

October 14, 2021

Regular Meeting of the Board of Trustees



15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS

BOARD ROOM, SUITE 2248

LINK FOR PUBLIC VIEWING: https://bit.ly/3kXXXNC

REGULAR BOARD MEETING AGENDA THURSDAY, OCTOBER 14, 2021

8:00 PM

- I. CALL TO ORDER/ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. PUBLIC PARTICIPATION / ACCESS

Livestream the SSC Board of Trustees Meeting: https://bit.ly/3kXXXNC

IV. PRESENTATIONS/REPORTS

Solar Program (A. Helwig, E. Damiani)

#### V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

- A. Public Hearing held September 9, 2021
- B. Finance Committee held September 9, 2021
- C. Regular Board Meeting held September 9, 2021

#### VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
- B. Approval of the payment of bills for October, 2021 (T. Pollert)

#### VII. PERSONNEL RECOMMENDATIONS

- A. Memorandum of Understanding (J. Fouad-Farrar)
- B. Memorandum of Understanding (M. Hannon)
- C Memorandum of Understanding (J. McCormack)
- D. Memorandum of Understanding (S. Vivian)
- E. Retirements/Resignations/Terminations
- F. Appointments
- G. Permission to Advertise a Grant-funded Position

#### VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

- IX. MISCELLANEOUS
- X. ADJOURNMENT

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2134
LINK FOR PUBLIC VIEWING: https://bit.ly/3ky3IA8
MINUTES OF THE PUBLIC HEARINGMEETING
THURSDAY, SEPTEMBER 9, 2021

Trustee Janet Rogers called the meeting of the Finance Committee to order at 8:15 p.m.

Board members in attendance for the Public Hearing: Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington.

Other Board members absent for the Public Hearing: Trustees John Daly, Anthony DeFilippo, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben (Chairman Zuccarelli and Student Trustee Ruben arrived after the Public Hearing).

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

#### Agenda:

I. Operating and non-operating budgets for fiscal year 2021/2022, for Community College District No. 510.

Trustee Rogers stated that the budget for fiscal year 2021/2022 has been reviewed and posted for the mandatory 30 days. The total operating fund expenditures are \$31,868,236 and the non-operating fund expenditures are \$21,295,665.

There being no public response for public input, the public hearing adjourned at 8:16 p.m.

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS BOARD ROOM, SUITE 2134
LINK FOR PUBLIC VIEWING: https://bit.ly/3ky3IA8

MINUTES OF THE FINANCE COMMITTEE
THURSDAY, SEPTEMBER 9, 2021

Trustee Janet Rogers called the meeting of the Finance Committee to order at 8:17 p.m.

Committee members present:

Trustee Janet Rogers.

Committee members absent:

Trustees John Daly and Anthony DeFilippo.

Other Board members in attendance:

Trustees Vivian Payne, Terry Wells, Joseph Whittington and

Student Trustee Dion Ruben. Chairman Frank M. Zuccarelli entered the meeting at 8:20 p.m.

Other Board members absent:

None.

Also present: College President Lynette D. Stokes; Tasha Williams, Vice President of Academic Services; Deborah King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board; and College Attorney Stanley T. Kusper.

#### Agenda:

l. Recommendation to approve the tentative operating and non-operating budgets for fiscal year 2022

Trustee Rogers recommended the Board approve the tentative operating and non-operating budgets for fiscal year 2022 at the regular Board of Trustees meeting.

II. Recommendation to accept the bid of Budd Mechanical, Inc., in the amount of \$584,139.00 for the HVAC Air Purification System and Related Work Project, utilizing HEERF funds

Trustee Rogers Recommended the Board accept the bid of Budd Mechanical, Inc., in the amount of \$584,139.00 for the HVAC Air Purification System and Related Work Project, utilizing HEERF funds at the regular Board of Trustees meeting.

III. Recommendation to establish a contributory trust with the Capital Development Board in the amount of \$1,234,444 for the Parking Lot Paving Project

Trustee Rogers recommended the Board establish a contributory trust with the Capital Development Board in the amount of \$1,234,444 for the Parking Lot Paving Project at the regular Board of Trustees meeting.

