

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, NOVEMBER 8, 2018

I. CALL TO ORDER & ROLL CALL:

At 8:35 p.m. the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 was called to order by Chairman Frank M. Zuccarelli. The meeting was held in the Board Room of the College, Room 2248.

Present: Chairman Frank M. Zuccarelli, Trustees John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, and Joseph Whittington

Absent: Trustee Janet Rogers

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Songie Adebisi, Vice President of Student Development; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Sarie Keller

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairman Frank M. Zuccarelli.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Finance Committee Meeting held October 11, 2018

Trustee DeFilippo moved and Trustee Whittington seconded to approve the minutes of the Finance Committee meeting held October 11, 2018. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

A. Regular Board Meeting held October 11, 2018

Trustee Wells moved and Trustee Whittington seconded to approve the minutes of the Regular Board meeting held October 11, 2018. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee DeFilippo moved and Trustee Payne seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Bills Payable for November, 2018

Trustee Whittington moved and Trustee DeFilippo seconded to authorize the Treasurer to pay the list of bills payable for November, 2018, in the amount of \$4,902,793.55. On roll call, John Daly, Anthony DeFilippo,

Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

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C. Approval to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe, LLP, for the fiscal year ended June 30, 2018

Trustee Whittington moved and Trustee Wells seconded to accept the Comprehensive Annual Financial Audit Report, Internal Controls over Financial Reporting and Professional Standards (SAS 114) as presented by Crowe, LLP, for the fiscal year ended June 30, 2018. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

D. Approval to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2018, as presented

Trustee Whittington moved and Trustee Daly seconded to accept the OMB Circular A-133 Audit Report for the year ended June 30, 2018, as presented. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

E. Approval to appoint the firm Crowe, LLP, to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2019

Trustee Whittington moved and Trustee Payne seconded to appoint the firm Crowe, LLP, to conduct an audit of the College financial statements and the Single Audit of Federal Funds for the fiscal year ending June 30, 2019. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

F. Approval to accept the estimated amount of taxes to be levied for 2018 as required by law

Trustee DeFilippo moved and Trustee Daly seconded to accept the estimated amount of taxes to be levied for 2018 as required by law. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

G. Approval to support the extension of the Village of Phoenix Tax Increment Finance District (TIF)

Trustee DeFilippo moved and Trustee Daly seconded to support the extension of the Village of Phoenix Tax Increment Finance District (TIF). On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Trustee Terry Wells passed. Motion carried.

H. Approval to declare a vacancy for the office of Student Trustee pursuant to Board Policy 102.05, Student Trustee

Trustee Daly moved and Trustee Wells seconded to declare a vacancy for the office of Student Trustee pursuant to Board Policy 102.05, Student Trustee. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee Whittington seconded to approve the retirement of Hui-Ling Hite, Manager of the Academic Assistance Center, effective March 1, 2018, and grant permission to advertise to fill the

vacated position, as needed. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

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Trustee Daly moved and Trustee Payne seconded to approve the following resignations:

1. Resignation of Denise Castle, full-time, tenure track instructor in the Department of Nursing, effective December 21, 2018, and grant permission to advertise to fill the vacated position, as needed.
2. Resignation of Jessica Haynes, grant-funded Academic Assistant in the HPOG Step-Up Program in the Allied Health Department, effective November 1, 2018, and grant permission to advertise to fill the vacated grant-funded position, as needed.

On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Wells seconded to approve the appointment of Tiarra Williams as a grant-funded Academic Support Specialist for the HPOG Step-Up Program in the Allied Health Department, effective November 12, 2018, pending successful completion of the criminal background investigation. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

VIII. CLOSED SESSION

There was none.

ADJOURNMENT

At 8:53 p.m., Trustee Payne moved and Trustee DeFilippo seconded that the Board Meeting be adjourned. On roll call, John Daly, Anthony DeFilippo, Vivian Payne, Terry Wells, Joseph Whittington and Frank M. Zuccarelli voted aye. Nays: None. Motion carried.

Janet Rogers, Secretary of the Board

Frank M. Zuccarelli, Chairman