



**South Suburban College  
Regular Meeting of the Board of Trustees**

**August 12, 2021**



**BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**  
**15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS**  
**BOARD ROOM, SUITE 2248**  
**LINK FOR PUBLIC VIEWING: <https://bit.ly/37f564n>**  
**REGULAR BOARD MEETING AGENDA**  
**THURSDAY, AUGUST 12, 2021**  
**8:00 PM**

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- I. **CALL TO ORDER/ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **PUBLIC PARTICIPATION / ACCESS**  
Livestream the SSC Board of Trustees Meeting: <https://bit.ly/37f564n>
- IV. **PRESENTATIONS/REPORTS**  
There are none.
- V. **APPROVAL OF MINUTES OF PREVIOUS MEETINGS**
  - A. Finance Committee Meeting held July 8, 2021
  - B. Regular Board Meeting held July 8, 2021
- VI. **NEW BUSINESS**
  - A. Monthly Financial Report (T. Pollert)
  - B. Approval of the payment of bills for August, 2021 (T. Pollert)
- VII. **PERSONNEL RECOMMENDATIONS**
  - A. Retirements/Resignations/Terminations
  - B. Appointments
- VIII. **CLOSED SESSION**  
The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.
- IX. **MISCELLANEOUS**
- X. **ADJOURNMENT**

# BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2134

LINK FOR PUBLIC VIEWING: [HTTPS://BIT.LY/3ADHACC](https://bit.ly/3AdHACc)

MINUTES OF THE FINANCE COMMITTEE

THURSDAY, JULY 8, 2021

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Trustee Anthony DeFilippo called the meeting of the Finance Committee to order at 8:20 p.m.

Committee members present: Trustees Anthony DeFilippo, Janet Rogers and Student Trustee Dion Ruben.

Committee members absent: Vice Chairman John Daly.

Other Board members in attendance: Trustee Terry Wells. Chairman Frank M. Zuccarelli entered the meeting at 8:26 p.m.

Other Board members absent: Trustees Vivian Payne and Joseph Whittington.

*Also present:* College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kuser.

Agenda:

**I. Recommendation to approve the tentative operating and non-operating budgets for fiscal year 2022**

Trustee DeFilippo recommended the Board approve the tentative operating and non-operating budgets for fiscal year 2022 at the regular Board of Trustees meeting.

**II. Recommendation to accept the bids of Bill Fritz, \$289.00; Lansing Sports Shop, \$26,271.26; Santos Sport, \$11,206.66; BSN Sports, \$33,923.49; Pro Player Supply, \$4,183.19; and Riddell, \$2,004.96 for the purchase of athletic uniforms and supplies**

Trustee DeFilippo recommended the Board accept the bids of Bill Fritz, \$289.00; Lansing Sports Shop, \$26,271.26; Santos Sport, \$11,206.66; BSN Sports, \$33,923.49; Pro Player Supply, \$4,183.19; and Riddell, \$2,004.96 for the purchase of athletic uniforms and supplies at the regular Board of Trustees meeting.

**III. Recommendation to approve the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor**

Trustee DeFilippo recommended the Board approve the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor at the regular Board of Trustees meeting.

The meeting adjourned at 8:33 p.m.

# **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

LINK FOR PUBLIC VIEWING: [HTTPS://BIT.LY/3ADHACc](https://bit.ly/3ADHACc)

**REGULAR BOARD MEETING MINUTES**

**THURSDAY, JULY 8, 2021**

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## **I. CALL TO ORDER & ROLL CALL:**

At 8:34 p.m., Chairman Frank M. Zuccarelli called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, suite 2134.

*Present:* Chairman Frank M. Zuccarelli, Trustees Anthony DeFilippo, Janet Rogers, Terry Wells and Student Trustee Dion Ruben.

*Absent:* Vice Chairman John Daly, Trustees Vivian Payne and Joseph Whittington

*Also present:* Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley T. Kusper.

## **II. PLEDGE OF ALLEGIANCE**

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

## **III. PUBLIC PARTICIPATION:**

There was none.

## **IV. REPORTS/PRESENTATIONS**

There were none.

## **V. PREVIOUS MEETING MINUTES**

### **A. Finance Committee held June 10, 2021**

Trustee DeFilippo moved and Trustee Rogers seconded to approve the minutes of the Finance Committee meeting held June 10, 2021. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

### **B. Regular and Reconvened Board of Trustees Meeting held June 10, 2021**

Trustee Wells moved and Trustee DeFilippo seconded to approve the minutes of the Regular Board of Trustees meeting held June 10, 2021. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

### **C. Closed Session Meeting held June 10, 2021**

Trustee DeFilippo moved and Trustee Rogers seconded to approve the minutes of the Closed Session meeting held on June 10, 2021. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

## **VI. NEW BUSINESS**

### **A. Monthly Financial Report**

Trustee Rogers moved and Trustee Wells seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

### **B. Bills Payable for July 2021**

Trustee Wells moved and Trustee Rogers seconded to authorize the Treasurer to pay the list of bills payable for July, 2021 in the amount of \$3,826,051.46. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

### **C. Approval of the tentative operating and non-operating budgets for fiscal year 2022**

Trustee DeFilippo moved and Trustee Wells seconded to approve the tentative operating and non-operating budgets for fiscal year 2022. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

### **D. Approval to accept the bids of Bill Fritz, \$289.00; Lansing Sports Shop, \$26,271.26; Santos Sport, \$11,206.66; BSN Sports, \$33,923.49; Pro Player Supply, \$4,183.19; and Riddell, \$2,004.96 for the purchase of athletic uniforms and supplies**

Trustee DeFilippo moved and Trustee Rogers seconded to accept the bids of Bill Fritz, \$289.00; Lansing Sports Shop, \$26,271.26; Santos Sport, \$11,206.66; BSN Sports, \$33,923.49; Pro Player Supply, \$4,183.19; and Riddell, \$2,004.96 for the purchase of athletic uniforms and supplies. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