The meeting adjourned at 8:41 p.m.

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
LINK FOR PUBLIC VIEWING: https://bit.ly/3ky3IA8
REGULAR BOARD MEETING MINUTES
THURSDAY, SEPTEMBER 9, 2021

#### I. CALL TO ORDER & ROLL CALL:

At 8:41 p.m., Chairman Frank M. Zuccarelli called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, suite 2248.

Present: Chairman Frank M. Zuccarelli, Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington and Student Trustee Dion Ruben.

Absent: Vice Chairman John Daly and Anthony DeFilippo

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley T. Kusper.

#### II. PLEDGE OF ALLEGIANCE

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

#### **III. PUBLIC PARTICIPATION:**

There was none.

#### IV. REPORTS/PRESENTATIONS

There were none.

#### V. PREVIOUS MEETING MINUTES

#### A. Regular Board of Trustees Meeting held August 12, 2021

Trustee Wells moved and Trustee Whittington seconded to approve the minutes of the Regular Board of Trustees meeting held August 12, 2021. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Trustee Janet Rogers Passed. Motion carried.

#### VI. NEW BUSINESS

#### A. Monthly Financial Report

Trustee Rogers moved and Trustee Payne seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### B. Bills Payable for September 2021

Trustee Wells moved and Trustee Whittington seconded to authorize the Treasurer to pay the list of bills payable for August, 2021 in the amount of \$2,883,014.96. On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

# C. Approval of the operating and non-operating budgets for fiscal year 2022 for Community College District No. 510.

Trustee Rogers moved and Trustee Wells seconded to approve the operating and non-operating budgets for fiscal year 2022 for Community College District No. 510. On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

# D. Approval to accept the bid of Budd Mechanical, Inc., in the amount of \$584,139.00 for the HVAC Air Purification System and Related Work Project, utilizing HEERF funds

Trustee Rogers moved and Trustee Whittington seconded to accept the bid of Budd Mechanical, Inc., in the amount of \$584,139.00 for the HVAC Air Purification System and Related Work Project, utilizing HEERF funds. On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

# E. Approval to establish a contributory trust with the Capital Development Board in the amount of \$1,234,444 for the Parking Lot Paving Project

Trustee Rogers moved and Student Trustee Ruben seconded to establish a contributory trust with the Capital Development Board in the amount of \$1,234,444 for the Parking Lot Paving Project at the regular Board of Trustees meeting. On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### VII. PERSONNEL RECOMMENDATIONS

#### A. Retirements/Resignations/Terminations

Trustee Whittington moved and Trustee Rogers seconded to approve the following resignations:

- 1. Resignation of Erik Leibengood, Microcomputer Analyst in the Information Technology Department, effective September 7, 2021, and grant permission to advertise to fill the vacated position, as needed.
- 2. Resignation of Joshua Patel, Network Systems Specialist in the Information Technology Department, effective September 3, 2021, and grant permission to advertise to fill the vacated position, as needed.
- 3. Resignation of Cecilia Wilcox, Testing Coordinator in the Assessment Center, effective August 15, 2021, and grant permission to advertise to fill the vacated position, as needed.

On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

4. Trustee Payne moved and Trustee Rogers seconded to approve the termination of David Frazier, Tina Johnson and Tiarra Williams as Health Profession Opportunities Grant (HPOG) staff, effective September 29, 2021, due to the ending of the grant cycle, and grant permission to abolish the vacated positions of Academic Support Specialist, Academic Assistant and HPOG/Step-up Manager. On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### B. Appointments

Trustee Rogers moved and Trustee Wells seconded to approve the following appointments:

