



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM (ROOM 2248)
SPECIAL BOARD MEETING AGENDA
THURSDAY, OCTOBER 10, 2019
6:30 PM

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC PARTICIPATION

IV. PRESENTATIONS/REPORTS

A. Marketing Outreach Update

VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

IX. MISCELLANEOUS

X. ADJOURNMENT



BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM (ROOM 2248)
REGULAR BOARD MEETING AGENDA
THURSDAY, OCTOBER 10, 2019
8:00 PM

I. CALL TO ORDER/ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PUBLIC PARTICIPATION

IV. PRESENTATIONS/REPORTS

- A. Board of Trustees Retreat Update (R. Kawanna)

V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A. Public Hearing held September 18, 2019
B. Finance Committee meeting held September 18, 2019
C. Regular Board of Trustees meeting held September 18, 2019
D. Closed Session Meeting held September 18, 2019

VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
B. Approval of the payment of bills for October, 2019 (T. Pollert)

VII. PERSONNEL RECOMMENDATIONS

- A. Retirement/Resignations/Terminations
B. Appointments

VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

IX. MISCELLANEOUS

X. ADJOURNMENT

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
MINUTES OF THE PUBLIC HEARING
THURSDAY, SEPTEMBER 18, 2019

Vice Chairman John Daly called the public hearing to order at 8:05 p.m.

Board members in attendance: Trustees John Daly, Vivian Payne, Janet Rogers and Terry Wells, and Student Trustee Babatunde Adamson

Board members absent: Trustees Anthony DeFilippo, Joseph Whittington and Chairman Frank M. Zuccarelli

Administration present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

Agenda:

I. Operating and non-operating budgets for fiscal year 2019/2020, for Community College District No. 510

Vice Chairman Daly stated that the budget for fiscal year 2019/2020 has been reviewed and posted for the mandatory 30 days. The total operating fund expenditures are \$32,774,971 and the non-operating fund expenditures are \$16,184,725.

There being no public response for public input, the public hearing adjourned at 8:07 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

MINUTES OF THE FINANCE COMMITTEE

THURSDAY, SEPTEMBER 18, 2019

Vice Chairman John Daly called the Finance Committee meeting to order at 8:07 p.m.

Committee members present: Trustees John Daly and Janet Rogers

Committee members absent: Trustee Anthony DeFilippo

Other Board members in attendance: Trustees Vivian Payne, Terry Wells and Student Trustee Babatunde Adamson.

Other Board members absent: Trustees Joseph Whittington and Chairman Frank M. Zuccarelli

Administration present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board, and College Attorney Stanley T. Kuser

Agenda:

I. Recommendation to adopt the resolution approving the operating and non-operating budgets for fiscal year 2019/2020.

Vice Chairman Daly recommended the Board adopt the resolution approving the operating and non-operating budgets for fiscal year 2019/2020 at the regular Board of Trustees meeting.

The meeting adjourned at 8:10 p.m.

BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE
15800 SOUTH STATE STREET, SOUTH HOLLAND, ILLINOIS
REGULAR BOARD MEETING MINUTES
THURSDAY, SEPTEMBER 18, 2019

I. CALL TO ORDER & ROLL CALL:

At 8:11 p.m., Vice Chairman John Daly called the regular meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room of the College, Room 2248.

Present: Vice Chairman John Daly, Vivian Payne, Janet Rogers, Terry Wells, and Student Trustee Babatunde Adamson. Trustee Joseph Whittington arrived at 8:23 p.m.

Absent: Trustee Anthony DeFilippo and Chairman Frank M. Zuccarelli.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Enrollment and Student Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

II. PLEDGE OF ALLEGIANCE

Vice Chairman Daly led the Pledge of Allegiance.

III. PUBLIC PARTICIPATION:

There was none.

IV. REPORTS/PRESENTATIONS

Dr. Ronald Kawanna delivered a presentation on the Higher Learning Commission Accreditation Site Visit to the Board of Trustees.

V. PREVIOUS MEETING MINUTES

A. Finance Committee meeting held August 8, 2019

Trustee Rogers moved and Trustee Payne seconded to approve the minutes of the Finance Committee meeting held August 8, 2019. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

B. Regular Board of Trustees meeting held August 8, 2019

Trustee Wells moved and Trustee Rogers seconded to approve the minutes of the Regular Board of Trustees meeting held August 8, 2019. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

VI. NEW BUSINESS

A. Monthly Financial Report

Trustee Rogers moved and Trustee Payne seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call, John Daly, Vivian Payne, Janet Rogers and Terry Wells voted aye. Nays: None. Trustee Joseph Whittington passed. Student Trustee Adamson voted aye. Motion carried.