### **E. Approval of the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor**

Trustee DeFilippo moved and Trustee Wells seconded to approve the resolution setting forth the prevailing wage rates compiled by the Illinois Department of Labor. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

### **F. Approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meetings Act**

Trustee Wells moved and Trustee DeFilippo seconded to grant approval to release closed session minutes and dispose of closed session audio tapes in accordance with the Illinois Open Meetings Act. The written minutes of May 13, 2021 and November 12, 2020 are authorized to be released. The written minutes of June 10, 2021 and January 14, 2021 shall remain closed. The audio recording of September 18, 2019 shall be retained. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

## **VII. PERSONNEL RECOMMENDATIONS**

### **A. Retirements/Resignations/Terminations**

Trustee DeFilippo moved and Trustee Wells seconded to approve the following resignations:

1. Resignation of Jakob E. Breving Johnson, full-time Systems Analyst in the Information Technology Department, effective July 12, 2021, and grant permission to advertise to fill the vacated position.
2. Resignation of Joel Marcano, full-time Police Officer in the Campus Police Department, effective July 1, 2021, and grant permission to advertise to fill the vacated position, as needed.

3. Resignation of Bobby Mattison, full-time Instructor in the Barber College, effective July 29, 2021, and grant permission to advertise to fill the vacated position.
  4. Resignation of Alex Smith, full-time, grant-funded Program Manager of the Highway Construction Careers Training Program, effective July 13, 2021, and grant permission to advertise to fill the vacated, grant-funded position.
  5. Resignation of Stephanie Wiedeman, full-time, grant-funded Governmental Liaison Career Pathways Case Manager, effective June 24, 2021, and grant permission to abolish the vacated position.
- On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### **B. Appointments**

Trustee DeFilippo moved and Trustee Wells seconded to approve the following appointments:

1. Appointment of Jamie Ackley as a full-time Manager of Instructional Design in the Communication Services Department, effective August 9, 2021.
  2. Appointment of Christina Gutierrez as a full-time Manager of Onboarding and Outreach in the Student & Enrollment Services Department, effective July 12, 2021, pending successful completion of a criminal background investigation.
  3. Appointment of Linda Harris as a full-time Administrative Assistant II in the Extension Services Department, effective July 12, 2021, and grant permission to advertise to fill the vacated position, as needed.
  4. Appointment of Devon Martin as a full-time Administrative Assistant II in the Athletics and Financial Aid Departments, effective July 12, 2021, and grant permission to advertise to fill the vacated position, as needed.
  5. Appointment of Margaret O'Connell as a full-time Administrative Assistant II in the Liberal Arts and Sciences Department, effective July 12, 2021, and grant permission to advertise to fill the vacated position, as needed.
  6. Appointment of T-Unna Perkins as a full-time Manager of Registration and Records in the Student and Enrollment Services Department, effective July 12, 2021, and grant permission to advertise to fill the vacated position, as needed.
  7. Appointment of Cheryl Plath as a full-time Financial Aid Advisor in the Financial Aid Department, effective July 12, 2021.
  8. Appointment of Nikolas Swetz as a Microcomputer Lab Coordinator in the Information Technology Department, effective July 12, 2021, pending successful completion of a criminal background investigation.
- On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### **C. Approval of the fiscal year 2022 compensation package for Administrators**

Trustee Wells moved and Trustee Rogers seconded to approve the fiscal year 2022 compensation package for Administrators. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### **D. Approval of the fiscal year 2022 compensation package for Technical Professional Exempt (TPE) employees**

Trustee DeFilippo moved and Trustee Rogers seconded to approve the fiscal year 2022 compensation package for Technical Professional Exempt employees. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### **E. Approval of the fiscal year 2022 compensation package for Grant-funded employees**

Trustee DeFilippo moved and Trustee Rogers seconded to approve the fiscal year 2022 compensation package for Grant-funded employees. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

**F. Approval to create and advertise**

Trustee Rogers moved and Trustee Wells seconded to grant permission to create and advertise the position of full-time Nursing Remediation Education Manager in the Nursing Department. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

**G. Approval of the previously tables Non-Credit Reorganization Plan**

Trustee DeFilippo moved and Trustee Rogers seconded to approve the previously tabled Non-Credit Reorganization Plan. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

**H. Approval to renew the College President's Contract**

Trustee Wells moved and Student Trustee Ruben seconded to grant approval to renew the College President's Contract. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

**VIII. Closed Session**

There was none.

**ADJOURNMENT**

At 9:21 p.m., Trustee Rogers moved and Trustee Wells seconded to adjourn the Board of Trustees meeting. On roll call Trustees Anthony DeFilippo, Janet Rogers, Terry Wells, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

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**Chairman of the Board**

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**Secretary of the Board**



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VI.A

Board Meeting Date: August, 2021

BOARD COMMITTEE

FUNDING

- Policy
Finance (checked)
Architectural
Other

- Operating
College Capital
Protection, Health and Safety

- Grant Funded
Student Life
Special Levies

PROPOSAL SUMMARY

Move to accept the Financial Report, as presented.

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

Please refer to the attached Investment Report and Financial Summary enclosed in your board packet for the period ending June 30, 2021. This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move to accept the Financial Report, as presented.

Approvals:

- \* Are funds available in the budget? N/A
\* Is this related to any previous Board action? No
\* Is this part of a large project requiring additional funds? (Explain) No

Signatures and dates for Tim Pollert (Controller/Treasurer), Martin Gorenuk (Appropriate Vice President), and Stokes (President) with dates 8/4/21, 8/5/21, and 8/5/21 respectively.