- 1. Appointment of Andrew Ring as a full-time Systems Analyst in the Information Technology Department, effective September 13, 2021, pending successful completion of a criminal background investigation.
- 2. Appointment of Dianalyn Newman as a full-time Nursing Remediation Education Manager in the Nursing Department, effective September 13, 2021, pending successful completion of a criminal background investigation.
- 3. Appointment of Shanice Harvey as a full-time Manager of the Services for Students with Disabilities Office (SSDO), effective September 20, 2021 pending successful completion of a criminal background investigation.
- 4. Appointment of Deborah Haynes-Shegog as a full-time, grant-funded Program Assistant for the Highway Construction Careers Training Program (HCCTP), effective September 13, 2021, pending successful completion of a criminal background investigation.
- 5. Appointment of Christina Griggs as the full-time Administrative Assistant II in the Adult Education/C3 Department, effective September 13, 2021, pending successful completion of a criminal background investigation.
- 6. Appointment of Maria Pitman as a full-time, grant-funded Youth Career Coach in the Job Training Department, effective October 1, 2021, pending successful completion of a criminal background investigation. On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### C. Approval to Grant Tenure

Trustee Wells moved and Trustee Payne seconded to grant tenure to Suha Mohammed (Speech) and Naomi West (Nursing) effective for the spring 2022 academic term. On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### VIII. Closed Session

There was none.

#### ADJOURNMENT

At 9:07 p.m., Trustee Whittington moved and Trustee Rogers seconded to adjourn the Board of Trustees meeting. On roll call Trustees Vivian Payne, Janet Rogers, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted ave. Navs: None. Motion carried.

m. Zaccarom and ctacom	. Tradice Diol Rabon voted dye. Hays. Hone. Motion carried.	
Chairman of the Board		
Secretary of the Board		



	ITEM:	FY22-VI.E	3
	Board Mee	ting Date: Octo	ober 14, 2021
BOARD COMMITTEE	<u>FUNDING</u>		
Policy Operating Finance College Capital Architectural Protection, Hea Other Safety		Grant Funded Student Life Special Levie	
PROPOSAL SUM	IMARY		
Move to accept the Financial Report, as presented.			
ESTIMATED COST O	R BENEFIT		
JUSTIFICATION OF	ACTION		
Please refer to the attached Investment Report and Financial ending August 31, 2021. This action aligns with Strategic Dire financial, physical and technological resources necessary to innovation and sustainability.	ection 3.0; South Su	ıburban College	will ensure the
MOTION			
Move to accept the Financial Report, as presented.			
	Approvals:  Approv	sident  Mark	

# SOUTH SUBURBAN COLLEGE South Holland, Illinois

To:

**Board of Trustees** 

From:

Tim Pollert

Date:

October 4, 2021

Subject:

Financial Report For The Period Ending August 31, 2021

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

Monthly Revenue	Year to Date Revenue
\$1,734,704.52	\$4,906,405.35
Monthly Expenditures	Year to Date Expenditures
\$1,915,435.72	\$5,044,456.07

Activity for the month and year to date totals in all funds are as follows:

Monthly Revenue	Year to Date Revenue
\$3,785,185.48	\$7,625,243.96
Monthly Expenditures \$3,901,781.23	Year to Date Expenditures \$7,725,472.00
Net Monthly Position	Year to Date Net Position
(\$116,595.75)	(\$100,228.04)

On page eight of the Investment Report you will see our investments for the period:

Total Investments	Average Rate of Return	Basis Point Change from Last Month
\$8,308,926.19	2.47%	12

South Holland, Illinois

	Revenue Educational	Revenue O&M	Monthly Total
July	\$2,881,852.58	\$289,848.25	\$3,171,700.83
August	\$1,485,185.74	\$249,518.78	\$1,734,704.52
September			\$0.00
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May June			\$0.00 ¢0.00
YTD -	\$4,367,038.32	\$539,367.03	\$0.00 \$4,906,405.35
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	<b>Expenditures</b>	Expenditures	Monthly
_	Educational	O&M	Monthly Total
July -	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	<b>Total</b> \$3,129,020.35
August	Educational	O&M	<b>Total</b> \$3,129,020.35 \$1,915,435.72
August September	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	<b>Total</b> \$3,129,020.35 \$1,915,435.72 \$0.00
August September October	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	\$3,129,020.35 \$1,915,435.72 \$0.00 \$0.00
August September October November	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	\$3,129,020.35 \$1,915,435.72 \$0.00 \$0.00 \$0.00
August September October November December	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	\$3,129,020.35 \$1,915,435.72 \$0.00 \$0.00 \$0.00 \$0.00
August September October November December January	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	\$3,129,020.35 \$1,915,435.72 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
August September October November December January February	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	\$3,129,020.35 \$1,915,435.72 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
August September October November December January February March	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	\$3,129,020.35 \$1,915,435.72 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
August September October November December January February March April	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	\$3,129,020.35 \$1,915,435.72 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00
August September October November December January February March	<b>Educational</b> \$2,821,328.28	<b>O&amp;M</b> \$307,692.07	\$3,129,020.35 \$1,915,435.72 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00