B. Bills Payable for September 18, 2019

Trustee Payne moved and Trustee Wells seconded to authorize the Treasurer to pay the list of bills payable for September, 2019 in the amount of \$4,057,566.90. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

C. Approval to adopt the resolution approving the operating and non-operating budgets for fiscal year 2019/2020

Trustee Wells moved and Trustee Whittington seconded to adopt the resolution approving the operating and non-operating budgets for fiscal year 2019/2020. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

VII. Closed Session:

At 8:27 p.m., the Board entered into closed session on a motion made by Trustee Payne and seconded by Trustee Whittington for the discussion of the hiring, discipline, performance, and compensation of certain personnel, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

At 8:49p.m., the Board of Trustee resumed open session on a motion made by Trustee Rogers and seconded by Trustee Payne. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

VIII. PERSONNEL RECOMMENDATIONS

A. Retirements/Resignations/Terminations

Trustee Whittington moved and Trustee Payne seconded to approve the following personnel items:

1. Resignation of Terese M. Dale, Executive Assistant to the Vice President of Academic Services, effective December 31, 2019, and grant permission to advertise to fill the vacated position, as needed.
2. Resignation of Cathy Davis, Financial Aid Manager in the Financial Aid Department, effective August 23, 2019, and grant permission to advertise to fill the vacated, as needed.
3. Resignation of Erica Pippion, grant-funded Career Coach in the Job Training Department, effective September 19, 2019, and grant permission to advertise to fill the vacated, grant-funded position, as needed.
4. Termination of Solara Nicholson, full-time Campus Police Security Guard in the Campus Police Department, effective September 19, 2019, and grant permission to advertise to fill the vacated position, as needed.

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson passed. Motion carried.

B. Appointments

Trustee Payne moved and Trustee Wells seconded to approve the following appointments:

1. Appointment of Pamela Dorsey as a Library Assistant I (evenings) in the SSC Library, effective September 19, 2019, pending successful completion of a criminal background investigation.
2. Appointment of Devon Martin as a full-time Admissions Assistant (evenings), effective September 19, 2019 pending successful completion of a criminal background investigation, and grant permission to advertise to fill the vacated position, as needed.
3. Appointment of DaNee Terry-Rogers as a full-time, grant-funded Highway construction Careers Training Program Assistant in the Business & Career Institute, effective September 19, 2019 pending successful completion of a criminal background investigation, and grant permission to fill the vacated position, as needed.

4. Appointment of Maria Pittman as a full-time, grant-funded Business Service Representative in the Job Training Department, effective September 19, 2019, pending successful completion of a criminal background investigation.

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

C. Permission to Create and Advertise

Trustee Rogers moved and Trustee Whittington seconded to create and advertise the following positions:

1. Grant-funded position of Manager of the SouthWorks Maker Lab in the Engineering Department.
2. Manager of Public Relations and Resource Development in the Office of Public Relations. This position will be partially funded through the SSC Foundation.

On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

ADJOURNMENT

The regular Board of Trustees meeting adjourned at 8:57 p.m. on a motion made by Trustee Rogers and seconded by Trustee Payne. On roll call, John Daly, Vivian Payne, Janet Rogers, Terry Wells and Joseph Whittington voted aye. Nays: None. Student Trustee Adamson voted aye. Motion carried.

Janet M. Rogers, Secretary of the Board of Trustees

John Daly, Vice Chairman of the Board of Trustees



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item FY20-VI.A

For Board Information in October, 2019.

For Board Action in October, 2019.

Board Committee:

- Policy
- Finance
- Architectural
- Other

Funding:

- College Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your Board packet for the period ending August 31, 2019. This action supports Vision Statement Strategic Direction 2, SSC.2.17 to continue to provide an efficient, transparent, and financially secure institution.

MOTION

Move to accept the Financial Report as presented.