**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

To: Board of Trustees  
 From: Tim Pollert  
 Date: August 3, 2021  
 Subject: Financial Report For The Period Ending June 30, 2021

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$4,370,605.57	\$29,897,654.11
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$2,165,193.92	\$28,068,448.82

Activity for the month and year to date totals in all funds are as follows:

<u>Monthly Revenue</u>	<u>Year to Date Revenue</u>
\$9,288,800.02	\$50,080,321.43
<u>Monthly Expenditures</u>	<u>Year to Date Expenditures</u>
\$7,619,813.21	\$48,909,019.08
<u>Net Monthly Position</u>	<u>Year to Date Net Position</u>
\$1,668,986.81	\$1,171,302.35

On page eight of the Investment Report you will see our investments for the period:

<u>Total Investments</u>	<u>Average Rate of Return</u>	<u>Basis Point Change from Last Month</u>
\$10,689,324.53	1.95%	-48

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

	<b>Revenue Educational</b>	<b>Revenue O&amp;M</b>	<b>Monthly Total</b>
July	\$2,985,044.00	\$321,851.58	\$3,306,895.58
August	\$1,702,212.98	\$201,234.42	\$1,903,447.40
September	\$1,848,251.85	\$200,798.15	\$2,049,050.00
October	\$1,978,528.15	\$219,528.15	\$2,198,056.30
November	\$2,085,185.80	\$210,852.15	\$2,296,037.95
December	\$990,851.15	\$147,852.15	\$1,138,703.30
January	\$2,105,851.58	\$218,852.48	\$2,324,704.06
February	\$1,985,482.58	\$243,851.58	\$2,229,334.16
March	\$2,997,582.15	\$207,528.58	\$3,205,110.73
April	\$1,985,153.48	\$206,851.58	\$2,192,005.06
May	\$2,398,518.85	\$285,185.15	\$2,683,704.00
June	\$2,270,173.64	\$2,100,431.93	\$4,370,605.57
YTD	\$25,332,836.21	\$4,564,817.90	\$29,897,654.11

	<b>Expenditures Educational</b>	<b>Expenditures O&amp;M</b>	<b>Monthly Total</b>
July	\$3,226,519.42	\$361,596.35	\$3,588,115.77
August	\$2,060,934.60	\$422,312.34	\$2,483,246.94
September	\$1,604,261.52	\$208,172.57	\$1,812,434.09
October	\$2,029,649.56	\$301,688.81	\$2,331,338.37
November	\$1,798,270.30	\$373,928.40	\$2,172,198.70
December	\$1,971,707.84	\$274,890.04	\$2,246,597.88
January	\$2,185,668.14	\$381,407.69	\$2,567,075.83
February	\$1,924,835.87	\$310,281.43	\$2,235,117.30
March	\$1,716,225.40	\$293,132.72	\$2,009,358.12
April	\$1,662,418.37	\$228,915.15	\$1,891,333.52
May	\$1,873,301.80	\$693,136.58	\$2,566,438.38
June	\$1,719,923.56	\$445,270.36	\$2,165,193.92
YTD	\$23,773,716.38	\$4,294,732.44	\$28,068,448.82

**SOUTH SUBURBAN COLLEGE**  
South Holland, Illinois

	<b>Revenues All Funds</b>	<b>Expenditures All Funds</b>	<b>Monthly Total</b>
July	\$4,315,851.15	\$4,915,591.60	(\$599,740.45)
August	\$3,601,927.12	\$3,958,335.88	(\$356,408.76)
September	\$3,317,578.35	\$3,261,125.97	\$56,452.38
October	\$3,146,715.10	\$3,046,661.91	\$100,053.19
November	\$3,309,815.85	\$3,303,577.40	\$6,238.45
December	\$2,985,158.35	\$3,888,456.26	(\$903,297.91)
January	\$3,869,485.15	\$4,168,067.68	(\$298,582.53)
February	\$3,751,851.85	\$3,829,356.23	(\$77,504.38)
March	\$4,309,851.11	\$3,267,425.74	\$1,042,425.37
April	\$4,398,158.58	\$4,019,506.86	\$378,651.72
May	\$3,785,128.80	\$3,631,100.34	\$154,028.46
June	\$9,288,800.02	\$7,619,813.21	\$1,668,986.81
YTD	\$50,080,321.43	\$48,909,019.08	\$1,171,302.35

	<b>Investment Total</b>	<b>Average Rate of Return</b>	<b>Basis Point Change from Last Month</b>
July	\$10,420,100.73	2.19%	(8)
August	\$10,659,249.00	2.06%	(13)
September	\$11,306,235.94	2.13%	7
October	\$11,722,381.96	2.47%	34
November	\$11,250,177.98	2.33%	(14)
December	\$7,430,838.18	2.71%	38
January	\$5,954,861.06	3.15%	44
February	\$5,462,704.05	3.33%	18
March	\$9,907,148.29	3.23%	(10)
April	\$12,336,280.70	2.55%	(68)
May	\$11,522,384.28	2.43%	(12)
June	\$10,689,324.53	1.95%	(48)



SOUTH SUBURBAN COLLEGE

INVESTMENT WORKSHEET					
Description	Date	Fund 4 Bond & Int.	Fund 5 Auxiliary	Fund 6 Restricted	Fund 7 Working Cash
53 Money Market Bond		0.00	0.00	0.00	0.00
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
IIIT Money Market/UMB		0.00	0.00	0.00	0.00
53 Financial Money Market		0.00	0.00	0.00	0.00
Totals	6/1	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Transactions:</b>					
Illinois Fund MM deposit from Comptroller	6/4				
Illinois Fund MM deposit from Comptroller	6/11				
Illinois Fund MM deposit from Comptroller	6/11				
Illinois Fund MM deposit from Comptroller	6/15				
Illinois Fund MM deposit from Comptroller	6/18				
Interest on IL fund MM FY21	6/30				
Interest on 53 Wealth account	6/30				
Interest on 53 Contributory Trust	6/30				
Interest of IIIT MM	6/30				
53 MM transfer to 53 Cash	6/2				
54 MM transfer to 53 Cash	6/24				
55 MM transfer to 53 Cash	6/29				
HEERF Emergency Institutional Aid Accrual	6/30				
0.00	1/0/1900				
0.00	1/0/1900				
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0.00	1/0/1900				
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
53 Investment account		0.00	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
Illinois Funds		0.00	0.00	0.00	0.00
53 Contributory Trust		0.00	0.00	0.00	0.00
IIIT Money Market/UMB		0.00	0.00	0.00	0.00
53 Financial Money Market		0.00	0.00	0.00	0.00
Totals	6/30	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>





