

#### **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM (ROOM 2248)
REGULAR BOARD MEETING AGENDA
THURSDAY, JANUARY 11, 2018
8:00 PM

- I. CALL TO ORDER/ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC PARTICIPATION
- IV. PRESENTATIONS/REPORTS
  - A. Presentation on the Literacy Program and Family Reading Night (R. Stokes)

#### V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A. Finance Committee meeting held December 14, 2017
- B. Regular Board meeting held December 14, 2017
- Closed Session meeting held December 14, 2017

#### VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
- B. Approval of the payment of bills for January, 2018 (T. Pollert)
- C. Approval to continue the lease of our I.T.F.S. excess capacity by entering into a new ten (10) year contract, with two ten (10) year options, with Clearwire Spectrum Holdings III LLC. (A. DeFilippo)
- D. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Open Meetings Act. The written minutes of September 14, 2017 and November 9, 2017 are authorized to be released. The written minutes of December 14, 2017 shall remain closed. The audio recordings of January 14, 2016 and February 11, 2016 are eligible to be destroyed (M. Lareau)

#### VII. PERSONNEL RECOMMENDATIONS

- A. Resignations/Retirements/Terminations
- B. Appointments

#### VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

- IX. MISCELLANEOUS
- X. ADJOURNMENT

#### BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
MINUTES OF THE FINANCE COMMITTEE
THURSDAY, DECEMBER 14, 2017

The meeting was called to order by Trustee John Daly at 8:45 p.m.

Committee members present: Trustees John Daly and Janet Rogers

Committee members absent: Trustee Anthony DeFilippo

Other Board members in attendance: Trustees Vivian Payne, Terry Wells, Joseph Whittington, Frank M.

Zuccarelli and Student Trustee Ronnell Tatum
Other Board members absent: None

Administration present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebiyi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kusper

#### Agenda:

I. Recommendation to adopt the resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as attached

Trustee Daly recommended the Board of Trustees adopt resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as attached, at the regular Board meeting.

II. Recommendation to adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law

Trustee Daly recommended the Board of Trustees adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law, at the regular Board meeting.

III. Recommendation to support the Village of Posen Tax Increment Finance District (TIF)

Trustee Daly recommended the Board of Trustees support the Village of Posen Tax Increment Finance District (TIF), at the regular Board meeting.

The Meeting adjourned at 8:50 p.m.

#### BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, DECEMBER 14, 2017

#### I. CALL TO ORDER & ROLL CALL:

At 8:50 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, and Student Trustee Ronnell Tatum

Absent: Trustee Anthony DeFilippo

Also present: Donald Manning, President; Lynette Stokes, Vice President of Academic Services; Songie Adebiyi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kusper

#### II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

#### III. PUBLIC PARTICIPATION:

There was none.

#### IV. REPORTS/PRESENTATIONS

There was none.

#### V. PREVIOUS MEETING MINUTES

#### A. Audit Committee meeting held November 9, 2017

Trustee Whittington moved and Student Trustee Tatum seconded to approve the minutes of the Audit Committee meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### B. Finance Committee meeting held November 9, 2017

Trustee Rogers moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### C. Regular Board meeting held November 9, 2017

Student Trustee Tatum moved and Trustee Rogers seconded to approve the minutes of the Regular Board meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

Board Meeting December 14, 2017 Page 2

#### D. Closed Session meeting held November 9, 2017

Trustee Daly moved and Trustee Whittington seconded to approve the minutes of the Closed Session meeting held November 9, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### E. Special Board meeting held November 16, 2017

Student Trustee Tatum moved and Trustee Wells seconded to approve the minutes of the Special Board meeting held November 16, 2017. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### VI. NEW BUSINESS

#### A. Monthly Financial Report

Trustee Rogers moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### B. Bills Payable for December, 2017

Trustee Whittington moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for December, 2017, in the amount of \$4,131,440.62. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

- C. Approval to adopt the resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as presented Trustee Daly moved and Trustee Wells seconded to adopt the resolution concerning the proposed 2017 tax levy of Community College District No. 510, South Suburban College of Cook County and certificate of tax levy as presented. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.
- D. Approval to adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law

Trustee Daly moved and Trustee Rogers seconded to adopt the resolution directing the Cook County Clerk to reduce the 2017 levy should it be capped under the Property Tax Extension Limitation Law. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

E. Approval to support the Village of Posen Tax Increment Finance (TIF) District

Trustee Daly moved and Trustee Wells seconded to support the Village of Posen Tax Increment Finance (TIF) District. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Approval of the proposed Academic Calendars for the fall 2019, spring 2020, and summer 2020 semesters

Trustee Rogers moved and Trustee Wells seconded to approve the proposed Academic Calendars for the fall 2019, spring 2020, and summer 2020 semesters. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