# SOUTH SUBURBAN COLLEGE South Holland, Illinois

	Revenues All Funds	Expenditures All Funds	Monthly Total
July	\$3,840,058.48	\$3,823,690.77	\$16,367.71
August	\$3,785,185.48	\$3,901,781.23	(\$116,595.75)
September			\$0.00
October			\$0.00
November			\$0.00
December			\$0.00
January			\$0.00
February			\$0.00
March			\$0.00
April			\$0.00
May			\$0.00
June			\$0.00
YTD	\$7,625,243.96	\$7,725,472.00	(\$100,228.04)
	Investment	Average Rate	Basis Point Change
	Total	of Return	from Last Month
July	\$8,766,135.61	2.35%	40
August	\$8,308,926.19	2.47%	12
September			
October			
November			
December			
January - ·			
February			
March			
April			
May			
June			

Description	Date	Fund 1 Educational	Fund 2 Opr. & Maint.	Fund 3 O&M Rst(300)	Fund 3 PH&S(379)
53 Investment account	1	4,697,562.72	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
Illinois Funds		1,890,215.54	0.00	0.00	0.00
53 Contributory Trust	1	149,489.90	0.00	0.00	0.00
IIIT Money Market/UMB		28,656.43	0.00	0.00	
53 Financial Money Market		1,993,021.22	0.00		0.00
Totals	8/1	8,758,978.60	0.00	0.00	0.00
1000	0/1	6,736,976.00	0.00	0.00	0.00
Transactions:					
The second MM describes a company	0/5				
Illinois Fund MM deposit from Comptroller	8/5	19,934.14			
Illinois Fund MM deposit from Comptroller	8/13	7,524.25			
Transfer from 53 MM to 53 Cash	8/13	(1,000,000.00)			
Illinois Fund MM deposit from Comptroller	8/16	60,278.33			
Illinois Fund MM deposit from Comptroller	8/17	342,832.23			
Illinois Fund MM deposit from Comptroller	8/18	112,221.63			
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53 Investment account		4,697,562.72	0.00	0.00	0.00
PMA/I S D L A F + = ISDMAX		32.79	0.00	0.00	0.00
Illinois Funds		1,433,006.12	0.00	0.00	0.00
53 Contributory Trust		149,489.90	0.00	0.00	0.00
IIIT Money Market/UMB		28,656.43	0.00	0.00	0.00
53 Financial Money Market		1,993,021.22	0.00	0.00	0.00
Totals	8/31	8,301,769.18	0.00	0.00	0.00
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INVES	TMENT W	ORKSHEET			
Description	Date	Fund 4 Bond & Int.	Fund 5 Auxiliary	Fund 6 Restricted	Fund 7 Working Cash
Description	Date	Bond & Inc.	Auxiliary	Restricted	Working Cash
Towards account		0.00	0.00	0.00	0.00
Investment account 4/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
ois Funds		0.00	0.00	0.00	0.00
Contributory Trust		0.00	0.00	0.00	0.00
Money Market/UMB		0.00	0.00	0.00	0.00
Financial Money Market		0.00	0.00	0.00	0.00
Totals	8/1	0.00	0.00	0.00	0.00
insactions:					
iois Fund MM deposit from Comptroller	8/5				
iois Fund MM deposit from Comptroller	8/13				
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Investment account		0.00	0.00	0.00	0.00
A/I S D L A F + = ISDMAX		0.00	0.00	0.00	0.00