- *Are funds available in the budget? _____
- *Is this related to any previous Board action? _____
- *Specify above if matching funds are required.
- *Is this part of a large project requiring additional funds? (Explain) _____
- *Attach supplemental information as necessary

Approvals

Tim Pellet

Controller/Treasurer

Mark Loran

Vice-President

[Signature]

President

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

To: Board of Trustees
 From: Tim Pollert
 Date: October 3, 2019
 Subject: Financial Report For The Period Ending August 31, 2019

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$3,399,980.77	\$6,107,229.55
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$3,748,350.87	\$6,464,479.47

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$5,818,258.15	\$10,036,842.73
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$5,938,120.09	\$10,299,954.33
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
(\$119,861.94)	(\$263,111.60)

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$15,281,205.77	2.79%	14

SOUTH SUBURBAN COLLEGE
 South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,648,515.58	\$58,733.20	\$2,707,248.78
August	\$2,660,862.72	\$739,118.05	\$3,399,980.77
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
YTD	\$5,309,378.30	\$797,851.25	\$6,107,229.55

	Expenditures Educational	Expenditures O&M	Monthly Total
July	\$2,422,603.27	\$293,525.33	\$2,716,128.60
August	\$3,279,917.85	\$468,433.02	\$3,748,350.87
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
YTD	\$5,702,521.12	\$761,958.35	\$6,464,479.47

SOUTH SUBURBAN COLLEGE
South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$4,218,584.58	\$4,361,834.24	(\$143,249.66)
August	\$5,818,258.15	\$5,938,120.09	(\$119,861.94)
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
YTD	\$10,036,842.73	\$10,299,954.33	(\$263,111.60)

	Investment Total	Average Rate of Return	Basis Point Change from Last Month
July	\$10,297,369.08	2.65%	23
August	\$15,281,205.77	2.79%	14
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			

SOUTH SUBURBAN COLLEGE

Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
MB Financial		0.00	0.00	0.00	0.00
MB Financial		4,942,835.14	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		878,686.00	0.00	0.00	0.00
MB Contributory Trust		94.83	0.00	0.00	0.00
IIIT Money Market		4,435,786.00	0.00	0.00	0.00
MB Financial Money Market		32,777.31	0.00	0.00	0.00
Totals	8/1	10,290,212.07	0.00	0.00	0.00
Transactions:					
Illinois Funds MM Deposit from Comptroller	8/1	10,674.36			
Illinois Funds MM Deposit from Comptroller	8/8	113,808.21			
Illinois Funds MM Deposit from Comptroller	8/8	40,485.83			
Illinois Funds MM Deposit from Comptroller	8/14	316,651.92			
Interest on IL Funds MM	8/31	2,216.37			
Transfer from MB Cash to IL Funds MM	8/31	4,500,000.00			
		15,274,048.76	0.00	0.00	0.00
Ending Balance:					
MB Financial		0.00	0.00	0.00	0.00
MB Financial		4,942,835.14	0.00	0.00	0.00
MB Financial		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
PMA/I S D L A F + = Fixed Investment Accounts		0.00	0.00	0.00	0.00
Illinois Funds		1,362,522.69	0.00	0.00	0.00
MB Contributory Trust		94.83	0.00	0.00	0.00
IIIT Money Market		4,435,786.00	0.00	0.00	0.00
MB Financial Money Market		4,532,777.31	0.00	0.00	0.00
Totals	8/31	15,274,048.76	0.00	0.00	0.00