Board Meeting December 14, 2017 Page 3

#### G. Approval of the Board of Trustees meeting dates for 2018

Trustee Wells moved and Student Trustee Tatum seconded to approve the Board of Trustees meeting dates for 2018. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### **VII. PERSONNEL RECOMMENDATIONS**

#### A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Rogers seconded to approve the retirement of Patrice Burton, Dean in the Student Services Department, effective June 30, 2018, and grant permission to advertise to fill the vacated position, as needed. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### B. Appointments

Trustee Daly moved and Student Trustee Tatum seconded to approve the following appointments:

- 1. Appointment of Sheral R. Brooke as a full-time Occupational Therapy Assistant Fieldwork Coordinator, effective January 11, 2018, pending successful completion of a criminal background check.
- 2. Appointment of Jessica Haynes as a full-time, grant-funded Academic Assistant of the Health Professions Opportunity Grant (HPOG) Step-up Program in the Allied Health and Careers Program, effective January 4, 2018.

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### C. Approval to Create and Advertise

Trustee Wells moved and Trustee Whittington seconded to create and advertise the position of grant-funded ESL Teacher's Aide in the Adult Education Department, effective January 16, 2018. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### D. Tenure

Trustee Daly moved and Trustee Rogers seconded to approve the following tenure items:

- 1. Grant tenure to Ruchi Jairath and Greg Hom, faculty members in Academic Services, at the completion of the spring 2018 semester.
- 2. Grant tenure to Sarah McAley, faculty member in Student Services, at the completion of the spring, 2018 semester.
- 3. Approval to add one more probationary year to the tenure process for Sam Hinkle (Counseling). On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### VIII. CLOSED SESSION

At 9:16 p.m., Trustee Daly moved and Trustee Payne seconded that the Board enter into Closed Session for the discussion of hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable or imminent litigation. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

At 9:40 p.m., the Board resumed open session on a motion made by Trustee Whittington and seconded by Trustee Wells. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

Board Meeting December 14, 2017 Page 4

#### VII. PERSONNEL RECOMMENDATIONS CONTINUED

#### E. Approval of the President's recommendation in a personnel matter

Trustee Daly moved and Trustee Wells seconded to approve the President's recommendation in a personnel matter. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

F. Approval of the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District No. 510 to allow Faculty to teach one additional extra overload class for the spring, 2018 semester

Trustee Daly moved and Student Trustee Tatum seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association and Community College District No. 510 to allow Faculty to teach one additional extra overload class for the spring, 2018 semester. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

#### **ADJOURNMENT**

At 9:43 p.m., Student Trustee Tatum moved and Trustee Rogers seconded that the Board Meeting be adjourned. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Tatum voted aye. Motion carried.

Martin Lareau, Secretary to the Board	Frank M. Zuccarelli, Chairman



SOUTH SUBURBAN COLLEGE BOARD AGENDA F	REQUEST Agenda ItemFY18-VI.A
For Board Information in January, 2018.	For Board Action in January, 2018.
Board Committee:Funding:PolicyCollege Operating_X_FinanceCollege CapitalArchitecturalProtection, HealthOtherand Safety	Grant FundedStudent LifeSpecial Levies
PROPOSAL S	UMMARY
ESTIMATED COST	OR BENEFIT
JUSTIFICATION	OF ACTION
Please refer to the attached Investment Report and packet for the period ending November 30, 2017. The Direction 2, SSC.2.17 to continue to provide an efficient institution.	nis action supports Vision Statement Strategic
MOTIO	N
Move to accept the Financial Report as presented.	
*Are funds available in the budget? *Is this related to any previous Board action? *Specify above if matching funds are required.  *Is this part of a large project requiring additional funds? (Explain)	Approvals  Controller/Treasurer  Mul Laren /8/18
*Attach supplemental information as necessary	Vike-President  Don Manneny 1-5-18

President

# SOUTH SUBURBAN COLLEGE South Holland, Illinois

To:

**Board of Trustees** 

From:

Tim Pollert

Date:

January 4, 2018

Subject:

Financial Report For The Period Ending November 30, 2017

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

Monthly Revenue	Year to Date Revenue
\$1,999,639.44	\$13,107,432.32
Monthly Expenditures	Year to Date Expenditures
\$2,004,224.38	\$13,176,515.76

Activity for the month and year to date totals in all funds are as follows:

Monthly Revenue	Year to Date Revenue				
\$3,193,159.56	\$21,168,545.04				
Monthly Expenditures	Year to Date Expenditures				
\$4,055,083.37	\$22,016,343.29				
Net Monthly Position	Year to Date Net Position				
(\$861,923.81)	(\$847,798.25)				

On page eight of the Investment Report you will see our investments for the period:

Total Investments	Average Rate	Basis Point Change
	of Return	from Last Month
\$9,895,292.95	2.21%	-5