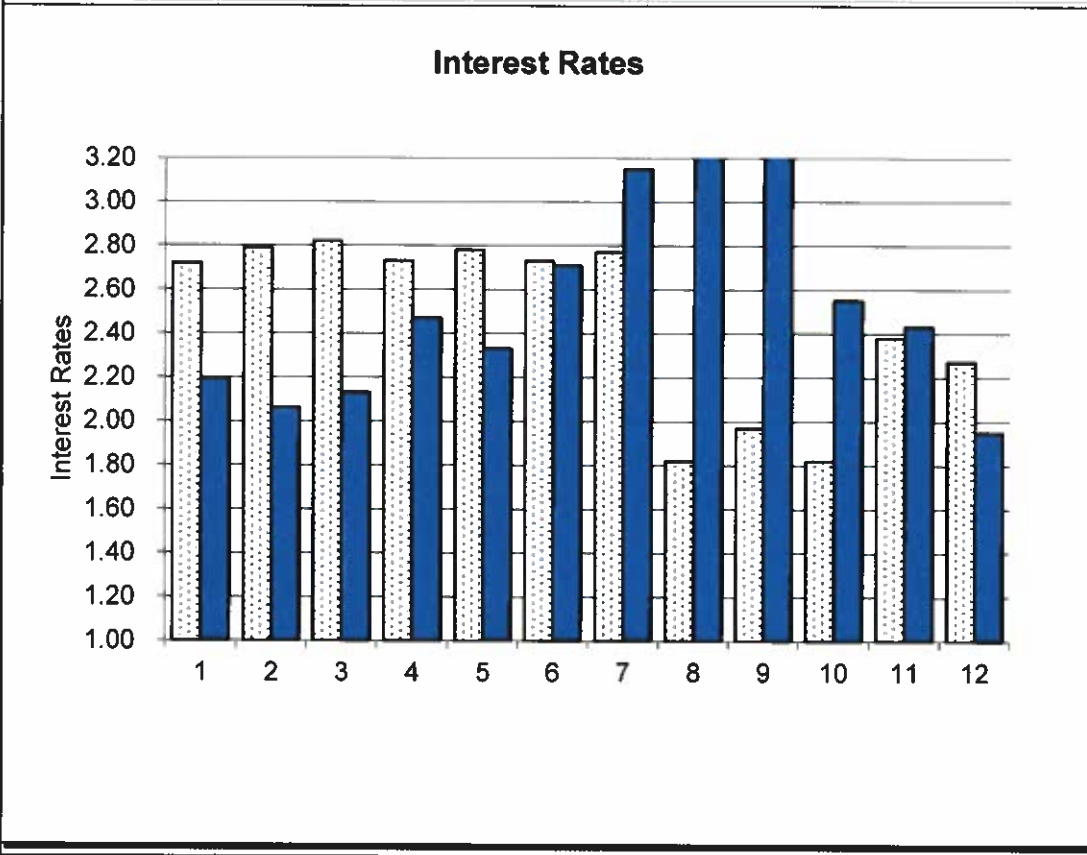
SOUTH SUBURBAN COLLEGE

Investment		Page 4	Page 6	Total	Percent to Total
10	U. S. Government Securities	0.00	0.00	0.00	0%
20	Time Deposits	0.00	0.00	0.00	0%
30	Commercial Paper	0.00	0.00	0.00	0%
40	Mutual Funds	0.00	0.00	0.00	0%
50	Illinois Funds	3,762,060.89	0.00	3,762,060.89	35%
60	Repurchase Agreements	0.00	0.00	0.00	0%
90	Other	6,927,263.64	0.00	6,927,263.64	65%
	<b>Total</b>	<b>10,689,324.53</b>	<b>0.00</b>	<b>10,689,324.53</b>	<b>100%</b>
	<b>Average %</b>	<b>1.95</b>			

