faculty member in Student Services, at the completion of the spring, 2018 semester.
3. Approval to add one more probationary year to the tenure process for Sam Hinkle (Counseling).

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

VIII. CLOSED SESSION

At 9:16 p.m., Trustee Daly moved and Trustee Payne seconded that the Board enter into Closed Session for the discussion of hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable or imminent litigation.

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

At 9:40 p.m., the Board resumed open session on a motion made by Trustee Whittington and seconded by Trustee Wells. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

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VII. PERSONNEL RECOMMENDATIONS CONTINUED

E. Approval of the President's recommendation in a personnel matter

Trustee Daly moved and Trustee Wells seconded to approve the President's recommendation in a personnel matter. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Approval of the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District No. 510 to allow Faculty to teach one additional extra overload class for the spring, 2018 semester

Trustee Daly moved and Student Trustee Tatum seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District No. 510 to allow Faculty to teach one additional extra overload class for the spring, 2018 semester. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

ADJOURNMENT

At 9:43 p.m., Student Trustee Tatum moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

Martin Lareau, Secretary to the Board

Frank M. Zuccarelli, Chairman