## South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$3,160,162.14	\$55,123.01	\$3,215,285.15
August	\$2,315,853.48	\$45,859.15	\$2,361,712.63
September	\$2,638,531.62	\$899,522.81	\$3,538,054.43
October	\$1,632,158.52	\$360,582.15	\$1,992,740.67
November	<b>\$1,936,852.48</b>	\$62,786.96	\$1,999,639. <del>44</del>
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$11,683,558.24	\$1,423,874.08	\$13,107,432.32
	Expenditures	Expenditures	Monthly
	Expenditures Educational	Expenditures O&M	Monthly Total
July	_	•	•
July August	Educational	O&M	Total
•	<b>Educational</b> \$2,729,720.02	<b>O&amp;M</b> \$286,831.50	<b>Total</b> \$3,016,551.52
August	\$2,729,720.02 \$2,211,546.62	<b>O&amp;M</b> \$286,831.50 \$313,050.44	<b>Total</b> \$3,016,551.52 \$2,524,597.06
August September	\$2,729,720.02 \$2,211,546.62 \$3,106,952.27	<b>O&amp;M</b> \$286,831.50 \$313,050.44 \$450,541.43	\$3,016,551.52 \$2,524,597.06 \$3,557,493.70
August September October	\$2,729,720.02 \$2,211,546.62 \$3,106,952.27 \$1,763,955.65	<b>O&amp;M</b> \$286,831.50 \$313,050.44 \$450,541.43 \$309,693.45	\$3,016,551.52 \$2,524,597.06 \$3,557,493.70 \$2,073,649.10
August September October November	\$2,729,720.02 \$2,211,546.62 \$3,106,952.27 \$1,763,955.65	<b>O&amp;M</b> \$286,831.50 \$313,050.44 \$450,541.43 \$309,693.45	\$3,016,551.52 \$2,524,597.06 \$3,557,493.70 \$2,073,649.10 \$2,004,224.38
August September October November December	\$2,729,720.02 \$2,211,546.62 \$3,106,952.27 \$1,763,955.65	<b>O&amp;M</b> \$286,831.50 \$313,050.44 \$450,541.43 \$309,693.45	\$3,016,551.52 \$2,524,597.06 \$3,557,493.70 \$2,073,649.10 \$2,004,224.38 \$0.00
August September October November December January	\$2,729,720.02 \$2,211,546.62 \$3,106,952.27 \$1,763,955.65	<b>O&amp;M</b> \$286,831.50 \$313,050.44 \$450,541.43 \$309,693.45	\$3,016,551.52 \$2,524,597.06 \$3,557,493.70 \$2,073,649.10 \$2,004,224.38 \$0.00 \$0.00
August September October November December January February	\$2,729,720.02 \$2,211,546.62 \$3,106,952.27 \$1,763,955.65	<b>O&amp;M</b> \$286,831.50 \$313,050.44 \$450,541.43 \$309,693.45	\$3,016,551.52 \$2,524,597.06 \$3,557,493.70 \$2,073,649.10 \$2,004,224.38 \$0.00 \$0.00 \$0.00
August September October November December January February March	\$2,729,720.02 \$2,211,546.62 \$3,106,952.27 \$1,763,955.65	<b>O&amp;M</b> \$286,831.50 \$313,050.44 \$450,541.43 \$309,693.45	\$3,016,551.52 \$2,524,597.06 \$3,557,493.70 \$2,073,649.10 \$2,004,224.38 \$0.00 \$0.00 \$0.00 \$0.00
August September October November December January February March April	\$2,729,720.02 \$2,211,546.62 \$3,106,952.27 \$1,763,955.65	<b>O&amp;M</b> \$286,831.50 \$313,050.44 \$450,541.43 \$309,693.45	\$3,016,551.52 \$2,524,597.06 \$3,557,493.70 \$2,073,649.10 \$2,004,224.38 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