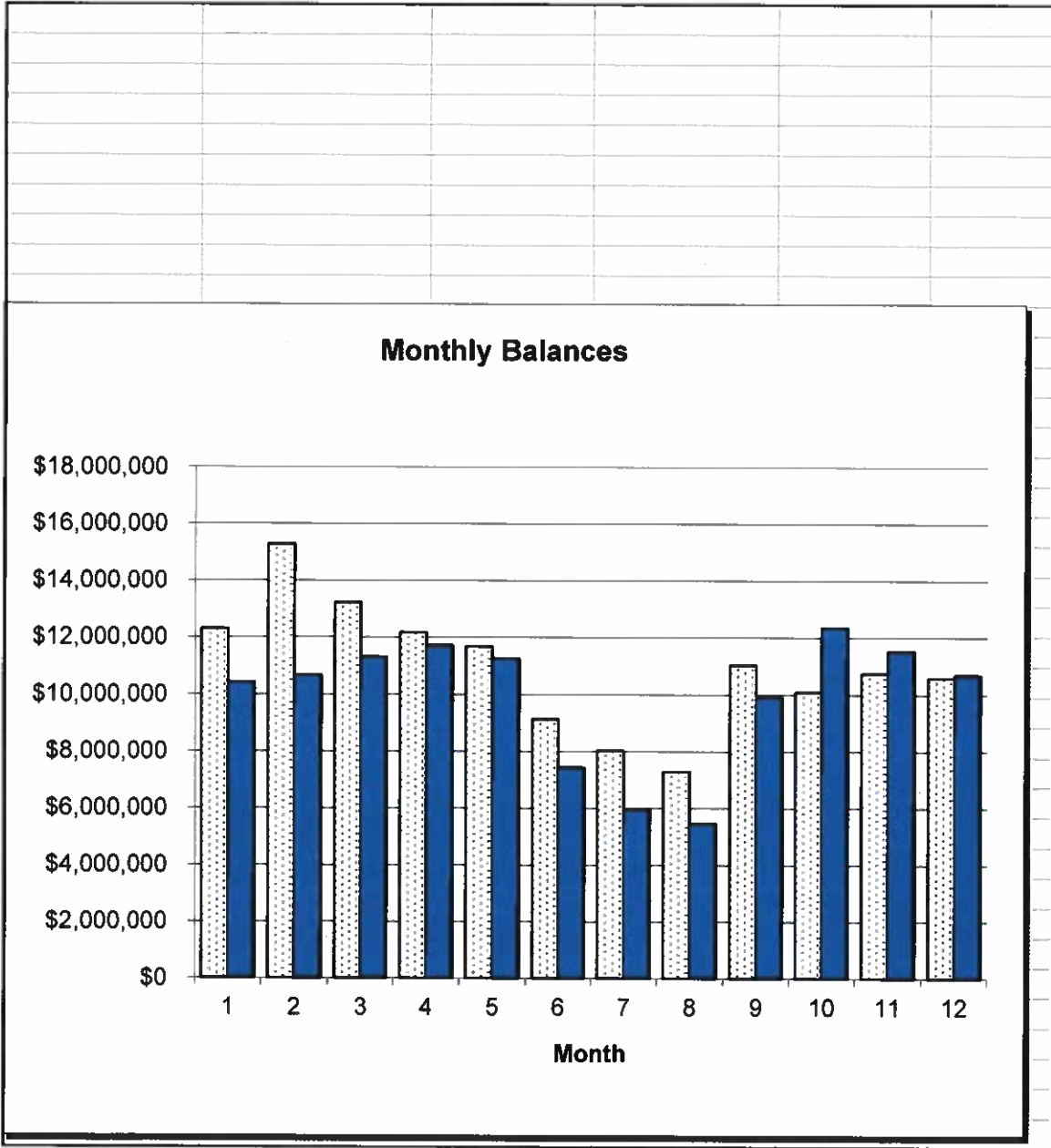


**South Suburban College**

<b>Investment Summary</b>				
	F Y 2019 - 2020		F Y 2020 - 2021	
Month	Month End Balance	Percent Return	Month End Balance	Percent Return
July	\$12,297,369	2.72	\$10,420,101	2.19
August	15,281,206	2.79	10,659,249	2.06
September	13,216,127	2.82	11,306,236	2.13
October	12,171,590	2.73	11,722,382	2.47
November	11,674,854	2.78	11,250,178	2.33
December	9,132,270	2.73	7,430,838	2.71
January	8,035,221	2.77	5,954,861	3.15
February	7,295,271	1.82	5,462,704	3.33
March	11,031,711	1.97	9,907,148	3.23
April	10,092,240	1.82	12,336,281	2.55
May	10,744,365	2.38	11,522,384	2.43
June	10,587,248	2.27	10,689,325	1.95



South Suburban College





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VI.B

Board Meeting Date: August 12, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Grant Funded
<input type="checkbox"/> Finance	<input checked="" type="checkbox"/>	College Capital	<input checked="" type="checkbox"/>	Student Life
<input type="checkbox"/> Architectural	<input checked="" type="checkbox"/>	Protection, Health and Safety	<input checked="" type="checkbox"/>	Special Levies
<input type="checkbox"/> Other				

PROPOSAL SUMMARY

[Empty box for proposal summary]

ESTIMATED COST OR BENEFIT

[Empty box for estimated cost or benefit]

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Hereby authorize the Treasurer to pay the following list of bill:

Education Fund	\$2,036,369.93
Operations & Maintenance Fund	\$285,336.88
Operation and Maintenance Fund Restricted	\$196,757.00
Auxiliary Enterprise Fund	\$90,281.05
Restricted Funds	\$659,713.28
Special Levies Fund	\$288,900.57
Audit Fund	\$16,000.00
Flex Plan Fund	\$5,884.14
Total	\$3,579,242.85

Approvals:

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

*Zim Pickett* 8/4/21  
 Controller/Treasurer Date

*Marta Sarcany* 8/5/21  
 Appropriate Vice President Date

*Alo Kuis* 8/5/21  
 President Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY22-VII.A.1

For Board Action in August, 2021  
Board Meeting Date: August 12, 2021

**BOARD COMMITTEE**

- Policy
- Finance
- Architectural
- Other

**FUNDING**

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request that the Board of Trustees accept the resignation of Gail Bonds-Carpenter, Manager of the Services for Students with Disabilities Office effective July 23, 2021 and grant permission to advertise to fill the vacated position.

**ESTIMATED COST OR BENEFIT**

Not applicable

**JUSTIFICATION OF ACTION**

Please see the attached letter from Gail Bonds-Carpenter. Replacement of this position supports Strategic Plan Direction 1.1—Increase student retention, progression, persistence, and completion.

**MOTION**

Move that the Board of Trustees accept the resignation of Gail Bonds-Carpenter, Manager of the Services for Students with Disabilities Office effective July 23, 2021 and grant permission to advertise to fill the vacated position.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain)

	<u>7/14/2021</u>
Originator	Date
	<u>7/14/21</u>
Appropriate Dean/Vice President	Date
	<u>8/5/21</u>
Director of Human Resources	Date
	<u>8/6/2021</u>
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.A.2

Board Meeting Date:

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

PROPOSAL SUMMARY

Request that the Board of Trustees accept the resignation of Jordan Hickey, Manager of the Financial Aid Department effective July 15, 2021 and grant permission to advertise to fill the vacated position.

ESTIMATED COST OR BENEFIT

Not applicable

JUSTIFICATION OF ACTION

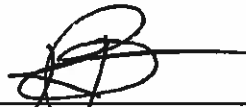

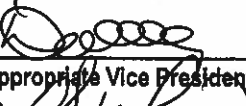
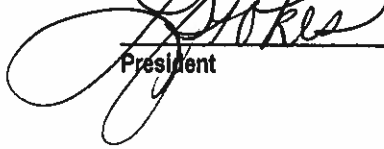
Please see the attached letter from Jordan Hickey. Replacement of this position supports Strategic Plan Direction 1 1—Increase student retention, progression, persistence, and completion.