SOUTH SUBURBAN COLLEGE

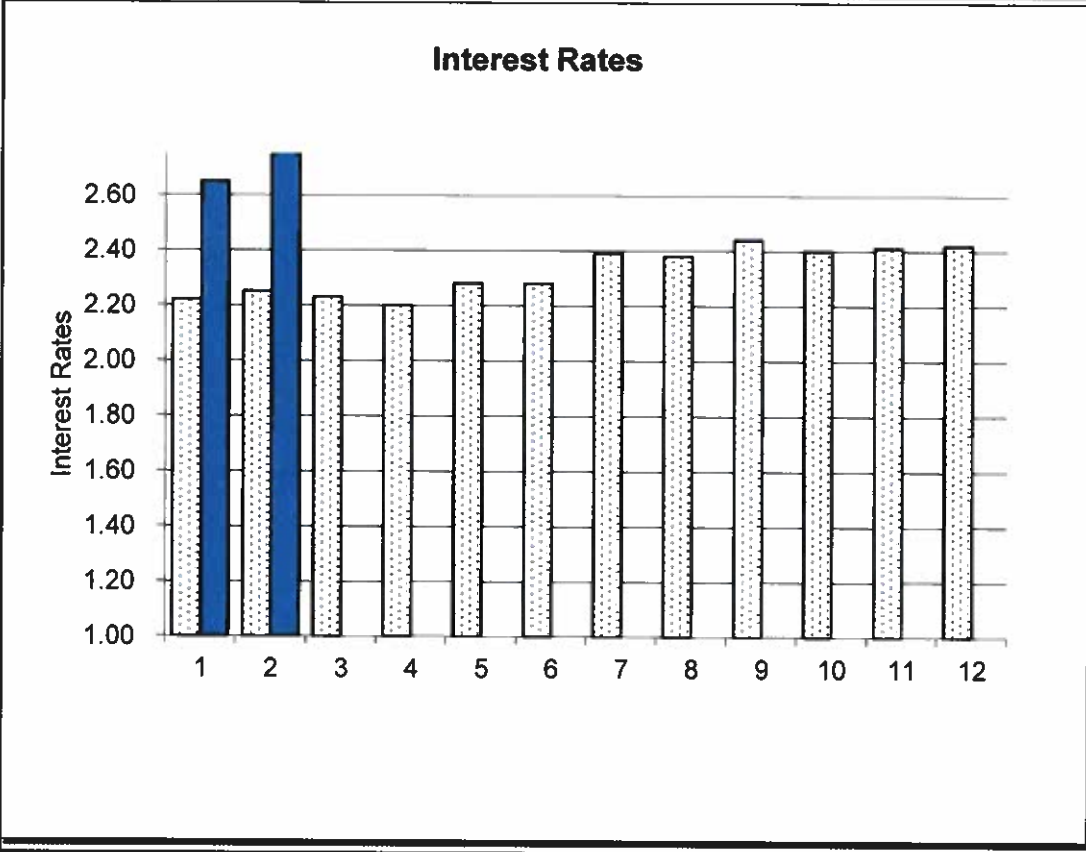
INVESTMENT SUMMARY							
Fund	Interest Rate	Amount	Purchase Date	Maturity Date	Type Code	Certificate Number / Institutions	
Liquid Accounts:							
Liquid Series	2.00	0.00		Open	90	ISDLAF+	
ISDMAX	2.00	32.79		Open	90	ISDLAF+	
MBFinancial	3.10	9,482,864.29		Open	90	MB	
Daily Account	2.42	1,362,522.69		Open	50	IL Funds	
IIIT Money Market	2.42	2,450,683.10		Open	50	IIIT	
Fixed Investments:							
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Steams Bank St. Cloud, MN
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Hometown Bank, Roanoke, VA
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Community Bank of OelWein, IA
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Amerasia Bank, Flushing, NY
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Old Fort Banking, Old Fort, OH
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Bridgewater Bank, MN
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Peapack Bank, Gladstone, NJ
Educational	2.00	227,000.00	10/28/2014	10/28/2019	20	IIIT	Pulaski Bank, Saint Louis, MO
Educational	2.00	169,102.90	10/28/2014	10/28/2019	20	IIIT	Bank of the West, San Francisco, CA
Grand Total		15,281,205.77					
Average %	2.79	(Weighted Average)					