South Holland, Illinois

	Revenues	Expenditures	Monthly
	All Funds	Ali Funds	Total
July	\$3,652,185.57	\$3,762,696.81	(\$110,511.24)
August	\$6,799,812.50	\$6,765,747.72	\$34,064.78
September	\$4,575,258.04	\$4,768,838.24	(\$193,580.20)
October	\$2,948,129.37	\$2,663,977.15	\$284,152.22
November	\$3,193,159.56	\$4,055,083.37	(\$861,923.81)
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$21,168,545.04	\$22,016,343.29	(\$847,798.25)
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	Investment	Average Rate	Basis Point Change
July	Investment	Average Rate	Basis Point Change
	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	Investment	Average Rate of Return 2.10%	Basis Point Change from Last Month
July August	Investment Total \$13,317,248.51 \$16,227,947.39	Average Rate of Return 2.10% 2.09%	Basis Point Change from Last Month (15) (1)
July August September	Investment Total \$13,317,248.51 \$16,227,947.39 \$14,124,023.56	Average Rate of Return 2.10% 2.09% 2.01%	Basis Point Change from Last Month (15) (1) (8)
July August September October	Investment Total \$13,317,248.51 \$16,227,947.39 \$14,124,023.56 \$14,347,403.77	Average Rate of Return 2.10% 2.09% 2.01% 2.26%	Basis Point Change from Last Month (15) (1) (8) 25
July August September October November	Investment Total \$13,317,248.51 \$16,227,947.39 \$14,124,023.56 \$14,347,403.77	Average Rate of Return 2.10% 2.09% 2.01% 2.26%	Basis Point Change from Last Month (15) (1) (8) 25
July August September October November December	Investment Total \$13,317,248.51 \$16,227,947.39 \$14,124,023.56 \$14,347,403.77	Average Rate of Return 2.10% 2.09% 2.01% 2.26%	Basis Point Change from Last Month (15) (1) (8) 25
July August September October November December January	Investment Total \$13,317,248.51 \$16,227,947.39 \$14,124,023.56 \$14,347,403.77	Average Rate of Return 2.10% 2.09% 2.01% 2.26%	Basis Point Change from Last Month (15) (1) (8) 25
July August September October November December January February	Investment Total \$13,317,248.51 \$16,227,947.39 \$14,124,023.56 \$14,347,403.77	Average Rate of Return 2.10% 2.09% 2.01% 2.26%	Basis Point Change from Last Month (15) (1) (8) 25
July August September October November December January February March	Investment Total \$13,317,248.51 \$16,227,947.39 \$14,124,023.56 \$14,347,403.77	Average Rate of Return 2.10% 2.09% 2.01% 2.26%	Basis Point Change from Last Month (15) (1) (8) 25

Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3
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MB Financial MB Financial Bond Interest   9,005.04   0.00   0.0	11/1 11/1 11/8 11/8 11/8 11/20	0.00 4,711,306.86 9,005.04 32.79 0.00 293,150.75 91.88 4,299,594.12 5,034,222.33 14,347,403.77  77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	
NB Financial  NB MM to MB Cash  11/20  11/20  11/20  11/20  11/20  11/20  11/20  11/20  11/20  11/20  11/20  11/20  11/20  11/20  10/20,000  0,0	11/8 11/8 11/8 11/8	4,711,306.86 9,005.04 32.79 0.00 293,150.75 91.88 4,299,594.12 5,034,222.33 14,347,403.77 77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.00 0.00 0.00 0.00 0.00 0.00 0.00
471.366.6   0.00   0.	11/8 11/8 11/8 11/8	4,711,306.86 9,005.04 32.79 0.00 293,150.75 91.88 4,299,594.12 5,034,222.33 14,347,403.77 77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00
471,366,66   0.00   0	11/8 11/8 11/8 11/8	4,711,306.86 9,005.04 32.79 0.00 293,150.75 91.88 4,299,594.12 5,034,222.33 14,347,403.77 77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00
WB Financial Bond Interest	11/8 11/8 11/8 11/8	9,005.04 32.79 0.00 293,150.75 91.88 4,299,594.12 5,034,222.33 14,347,403.77 77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00
PMAI 5 D L A F + = ISDMAX PMAI 5 D L A F + = Fixed Investment Accounts 0.00	11/8 11/8 11/8 11/8	32.79 0.00 293,150.75 91.88 4,299,594.12 5,034,222.33 14,347,403.77 77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00
### PMAILS D LA F + = Fixed Investment Accounts   0.00   0	11/8 11/8 11/8 11/8	77,847.51 80,041.67 (1,000,000.00)	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00
Illinois Funds   293,150.75   0.00   0.00   0.00   0.00   1   1   1   1   1   1   1   1   1	11/8 11/8 11/8 11/8	293,150.75 91.88 4,299,594.12 5,034,222.33 14,347,403.77 77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0.00 0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00 0.00
MB Contributory Trust	11/8 11/8 11/8 11/8	91.88 4,299,594.12 5,034,222.33 14,347,403.77 77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00
IIT Money Market	11/8 11/8 11/8 11/8	77,847.51 80,041.67 (1,500,000.00)	0.00	0.00	0.00
18 Financial Money Market	11/8 11/8 11/8 11/8	5,034,222.33 14,347,403.77 77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0.00	0.00	0.00
Transactions:    Illinois Funds MM Deposit from Comptroller   11/8   77,847.51	11/8 11/8 11/8 11/8	77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)			
Illinois Funds MM Deposit from Comptroller	11/8 11/8 11/8 11/8	77,847.51 80,041.67 (1,500,000.00) (1,000,000.00)	0,00	0.00	0.00
Illinois Funds MM Deposit from Comptroller	11/8 11/8 11/20	80,041.67 (1,500,000.00) (1,000,000.00)			
Illinois Funds MM Deposit from Comptroller   11/8   11/500,000.000	11/8 11/8 11/20	80,041.67 (1,500,000.00) (1,000,000.00)			
Illinois Funds MM Deposit from Comptroller   11/8   80,041,67   ransfer from MB MM to MB Cash   11/20   (1,000,000,00)	11/8 11/8 11/20	80,041.67 (1,500,000.00) (1,000,000.00)			
Illinois Funds MM Deposit from Comptroller   11/8   11/500,000.000	11/8 11/8 11/20	80,041.67 (1,500,000.00) (1,000,000.00)			
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Transfer from MB MM to MB Cash 11/20 (1.000.000.00)  Transfer from MB MM to MB Cash 11/30 (2.110.000.000)  Transfer from MB MM to MB Cash 11/30 (2.110.000)  Transfer from MB M to MB Cash 11/30 (2.110.000)  Transfer from Ma Manual 11/30 (2.110.000)  Transfer from MB M to MB Cash 11/30 (2.110.000)  Transfer from MB M to MB Cash 11/30 (2.110.000)  Tra	11/20	(1,000,000.00)		1	
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Transfer from MB MM to MB Cash 11/30 (2,110,000,00)	11/30				
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AB Financial 0.00 0.00 0.00 0.00 0.00  AB Financial 4,711,306.86 0.00 0.00 0.00 0.00  AB Financial Bond Interest 9,005.04 0.00 0.00 0.00 0.00  MA/I S D L A F + = ISDMAX 32.79 0.00 0.00 0.00 0.00  MA/I S D L A F + = Fixed Investment Accounts 0.00 0.00 0.00 0.00 0.00  MA/I S D L A F + = Fixed Investment Accounts 0.00 0.00 0.00 0.00 0.00  MB Contributory Trust 91.88 0.00 0.00 0.00 0.00  IIT Money Market 4,299,594.12 0.00 0.00 0.00  B Financial Money Market 424,222.33 0.00 0.00 0.00			0.00	0.00	0.00
B Financial					
AB Financial 4,711,306.86 0.00 0.00 0.00 0.00 0.00 AB Financial Bond Interest 9,005.04 0.00 0.00 0.00 0.00 0.00 0.00 0.0		0.00	0.00	0.00	6.55
### Pinancial Bond Interest 9,005.04 0.00 0.00 0.00 0.00 0.00 0.00 0.0					
MA/I S D L A F + = ISDMAX       32.79       0.00       0.00       0.00         MA/I S D L A F + = Fixed Investment Accounts       0.00       0.00       0.00       0.00         Illnois Funds       451,039.93       0.00       0.00       0.00       0.00         1B Contributory Trust       91.88       0.00       0.00       0.00         IIT Money Market       4,299,594.12       0.00       0.00       0.00         1B Financial Money Market       424,222.33       0.00       0.00       0.00					
MA/I S D L A F + = Fixed Investment Accounts       0.00       0.00       0.00       0.00         dinois Funds       451,039.93       0.00       0.00       0.00         IB Contributory Trust       91.88       0.00       0.00       0.00         IIT Money Market       4,299,594.12       0.00       0.00       0.00         IB Financial Money Market       424,222.33       0.00       0.00       0.00					0.00
Ilinois Funds         451,039.93         0.00         0.00         0.00           IB Contributory Trust         91.88         0.00         0.00         0.00           IIT Money Market         4,299,594.12         0.00         0.00         0.00           IB Financial Money Market         424,222.33         0.00         0.00         0.00					0.00
IB Contributory Trust     91.88     0.00     0.00     0.00       IIT Money Market     4,299,594.12     0.00     0.00     0.00       IB Financial Money Market     424,222.33     0.00     0.00     0.00				0.00	0.00
IB Contributory Trust     91.88     0.00     0.00     0.00       IIT Money Market     4,299,594.12     0.00     0.00     0.00       IB Financial Money Market     424,222.33     0.00     0.00     0.00			0.00	0.00	0.00
IIT Money Market 4,299,594.12 0.00 0.00 0.00 0.00 IB Financial Money Market 424,222.33 0.00 0.00 0.00				0.00	0.00
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12/20 2/032/232/33 U.UU U.UU U.UU	11/30				
		21022163633	0.00	0.00	0.00
		11/30	0.00 4,711,306.86 9,005.04 32.79 0.00 451,039.93 91.88 4,299,594.12 424,222.33	0.00 0.00 4,711,306.86 0.00 9,005.04 0.00 32.79 0.00 0.00 0.00 451,039.93 0.00 91.88 0.00 4,299,594.12 0.00 424,222.33 0.00	0.00     0.00     0.00       4,711,306.86     0.00     0.00       9,005.04     0.00     0.00       32.79     0.00     0.00       0.00     0.00     0.00       451,039.93     0.00     0.00       91.88     0.00     0.00       4,299,594.12     0.00     0.00       424,222.33     0.00     0.00

