

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

16333 S. KILBOURN AVENUE, OAK FOREST, ILLINOIS

REVISED

REGULAR BOARD MEETING MINUTES

THURSDAY, JULY 11, 2019

I. CALL TO ORDER & ROLL CALL:

At 8:16 p.m., Chairman Frank M. Zuccarelli called the regular meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the Oak Forest Campus.

Present: Trustees John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells, Frank M. Zuccarelli, and Student Trustee Babatunde Adamson.

Absent: Trustees Vivian Payne and Joseph Whittington.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley Kuser.

II. PLEDGE OF ALLEGIANCE

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

There were none.

V. PREVIOUS MEETING MINUTES

A. Policy Committee meeting held June 13, 2019

Trustee DeFilippo moved and Trustee Daly seconded to approve the minutes of the Policy Committee meeting held June 13, 2019. On roll call John Daly, Anthony DeFilippo and Frank M. Zuccarelli voted aye. Nays: None. Trustees Janet Rogers and Terry Wells passed. Student Trustee Babatunde Adamson voted aye. Motion carried.

B. Finance Committee meeting held June 13, 2019

Trustee DeFilippo moved and Trustee Daly seconded to approve the minutes of the Policy Committee meeting held June 13, 2019. On roll call John Daly, Anthony DeFilippo and Frank M. Zuccarelli voted aye. Nays: None. Trustees Janet Rogers and Terry Wells passed. Student Trustee Babatunde Adamson voted aye. Motion carried.

C. Regular Board of Trustees meeting held June 13, 2019

Trustee DeFilippo moved and Trustee Daly seconded to approve the minutes of the Regular Board of Trustees meeting held June 13, 2019. On roll call John Daly, Anthony DeFilippo and Frank M. Zuccarelli voted aye. Nays: None. Trustees Janet Rogers and Terry Wells passed. Student Trustee Babatunde Adamson voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Wells moved and Trustee DeFilippo seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

B. Bills Payable for July, 2019

Trustee Wells moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for July, 2019 in the amount of \$3,253,162.26. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

C. Approval to accept the bids of Chemcraft, \$5,086.50; Expert Chemical, \$14,260.00; Industrial Soap, \$1,961.00; Unipak, \$5,334.00; and Valdes, \$4,640.00 for the purchase of custodial paper products and supplies

Trustee DeFilippo moved and Trustee Wells seconded to accept the bids of Chemcraft, \$5,086.50; Expert Chemical, \$14,260.00; Industrial Soap, \$1,961.00; Unipak, \$5,334.00; and Valdes, \$4,640.00 for the purchase of custodial paper products and supplies. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

D. Approval to accept the bids of Bill Fritz Corp, \$533.93; BSN Sports, \$4,481.76; Eastbay, \$6,173.75; and Lansing Sports, \$2,366.55 for the purchase of athletic uniforms and supplies

Trustee DeFilippo moved and Trustee Rogers seconded to accept the bids of Bill Fritz Corp, \$533.93; BSN Sports, \$4,481.76; Eastbay, \$6,173.75; and Lansing Sports, \$2,366.55 for the purchase of athletic uniforms and supplies. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

E. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meetings Act. The written minutes of January 10, 2019 are authorized to be released. The written minutes of December 13, 2018, February 14, 2019, March 14, 2019 and April 11, 2019 shall remain closed. The audio recordings of September 14, 2017 and November 9, 2017 are authorized to be destroyed. The audio recordings of December 14, 2017 shall be retained

Trustee Rogers moved and Trustee Wells seconded to release the written minutes of January 10, 2019. The written minutes of December 13, 2018, February 14, 2019, March 14, 2019 and April 11, 2019 shall remain closed. The audio recordings of September 14, 2017 and November 9, 2017 are authorized to be destroyed. The audio recordings of December 14, 2017 shall be retained. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Babatunde Adamson passed. Motion carried.

VII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Daly moved and Trustee DeFilippo seconded to approve the retirement of Mark Pelech, full-time Instructor in the OAT/Business Program, effective December 31, 2019, and grant permission to advertise to fill the vacated position, as needed. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

B. Appointments

Trustee Daly moved and Trustee Wells seconded to approve the following appointments:

1. Appointment of Damon McGhee as a full-time, tenure-track Librarian, effective August 15, 2019.
2. Appointment of Marcus Ellis as a Library Assistant I, effective July 15, 2019, and request permission to advertise to fill the vacated position, as necessary.
3. Appointment of Jeffery Ivy as a full-time Registration Specialist in the Enrollment Services Department, effective July 15, 2019, pending the successful completion of a criminal background investigation.
4. Approve the appointment of Linda Mattox as the Human Resources Manager, effective August 5, 2019, pending successful completion of a criminal background investigation, and grant permission to advertise to fill the vacated position, as needed.
5. Approve the appointment of Cynthia Brown as a full-time OB/PEDs Instructor in the Nursing Department, effective August 15, 2019.

On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

C. Memorandum of Understanding (additional extra overload)

Trustee Daly moved and Trustee Wells seconded to approve the Memorandum of Understanding between the South Suburban College Faculty Association (a chapter of Local 1600 AFT) and Community College District No. 510 for the fall semester of 2019. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

VIII. Closed Session:

There was none.

ADJOURNMENT

The regular Board of Trustees meeting adjourned at 8:38 p.m. on a motion made by Trustee Rogers and seconded by Trustee DeFilippo. On roll call John Daly, Anthony DeFilippo, Janet Rogers, Terry Wells and Frank M. Zuccarelli voted aye. Nays: None. Student Trustee Babatunde Adamson voted aye. Motion carried.

Janet Rogers, Secretary of the Board

Frank M. Zuccarelli, Chairman of the Board