SOUTH SUBURBAN COLLEGE

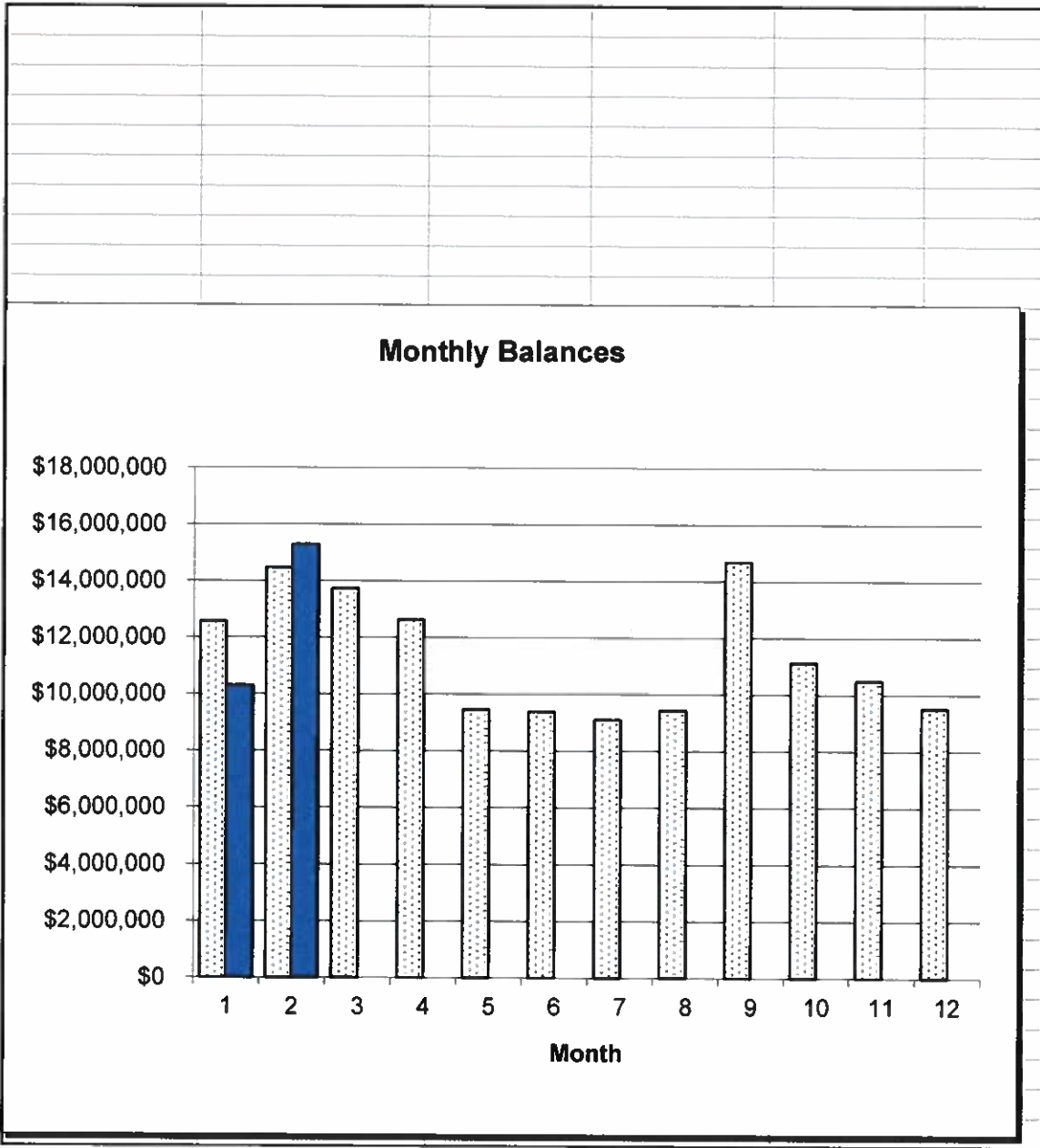
Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	1,985,102.90	0.00	1,985,102.90	13%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	3,813,205.79	0.00	3,813,205.79	25%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	9,482,897.08	0.00	9,482,897.08	62%
	Total	15,281,205.77	0.00	15,281,205.77	100%
	Average %	2.79			

South Suburban College

Investment Summary				
		F Y 2018 - 2019		F Y 2019 - 2020
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$12,559,976	2.22	\$10,297,369	2.65
August	14,471,282	2.25	15,281,206	2.79
September	13,723,095	2.23		
October	12,616,990	2.20		
November	9,460,594	2.28		
December	9,380,459	2.28		
January	9,107,201	2.39		
February	9,439,578	2.38		
March	14,680,437	2.44		
April	11,116,177	2.40		
May	10,483,322	2.41		
June	9,500,530	2.42		



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

Agenda Item FY20-VI.B

For Board Information in October, 2019.

For Board Action in October, 2019.

BOARD COMMITTEE:

- Policy
- Finance
- Architectural
- Other

FUNDING:

- College Operating
- College Capital
- Protection, Health, and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

[Empty box for Proposal Summary]

ESTIMATED COST OR BENEFIT

[Empty box for Estimated Cost or Benefit]

JUSTIFICATION OF ACTION

Paying the bills supports (Vision Statement Strategic Direction 2, SSC.2.17) to continue to provide an efficient, transparent, and financially secure institution.