MOTION

Move that the Board of Trustees accept the resignation of Jordan Hickey, Manager of the Financial Aid Department effective July 15, 2021 and grant permission to advertise to fill the vacated position.

Approvals:

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain)

  
 Originator 7.15.21  
Date  
  
 Director of Human Resources 8/5/21  
Date  
  
 Appropriate Vice President 7/15/21  
Date  
  
 President 8/5/2021  
Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY22-VII.A.3

For Board Action in August, 2021  
Board Meeting Date: August 12, 2021

**BOARD COMMITTEE**

- Policy
- Finance
- Architectural
- Other

**FUNDING**

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request that the Board of Trustees accept the retirement of Beverly Donahue, Library Assistant II in the Library, effective October 31, 2021 and grant permission to advertise to fill the vacated position as needed.

**ESTIMATED COST OR BENEFIT**

Not applicable

**JUSTIFICATION OF ACTION**


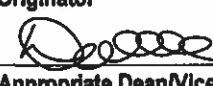

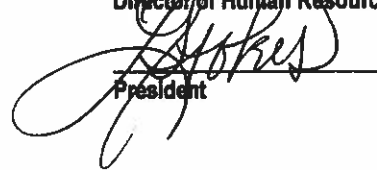
Please see the attached retirement letter from Beverly Donahue  
Replacement of this position supports Strategic Plan Direction 1.1; Increase student retention, progression, persistence, and completion.

**MOTION**

Move that the Board of Trustees accept the retirement of Beverly Donahue, Library Assistant II in the Library, effective October 31, 2021 and grant permission to advertise to fill the vacated position.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain)

  
 Originator 7/14/2021  
Date  
  
 Appropriate Dean/Vice President 7/14/21  
Date  
  
 Director of Human Resources 8/5/21  
Date  
  
 President 8/5/2021  
Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY22-VII.B.1

Board Meeting Date: 12 August 2021

**BOARD COMMITTEE**

**FUNDING**

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and Safety	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other		

**PROPOSAL SUMMARY**

Move that the Board of Trustees appoint Ronald Mazurek as a full-time Police Officer (day shift) in the Campus Police Department, effective 16 August 2021.

**ESTIMATED COST OR BENEFIT**

This is a regular full-time position; 35 hours per week, 52 week per year with an annual salary of \$44,644.00, classified Grade XI on the support staff salary schedule.

**JUSTIFICATION OF ACTION**

This action is to fill the vacancy created by the resignation of Michael Gebert. This action supports the Strategic Direction #2, SSC 2.21 to provide an attractive, safe, healthy and welcoming learning environment for all students.

**MOTION**

Move that the Board of Trustees appoint Ronald Mazurek as a full-time Campus Police Officer (day shift) in the Campus Police Department effective 16 August 2021.

**Approvals:**

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

	3 Aug 2021
Originator	Date
	8/5/21
Director of Human Resources	Date
	8/5/21
Appropriate Vice President	Date
	8/5/2021
President	Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.B.2

Board Meeting Date: August 12, 2021

BOARD COMMITTEE

FUNDING

Policy (x), Finance, Architectural, Other, Operating, College Capital, Protection, Health and Safety, Grant Funded, Student Life, Special Levies

PROPOSAL SUMMARY

Move that the Board of Trustees grant permission to appoint DaNee Terry-Rogers as a full-time Accountant I in the Business & Accounting Department, effective August 16, 2021, pending successful completion of a criminal background investigation, and grant permission to fill the vacated, grant-funded position.

ESTIMATED COST OR BENEFIT

This is a full-time position; 35 hours per week, 52 weeks per year, Grade VIII on the Support Staff Salary Schedule with a beginning annual salary of \$38,246 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees grant permission to appoint DaNee Terry-Rogers as a full-time Accountant I in the Business & Accounting Department, effective August 16, 2021, pending successful completion of a criminal background investigation, and grant permission to fill the vacated, grant-funded position.

Approvals:

- \* Are funds available in the budget? Yes
\* Is this related to any previous Board action? No
\* Is this part of a large project requiring additional funds? (Explain) No

Signatures and dates for Tim Pallett (8/2/21), Director of Human Resources (8/5/21), Appropriate Vice President (8/5/21), and President (8/5/2021)





SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.B.3

Board Meeting Date: August 12, 2021

BOARD COMMITTEE

FUNDING

Policy (x) Operating Grant Funded
Finance College Capital Student Life
Architectural Protection, Health and Safety Special Levies
Other

PROPOSAL SUMMARY

Move that the Board of Trustees grant permission to appoint Monica Ledesma as a full-time Accountant I in the Business & Accounting Department, effective August 16, 2021, pending successful completion of a criminal background investigation.

ESTIMATED COST OR BENEFIT

This is a full-time position; 35 hours per week, 52 weeks per year, Grade VIII on the Support Staff Salary Schedule with a beginning annual salary of \$38,246 plus benefits.

JUSTIFICATION OF ACTION

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

MOTION

Move that the Board of Trustees grant permission to appoint Monica Ledesma as a full-time Accountant I in the Business & Accounting Department, effective August 16, 2021, pending successful completion of a criminal background investigation.

Approvals:

- \* Are funds available in the budget? Yes
\* Is this related to any previous Board action? No
\* Is this part of a large project requiring additional funds? (Explain) No

Signatures and dates for Approvals: Tom Pollack (8/2/21), Director of Human Resources (8/5/21), Appropriate Vice President (8/5/21), President (8/5/21)



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY22-VII.B.4

Board Meeting Date: August 12, 2021

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request that the Board of Trustees appoint Omar Sheriff as the Dean of Allied Health and Career Programs pending the successful completion of a background check, effective September 13, 2021.