nois Funds		0.00	0.00	0.00	0.00
Contributory Trust		0.00	0.00	0.00	0.00
Г Money Market/UMB		0.00	0.00	0.00	0.00
Financial Money Market Totals	8/31	0.00	0.00	0.00	0.00
TOLAIS	0/31	0.00	0.00	0.00	0.00
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	INV	ESTMENT WORKSH				
		Fund 10	Fund 11	Fund 12		
Description	Date	T & A	Audit	Special Levies	Total	
			<u> </u>		J.,	
53 Investment account		0.00	0.00	0.00	4,697,562.72	
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79	
Illinois Funds		0.00	0.00	0.00	1,890,215.54	
53 Contributory Trust		0.00	0.00	0.00	149,489.90	
IIIT Money Market/UMB		0.00	0.00	0.00	28,656.43	
53 Financial Money Market	T	7,157.01	0.00	0.00	2,000,178.23	
Totals	8/1	7,157.01	0.00	0.00	8,766,135.61	-
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Transactions:	<del> </del> -				0.00	
Illinois Fund MM deposit from Comptroller	8/5				19,934.14	
Illinois Fund MM deposit from Comptroller	8/13				7,524.25	
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53 Investment account		0.00	0.00	0.00	4,697,562.72	
PMA/I S D L A F + = ISDMAX		0.00	0.00	0.00	32.79	
Illinois Funds		0.00	0.00	0.00	1,433,006.12	
53 Contributory Trust		0.00	0.00	0.00	149,489.90	
IIIT Money Market/UMB		0.00	0.00	0.00	28,656.43	
53 Financial Money Market		7,157.01	0.00	0.00	2,000,178.23	
Totals	8/31	7,157.01	0.00	0.00	8,308,926.19	
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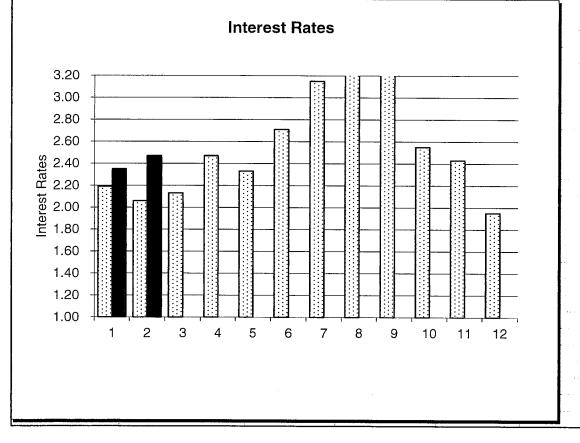
Fund   III Accounts:	Interect	ENT SUMMARY	ļ. <u>.                                   </u>				
AAX	Interest Rate	Amount	Purchase Date	Maturity Date	Type Code		Certificate Number / Institutions
1AX	Rate	Amount	Date	Date	Coue	<u>                                       </u>	Certificate Number / Institutions
1AX					ļ <b></b> .		
	1.25 3.00 0.01 0.15	32.79 6,847,230.85 1,433,006.12 28,656.43		Open	90 90 50 50	ISDLAF+	
Third	3.00	6,847,230.85		Open Open	90	MB	
Illinois Funds	0.01	1,433,006.12		Open Open	50	IL Funds	
Money Market	0.15	28,656.43		Open	50	IIIT	
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		Investment				Percent
			Page 4	Page 6	Total	to Total
	10	U. S. Government Securities	0.00	0.00	0.00	0%
1	20	Time Deposits	0.00	0.00	0.00	0%
		Commercial Paper	0.00	0.00	0.00	0%
		Mutual Funds	0.00	0.00	0.00	0%
	50	Illinois Funds	1,461,662.55	0.00	1,461,662.55	18%
		Repurchase Agreements	0.00	0.00	0.00	0%
		Other	6,847,263.64	0.00	6,847,263.64	82%
	50	Total	8,308,926.19	0.00	8,308,926.19	
		Total	0,300,920.19	0.00	8,308,926.19	100%
		A. 127	5 75			
		Average %	2.47			
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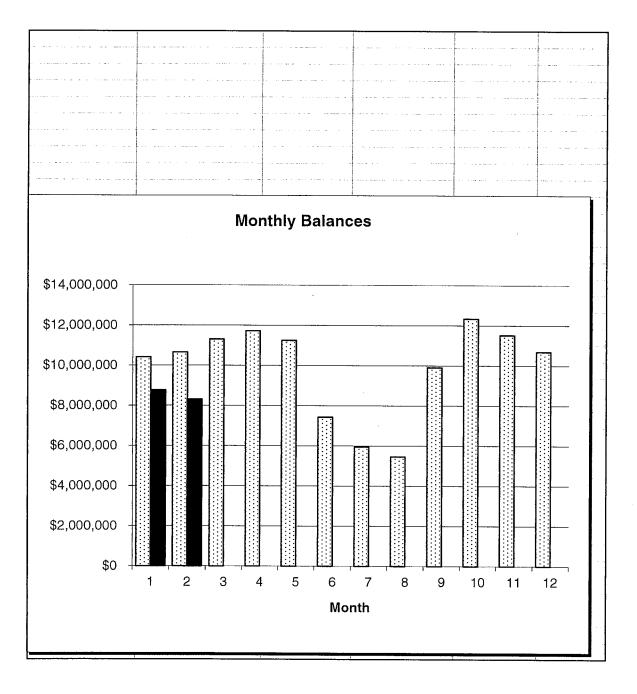
	INV	STMENT SUMMA	RY			 	į.	
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## South Suburban College