MOTION

Hereby authorize the Treasurer to pay the following list of bills:

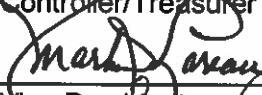
Education Fund	\$1,825,604.36
Operation & Maintenance Fund	316,829.47
Operation & Maintenance Restricted Fund	593,459.25
Auxiliary Enterprise Fund	194,916.38
Restricted Funds	443,066.58
Special Levies Fund	92,762.93
Audit Fund	66,000.00
Flex Plan Fund	<u>7,681.27</u>
Total	\$3,540,320.24

- * Are funds available in the budget? yes
- * Is this related to any previous Board action? _____
- * Specify above if matching funds are required.
- * Is this part of a large project requiring additional funds? (Explain) No
- * Attach supplemental information as necessary

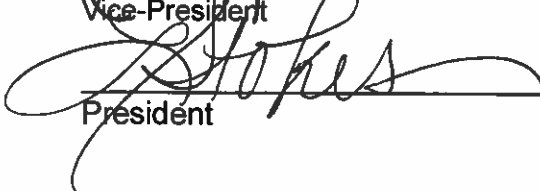
APPROVALS



 Controller/Treasurer



 Vice-President



 President



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.1

Board Meeting Date: October 10, 2019

BOARD COMMITTEE

FUNDING

- ___ Policy
- ___ Finance
- ___ Architectural
- ___ Other

- ___ Operating
- ___ College Capital
- ___ Protection, Health and Safety

- ___ Grant Funded
- ___ Student Life
- ___ Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the retirement of Keith Hickey, full-time Custodian in the Physical Plant Department, effective December 1, 2019, and grant permission to advertise to fill the vacated position, needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION


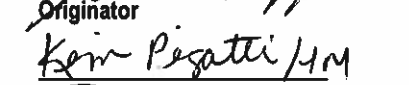

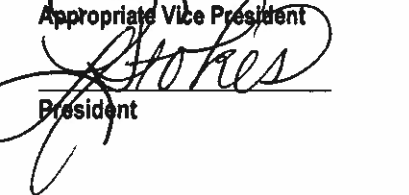
Please see the attached retirement letter from Keith Hickey. This action aligns with the SSC Core Values.

MOTION

Request that the Board of Trustees accept the retirement of Keith Hickey, full-time Custodian in the Physical Plant Department, effective December 1, 2019, and grant permission to advertise to fill the vacated position, needed.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

 10/4/19
 Originator Date
 10/04/19
 Director of Human Resources Date
 10/4/19
 Appropriate Vice President Date
 10/4/19
 President Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.2

Board Meeting Date: October 10, 2019

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the retirement of Margo Morton, full-time Dispatcher (evenings) in the Campus Police Department, effective December 31, 2019, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

N/A

JUSTIFICATION OF ACTION


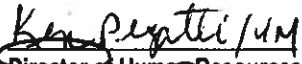

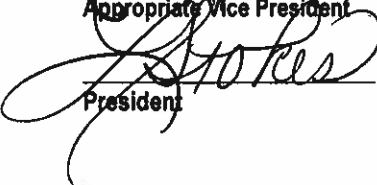
Please see the attached retirement letter from Margo Morton. This action aligns with the SSC Core Values.

MOTION

Request that the Board of Trustees accept the retirement of Margo Morton, full-time Dispatcher (evenings) in the Campus Police Department, effective December 31, 2019, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget?
- * Is this related to any previous Board action?
- * Is this part of a large project requiring additional funds? (Explain)

	10/02/19
Originator	Date
	10/04/19
Director of Human Resources	Date
	10/4/19
Appropriate Vice President	Date
	10/4/19
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.3

Board Meeting Date: October 10, 2019

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the retirement of Ms. Bobbie Saltzman, full-time instructor in the Communications/Humanities Program, effective July 31, 2020, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

Not applicable.