TIMA	INVESTMENT WORKSHEET		Frank F	=1.6	Fund 7
Description	Data	Fund 4	Fund 5	Fund 6	
Description	Date	Bond & Int.	Auxiliary	Restricted	Working Cash
AD CO. Co. Co.			7.70		0.00
MB Financial		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	0.00
MB Financial Bond Interest		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	0.00
MB Contributory Trust		0.00	0.00	0.00	0.00
IIIT Money Market	i	0.00	0.00	0.00	0.00
MB Financial Money Market		0.00	0.00	0.00	0.00
Totals	11/1	0.00	0.00	0.00	0.00
ransactions:					
Illinois Funds MM Deposit from Comptroller	11/0				
	11/8				
Illinois Funds MM Deposit from Comptroller	11/8				
Transfer from MB MM to MB Cash	11/8				
Transfer from MB MM to MB Cash	11/20				
Transfer from MB MM to MB Cash	11/30				
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MB Financial		0.00	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	0.00
MB Financial Bond Interest		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinols Funds		0.00	0.00	0.00	0.00
MB Contributory Trust		0.00	0.00	0.00	0.0
IIIT Money Market		0.00	0.00	0.00	0.0
MB Financial Money Market		0.00	0.00	0.00	0.00
Totals	11/30	0.00	0.00	0.00	0.00
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TOLOIS	12,35				

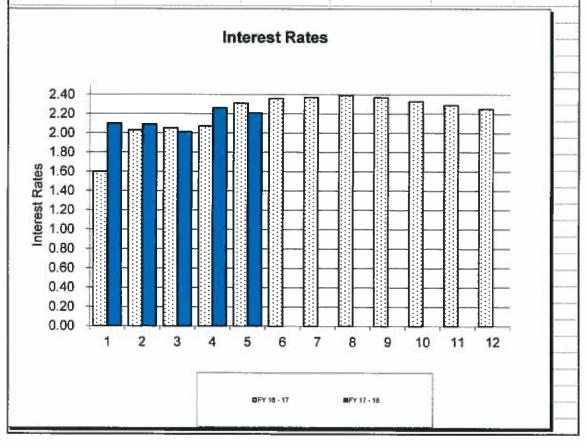
	INVESTMENT WORKSHEET					
		Fund 10	Fund 11	Fund 12		
Description	Date	T&A	Audit	Special Levies	Total	
			1			
MB Financial		0.00	0.00	0.00	0.00	
MB Financial		0.00	0.00	0.00	4,711,306.86	
MB Financial Bond Interest		0.00	0.00	0.00	9,005.04	
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79	
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00	
Illinois Funds		0.00	0.00	0.00	293,150.75	
MB Contributory Trust		0.00	0.00	0.00	91.88	
IIIT Money Market		0.00	0.00	0.00	4,299,594.12	
MB Financial Money Market		0.00	0.00	0.00	5,034,222.33	
Totals	11/1	0.00	0.00	0.00	14,347,403.77	
Transactions:					0.00	
	1				0.00	
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Marin tradition and the second					0.00	
Illinois Funds MM Deposit from Comptroller	11/8				77,847.51	
Illinois Funds MM Deposit from Comptroller					77,047.01	
Transfer from MB MM to MB Cash	11/8				80,041.67	
Transfer from MB MM to MB Cash	11/8				(1,500,000.00)	
Transfer from MB MM to MB Cash	11/20				(1,000,000.00)	
D.00	11/30				(2,110,000.00)	
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MB Financial		0.00	0.00	0.00	0.00	
MB Financial	-	0.00	0.00	0.00		
MB Financial Bond Interest					4,711,306.86	
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	9,005.04	
PMA/I S D L A F + = ISDMAX  PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	32.79	
		0.00	0.00	0.00	0.00	
Illinois Funds		0.00	0.00	0.00	451,039.93	
MB Contributory Trust		0.00	0.00	0.00	91.88	
IIIT Money Market		0.00	0.00	0.00	4,299,594.12	
MB Financial Money Market		0.00	0.00	0.00	424,222.33	
Totals	11/30	0.00	0.00	0.00	9,895,292.95	
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	INVESTM	ENT SUMMARY	<del></del>				
	Interest		Purchase	Maturity	Туре		
Fund	Rate	Amount	Date	Date	Code		Certificate Number / Institutions
Liquid Accounts:	1					-	
Liquid Series	1.00	9,005.04		Open	90	ISDLAF+	
ISDMAX	0.05	32.79			90	ISDLAF+	
				Open			The second secon
MBFinancial	2.35	5,135,621.07		Open	90	MB	
Daily Account	1.60	451,039.93		Open	50	IL Funds	
IIIT Money Market	2.20	2,314,491.22		Open	50	IIIT	
		1					
Fixed Investments:							
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Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Steams Bank St. Cloud, MN
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Hometown Bank, Roanoke, VA
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Community Bank of OelWein, IA
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Amerasia Bank, Flushing, NY
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Old Fort Banking, Old Fort, OH
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Bridgewater Bank, MN
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Peapack Bank, Gladstone, NJ
Educational							
	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Pulaski Bank, Saint Louis, MO
Educational	2.00	169,102.90	10/28/2014	10/28/2019	20	IIIT	Bank of the West, San Francisco, C
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II .							
Grand Total		9,895,292.95					
Average %	2.21	(Weighted Average	ie)				