**ESTIMATED COST OR BENEFIT**

Annual salary of \$95,000, plus benefits.

**JUSTIFICATION OF ACTION**

Permission to fill this position was granted during a prior Board meeting. This action will support of the College strategic direction 1, SSC.1.0 to nurture and empower each student to succeed and assist in providing high quality, accessible and affordable credit courses, and associate degree and certificates in the Allied Health and Career programs for academically prepared students to assist them in preparing for occupations that require career education beyond the high school level.

**MOTION**

Move that the Board of Trustees appoint Omar Sheriff as the Dean of Allied Health and Career Programs pending the successful completion of a background check, effective September 13, 2021.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring No additional funds? (Explain)

<i>Tasha L. Williams</i>	<u>8/4/21</u>
Originator	Date
<i>[Signature]</i>	<u>8/5/21</u>
Director of Human Resources	Date
<i>Tasha L. Williams</i>	<u>8/4/21</u>
Appropriate Vice President	Date
<i>[Signature]</i>	<u>8/05/2021</u>
President	Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY22-VII.B.5

Board Meeting Date: 8/12/2021

**BOARD COMMITTEE**

- Policy
- Finance
- Architectural
- Other

**FUNDING**

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees accept the appointment of Brandy Falconer, Nursing Lab Supervisor in the Nursing Department, effective August 16, 2021, pending successful completion of a criminal background investigation.

**ESTIMATED COST OR BENEFIT**

This is a full-time Support Staff position for 35 hours a week, 40 weeks per year. Classified Grade XIV salary schedule with a beginning annual salary of \$51,492 with benefits.

**JUSTIFICATION OF ACTION**

Permission to fill this position was granted during a prior Board meeting. This action will support of the College strategic direction 1, SSC.1.0 to nurture and empower each student to succeed and assist in providing high quality, accessible and affordable credit courses, and associate degree Nursing courses in the Nursing program for academically prepared students to assist them in preparing for occupations that require career education beyond the high school level.

**MOTION**

Move that the Board of Trustees appoint Brandy Falconer, Lab Supervisor in the Nursing Department, pending completion of a criminal background check effective August 16, 2021.

**Approvals:**

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

*Linda Brown-Aldridge, DNP, RN*

8/2/2021

Originator

Date

*[Signature]*  
Director of Human Resources

8/5/21

Date

*[Signature]*  
Appropriate Vice President

8/2/21

Date

*[Signature]*  
President

*[Signature]*  
8/5/2021  
Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY22-VII.B.6

Board Meeting Date: 8/12/2021

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Move that the Board of Trustees accept the appointment of Ginah Haynes to full time faculty in the Nursing Department, effective August 16, 2021, pending successful completion of a criminal background investigation.

**ESTIMATED COST OR BENEFIT**

As placed on the faculty salary schedule.

**JUSTIFICATION OF ACTION**

Permission to fill this position was granted during a prior Board meeting. This action will support of the College strategic direction 1, SSC.1.0 to nurture and empower each student to succeed and assist in providing high quality, accessible and affordable credit courses and associate degree Nursing courses in the Nursing program for academically prepared students to assist them in preparing for occupations that require career education beyond the high school level.

**MOTION**

Move that the Board of Trustees appoint Ginah Haynes as full-time instructor in the Nursing Department, pending completion of a criminal background check effective August 16, 2021.

**Approvals:**

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

*Linda Brown-Aldridge, DNP, RN*

8/2/2021

Originator

Date

*[Signature]*  
Director of Human Resources

8/5/21

Date

*Tasha S. Williams*  
Appropriate Vice President

8/2/21

Date

*[Signature]*  
President

8/5/2021

Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.B.7

Board Meeting Date: August 12, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

**PROPOSAL SUMMARY**

Move that the Board of Trustees accept the appointment of Lucas Gunby to full-time faculty in the Barbering department, effective August 13, 2021, pending successful completion of a criminal background investigation.

**ESTIMATED COST OR BENEFIT**

As placed on the faculty salary schedule.

**JUSTIFICATION OF ACTION**

Permission to fill this position was granted during a prior Board meeting. This action will assist in providing barbering courses in the Barbering program in support of the College strategic initiative (SSC 1.2), Foster initiatives to improve the college and career readiness of SSC students.

**MOTION**

Move that the Board of Trustees appoint Lucas Gunby as full-time Barbering instructor in the Barbering Department, pending completion of a criminal background check, effective August 13, 2021.

Approvals:

- \* Are funds available in the budget?
- \* Is this related to any previous Board action?
- \* Is this part of a large project requiring additional funds? (Explain)

[Signature]  
Originator

08/04/2021  
Date

[Signature]  
Director of Human Resources

8/5/21  
Date

[Signature]  
Appropriate Vice President

8/4/21  
Date

[Signature]  
President

8/5/2021  
Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY22-VII.B.8

Board Meeting Date: August 12, 2021

**BOARD COMMITTEE**

**FUNDING**

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request that the Board of Trustees appoint Rebecca Garcia as a full-time, grant funded, Program Manager, Highway Construction Careers Training Program, effective August 23, 2021, and grant permission to advertise to fill the position of Manager, Public Relations & Resource Development in the Office of Public Relations.

**ESTIMATED COST OR BENEFIT**

This is a full-time, 100% grant funded position, with an annual salary of 56,457.00 plus benefits, through the duration of the grant. This position requires 40 hours a week, 52 weeks a year. Continued employment is contingent upon receipt of grant funds.

**JUSTIFICATION OF ACTION**

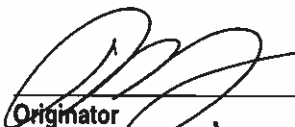


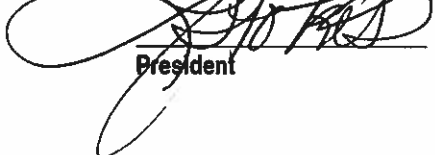
Strategic Direction 4.6: Coordinate partnerships between career programs and community employers to bridge skill gaps.