JUSTIFICATION OF ACTION

Please see the attached letter from Ms. Saltzman. Replacement of this position will assist in continuing to provide credit courses and associate degree programs for an academically prepared student body. **(Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)**

MOTION

Request that the Board of Trustees accept the retirement of Ms. Bobbie Saltzman, full-time instructor in the Communications/Humanities Program, effective July 31, 2020, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring No additional funds? (Explain)

<u>Natalie Page</u>	<u>9/26/19</u>
Originator	Date
<u>Ken Pisatti /cm</u>	<u>10/04/19</u>
Director of Human Resources	Date
<u>J. Williams</u>	<u>9/19/19</u>
Appropriate Vice President	Date
<u>[Signature]</u>	<u>10/4/19</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.A.4

Board Meeting Date: October 10, 2019

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the resignation of Mr. Sergio Gomez, full-time instructor in the Art and Design Program, effective December 17, 2019, and grant permission to advertise to fill the vacated position, as needed.

ESTIMATED COST OR BENEFIT

Not applicable.

JUSTIFICATION OF ACTION

Please see the attached letter from Mr. Gomez. Replacement of this position will assist in continuing to provide credit courses and associate degree programs for an academically prepared student body.
(Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)

MOTION

Request that the Board of Trustees accept the resignation of Mr. Sergio Gomez, full-time instructor in the Art and Design Program, effective December 17, 2019, and grant permission to advertise to fill the vacated position, as needed.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring No additional funds? (Explain)

<i>Natalie Page</i>	<i>9/26/19</i>
Originator	Date
<i>Ken Pigatti / et</i>	<i>10-4-19</i>
Director of Human Resources	Date
<i>J. Williams</i>	<i>9/26/19</i>
Appropriate Vice President	Date
<i>Stokes</i>	<i>10/4/19</i>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.B.1

Board Meeting Date October 10, 2019

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees appoint Desmond Campbell as a full-time, grant-funded, Manager-SouthWorks Maker Lab in the Engineering Department, effective October 15, 2019.

ESTIMATED COST OR BENEFIT

Annual salary of \$58,000, plus benefits.

JUSTIFICATION OF ACTION

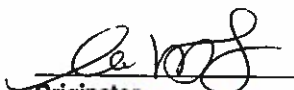


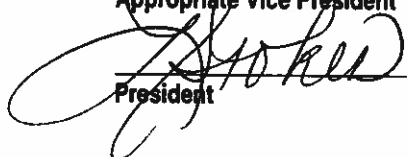
Permission to fill this position was granted during a prior Board meeting. This action will assist in providing credit courses and associate degree programs for an academically prepared student body. **(Strategic Direction # 2 - Student Success and Completion, Goal - SSC 2.1)**

MOTION

Move that the Board of Trustees appoint Desmond Campbell as a full-time grant-funded, Manager-SouthWorks Maker Lab in the Engineering Department, effective October 15, 2019.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? No
- * Is this part of a large project requiring No additional funds? (Explain)

 Originator	<u>10/1/19</u> Date
 Director of Human Resources	<u>10/21/19</u> Date
 Appropriate Vice President	<u>10/11/19</u> Date
 President	<u>10/4/19</u> Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY20-VII.B.2

Board Meeting Date: October 10, 2019

BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees appoint Rondell Regan as the full-time, grant-funded, Adult Career Coach in the Job Training Program, effective October 15, 2019, pending a satisfactory criminal background check.

ESTIMATED COST OR BENEFIT

This is a full-time, 100% grant-funded position, with an annual salary of \$29,000, plus benefits, through the duration of the grant. The position requires 40 hours a week, 52 weeks a year. Continued employment is contingent upon receipt of grand funds.

JUSTIFICATION OF ACTION


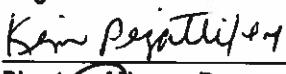

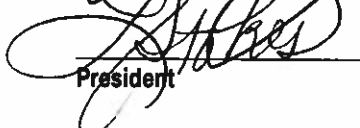
Permission was granted to fill this position at a prior Board meeting. **Strategic Direction 4.6:** Coordinate partnerships between career programs and community employers to bridge skill gaps.

MOTION

Move to appoint Rondell Regan as the full-time, grant-funded, Adult Career Coach in the Job Training Program, effective October 15, 2019, pending a satisfactory criminal background check.

Approvals:

- * Are funds available in the budget? Yes
- * Is this related to any previous Board action? Yes
- * Is this part of a large project requiring No additional funds? (Explain)


 Originator 9/13/19
 Date

 Director of Human Resources 10-4-19
 Date

 Appropriate Vice President 9-13-19
 Date

 President 10/4/19
 Date