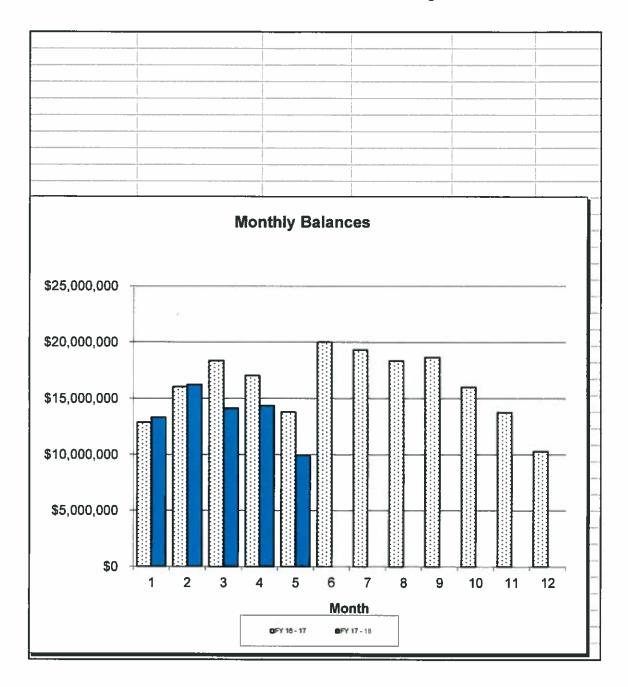
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	Investment				Percent
		Page 4	Page 6	Total	to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	1,985,102.90	0.00	1,985,102.90	20%
20	Commercial Paper	1,505,102.50	0.00	1,303,102,30	
30	Commercial Paper	0.00	0.00	0.00	0%
	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	2,765,531.15	0.00	2,765,531.15	28%
	Repurchase Agreements	0.00	0.00	0.00	0%
00	Other	F 144 CFR 00		C 144 CEO 00	5304
30		5,144,658.90	0.00	5,144,658.90	52%
	Total	9,895,292.95	0.00	5,144,658.90 9,895,292.95	100%
	Average %	2.21			
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### South Suburban College

		Investmen	t Summary	
	F Y 201	6 - 2017	F Y 2017 - 2018	
	Month End	Percent	Month End	Percent
Month	Balance	Return	Balance	Return
July	\$12,857,745	1.60	\$13,317,249	2.10
August	16,019,990	2.03	16,227,947	2.09
September	18,366,749	2.05	14,124,024	2.01
October	17,018,830	2.07	14,347,404	2.26
November	13,780,694	2.31	9,895,293	2.21
December	20,017,795	2.36		
January	19,304,224	2.37		
February	18,331,621	2.39	j	
March	18,664,543	2.37		
April	16,006,391	2.33		
May	13,765,935	2.29		
June	10,285,748	2.25		



## South Suburban College





\* Attach supplemental information as necessary

#### FY18-VI.B SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item For Board Information in January, 2018. For Board Action in January, 2018. **BOARD COMMITTEE:** FUNDING: Policy X College Operating X Grant Funded X College Capital Finance X Student Life X Protection, Health, and Safety Architectural X Special Levies Other PROPOSAL SUMMARY **ESTIMATED COST OR BENEFIT** JUSTIFICATION OF ACTION Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution. **MOTION** Hereby authorize the Treasurer to pay the following list of bills: **Education Fund** \$1,840,119.92 Operation & Maintenance Fund 322,729.77 Operation & Maintenance Restricted Fund 6.632.16 Auxiliary Enterprise Fund 173,441.87 Restricted Funds 418,019.05 Special Levies Fund 87,094.91 Flex Plan Fund 3,110,18 Total \$2,851,147.86 \* Are funds available in the budget? <u>ves</u> \* Is this related to any previous Board action? \* Specify above if matching funds are required. Controller/Treasure \* Is this part of a large project requiring additional funds? (Explain)