**MOTION**

Move to appoint Rebecca Garcia as a full-time, grant-funded, Program Manager, Highway Construction Careers Training Program, effective August 23, 2021, and grant permission to advertise to fill the position of Manager, Public Relations & Resource Development in the Office of Public Relations.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

  
 Originator 8-4-2021  
Date  
  
 Director of Human Resources 8/5/21  
Date  
  
 Appropriate Vice President 8-4-2021  
Date  
  
 President 8/5/2021  
Date



**SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST**

ITEM: FY22-VII.B.9

Board Meeting Date: August 12, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

**PROPOSAL SUMMARY**

Request that the Board of Trustees appoint Jenna Camalick as a full-time Records Assistant, effective August 16, 2021.

**ESTIMATED COST OR BENEFIT**

This is a full-time position for 35 hours per week, 52 weeks per year. The annual salary is \$37,121.00 plus benefits, this position is classified Grade VII on the support staff salary schedule.

**JUSTIFICATION OF ACTION**

This appointment fills vacated position of full-time Records Assistant and is aligned with Strategic Direction # 2 - Student Success and Completion, Goal - SSC2.1

**MOTION**

Move that the Board of Trustees appoint Jenna Camalick as a full-time Records Assistant pending the successful completion of a criminal background check, effective August 16, 2021.

Approvals:

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? Yes
- \* Is this part of a large project requiring additional funds? (Explain) No

Jenna White  
Originator

8/2/21  
Date

[Signature]  
Director of Human Resources

8/5/21  
Date

[Signature]  
Appropriate Vice President

8/2/21  
Date

[Signature]  
President

8/2/2021  
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.B.10

Board Meeting Date: August 12, 2021

BOARD COMMITTEE

FUNDING

<input type="checkbox"/> Policy	<input checked="" type="checkbox"/> Operating	<input type="checkbox"/> Grant Funded
<input type="checkbox"/> Finance	<input type="checkbox"/> College Capital	<input type="checkbox"/> Student Life
<input type="checkbox"/> Architectural	<input type="checkbox"/> Protection, Health and	<input type="checkbox"/> Special Levies
<input type="checkbox"/> Other	<input type="checkbox"/> Safety	

**PROPOSAL SUMMARY**

Request that the Board of Trustees appoint Ms. Ashlie Glasper, to the full-time support staff position, Admissions Assistant (evening shift), effective August 16, 2021.

**ESTIMATED COST OR BENEFIT**

This is a regular full-time support staff position for 35 hours a week, 52 weeks. The annual salary is \$37,121 plus benefits, this position is classified Grade VII on the support staff salary schedule.

**JUSTIFICATION OF ACTION**

This appointment is in direct alignment with Strategic Direction # 2 - Student Success and Completion, Goal - SSC2.1

**MOTION**

Move that the Board of Trustees appoint Ms. Ashlie Glasper as a full-time Admissions Assistant (evening shift), effective August 16, 2021.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring

additional funds? (Explain) No

*Jeffrey Davis*

08/02/21

Originator

*K.P.H.*

Director of Human Resources

Date

8/5/21

Date

*[Signature]*

Appropriate Vice President

8/2/21

Date

*[Signature]*

President

*[Signature]*

Date





# SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.B.11

Board Meeting Date: August 12, 2021

### BOARD COMMITTEE

- Policy
- Finance
- Architectural
- Other

### FUNDING

- Operating
- College Capital
- Protection, Health and Safety
- Grant Funded
- Student Life
- Special Levies

### PROPOSAL SUMMARY

Request that the Board of Trustees appoint Siobhan Loggins as a full-time Admissions and Registration Specialist effective August 16, 2021.

### ESTIMATED COST OR BENEFIT

This is a full-time position for 35 hours per week, 52 weeks per year. The annual salary is \$37,121.00 plus benefits, this position is classified Grade VII on the support staff salary schedule.

### JUSTIFICATION OF ACTION

This appointment fills vacated position of Admissions and Registration Specialist and is aligned with Strategic Direction # 2 - Student Success and Completion, Goal - SSC2.1

### MOTION

Move that the Board of Trustees appoint Siobhan Loggins as a full-time Admissions and Registration Specialist pending the successful completion of a criminal background check, effective August 16, 2021.

Approvals:

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? Yes
- \* Is this part of a large project requiring additional funds? (Explain) No

Originator

8/2/21  
Date

Director of Human Resources

8/5/21  
Date

Appropriate Vice President

8/2/21  
Date

President

8/6/2021  
Date



SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST

ITEM: FY22-VII.B.12

Board Meeting Date: August 12, 2021

BOARD COMMITTEE

FUNDING

- Policy
- Finance
- Architectural
- Other

- Operating
- College Capital
- Protection, Health and Safety

- Grant Funded
- Student Life
- Special Levies

**PROPOSAL SUMMARY**

Request that the Board of Trustees appoint Ms. Lilah Gibson, to the full-time support staff position of Assessment Testing Coordinator effective August 16, 2021, and approve the advertisement and filling of the vacated position.

**ESTIMATED COST OR BENEFIT**

This is a regular full-time position for 35 hours a week, 52 weeks, Grade VIII on the Support Staff salary schedule. with an annual salary of \$40,972 plus benefits.

**JUSTIFICATION OF ACTION**

This appointment supports Strategic Direction 1.0; South Suburban College nurtures and empowers each student to succeed.

**MOTION**

Move that the Board of Trustees appoint Ms. Lilah Gibson, to the full-time support staff position of Assessment Testing Coordinator effective August 16, 2021, and approve the advertisement and filling of the vacated position.

**Approvals:**

- \* Are funds available in the budget? Yes
- \* Is this related to any previous Board action? No
- \* Is this part of a large project requiring additional funds? (Explain) No

	<u>07/26/21</u>
Originator	Date
	<u>8/5/21</u>
Director of Human Resources	Date
	<u>8/4/21</u>
Appropriate Vice President	Date
	<u>8/10/21</u>
President	Date