President



## SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM:

FY18-VI.C

	Board Meeting Date: January 11, 2018			
BOARD COMMITTEE	<u>FUNDING</u>			
Policy X Finance Architectural Other	Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Safety			
	PROPOSAL SUMMARY			
To continue the lease of our ITFS excess capacity by entering into a new ten (10) year contract, with two ten (10) year options, with Clearwire Spectrum Holdings III LLC. Contract provided under separate cover.				
ESTIMATED COST OR BENEFIT				
\$4,288,640 over ten (10) years, which includes a prepayment fee, in addition to a monthly service credit that can be applied to the latest wireless technologies being provided by Sprint.				
JUSTIFICATION OF ACTION				
Rule changes by FCC will no longer allow our current contract to roll over. The College has found the use of alternative delivery systems and the leasing of our excess ITFS capacity beneficial not only as a means of revenue but in the quality of the services we are able to provide to our students. This action supports Strategic Direction 2, SSC 2.20 to access and improve technology support systems that advance student learning.				
MOTION				
To continue the lease of our ITFS excess capacity by entering into a new ten (10) year contract, with two ten (10) year options, with Clearwire Spectrum Holdings III LLC.				
* Are funds available in the budget? * is this related to any previous Board action?  * is this part of a large project requiring additional funds? (Explain)	N/A Yes  Originator  Originator  Date  Appropriate Dean/Vice President  Date			



### SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY18-VI.D

Board Meeting Date: January 11, 2018

of 17 ed.					
ESTIMATED COST OR BENEFIT					
JUSTIFICATION OF ACTION					
n					
MOTION  Move that the Board of Trustees grant approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Open Meeting Act. The written minutes of September 14, 2017 and November 9, 2017 are authorized to be released. The written minutes of December 14, 2017 shall remain closed. The audio recordings of January 14, 2016 and February 11, 2016 are authorized to be destroyed.					
* Are funds available in the budget?  N/A					

## For Board Information in For Board Action in **BOARD COMMITTEE: FUNDING:** Policy College Operating **Grant Funded** College Capital Student Life Finance Architectural Protection, Health, and Safety **Special Levies** Other PROPOSAL SUMMARY Approval of the intent to retire is requested for Don Manning, affording him the benefits conferred by South Suburban College and the State of Illinois. **ESTIMATED COST OR BENEFIT JUSTIFICATION OF ACTION** This action item is required to allow Don Manning to retire. MOTION Move to approve the retirement of Don Manning, effective October 1, 2018. \* Are funds available in the budget? **APPROVALS** \* Is this related to any previous Board action? \* Specify above if matching funds are required. \* Is this part of a large project requiring additional funds? (Explain) \_\_\_\_\_ br. II

Agenda Item

FY18-VII.A.1

SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

\* Attach supplemental information as necessary



## SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

For Board Information in January 2018	For Board Action in January 2018			
BOARD COMMITTEE:  Policy	<u> </u>			
	AL SUMMARY			
Request that the Board of Trustees appoint Ms. Mary Viethe Adult Education Department effective January 16, 201				
ESTIMATED C	OST OR BENEFIT			
The annual salary is \$20,700, plus benefits. Twenty	five (25) hours a week, 36 weeks a year.			
JUSTIFICAT	ION OF ACTION			
Filling of this position is necessary to continue to increase Direction 1, CR 1.4).	success in adult education courses. (Strategic			
MC	OTION			
Move the Board of Trustees appoint Ms. Mary Vieweg as full-time grant-funded ESL Instructor in the Adult Education Department effective January 16, 2018.				
* Are funds available in the budget? <u>Yes</u> * Is this related to any previous Board action? <u>No</u>	APPROVALS			
	12/18/17			
	Originator 1/8/18			
	Director of Human Resources			
(	Appropriate Vice President			
	The 12 polo			
	President			



## SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY18-VII.B.2

BOARD COMMITTEE	For Board Action in January, 2018 Board Meeting Date: January 11, 2018 FUNDING				
DOARD COMMITTEE	FONDING				
Finance Colle	erating Grant Funded ege Capital Student Life ection, Health and Special Levies ety				
PROF	POSAL SUMMARY				
Request that the Board of Trustees appoint Maureen Moran as a full-time Reading Instructor, effective January 12 2018, pending successful completion of a background check.					
ESTIMATED COST OR BENEFIT					
Based upon placement on the faculty salary schedule.					
JUSTIFICATION OF ACTION					
Permission to fill this position was granted during Strategic Direction #2 – Student Success and	Permission to fill this position was granted during a prior Board meeting. This action is in direct alignment with Strategic Direction #2 – Student Success and Completion, Goal 1.2.				
	MOTION				
Move to appoint Maureen Moran as a full-time Reading Instructor, effective January 12, 2018, pending successful completion of a background check.					
* Are funds available in the budget? * Is this related to any previous Board action? * Is this part of a large project requiring additional funds? (Explain)	Approvals:  Cattue Button 12/19/17 Originator  Appropriate Reanwice President  Director of Human Resources  President  Date  Date				