		Investmen	t Summary		
	F Y 2020			/ 2021 - 2022	
	Month End	Percent	Month End	Percent	
Month	Balance	Return	Balance	Return	
July	\$10,420,101	2.19	8,766,136	2.35	
August	10,659,249	2.06	8,308,926	2.47	
September	11,306,236	2.13			
October	11,722,382	2.47	1		
November	11,250,178	2.33			
December	7,430,838	2.71			
January	5,954,861	3.15			
February	5,462,704	3.33			
March	9,907,148	3.23			
April	12,336,281	2.55			
May	11,522,384	2.43			
June	10,689,325	1.95			



## South Suburban College





	)T	ГЕМ:	FY22-VI.A	
	В	Board Mee	ting Date: October 14, 2021	
	FUNDING			
<u>x</u> <u>x</u>	Operating College Capital Protection, Health and Safety		Grant Funded Student Life Special Levies	
	PROPOSAL SUMMARY			
EST	IMATED COST OR BENEF	iT.		
	MOTION			
asurer to pay	the following list of bill:			
e Fund			\$1,745,904.56 \$234,090.11	
	LST  Segic Direction 3 essary to supp	X Operating X College Capital X Protection, Health and Safety PROPOSAL SUMMARY  ESTIMATED COST OR BENEF  JUSTIFICATION OF ACTIO  egic Direction 3.0; South Suburban College essary to support educational programs at	X Operating X X College Capital X Y Protection, Health and X Safety  PROPOSAL SUMMARY  ESTIMATED COST OR BENEFIT  JUSTIFICATION OF ACTION  egic Direction 3.0; South Suburban College will ensure essary to support educational programs and promote	

\* Are funds available in the budget? Yes
\* Is this related to any previous Board action? No
\* Is this part of a large project requiring
additional funds? (Explain) No

Controller Treasure



	ITEM: FY22-VII.A.1
	Board Meeting Date: October 14, 2021
BOARD COMMITTEE	<u>FUNDING</u>
Policy Operating Finance College Capit Architectural Protection, H Other Safety	
PROPOSAL SI	JMMARY
Request that the Board of Trustees accept the Memorando No. 510, the South Suburban College Faculty Association,	um of Understanding between Community College District and Ms. Jazaer Fouad-Farrar.
ESTIMATED COST	OR BENEFIT
N/A.	
JUSTIFICATION	OF ACTION
This action aligns with Strategic Direction 3.0; The College resources necessary to support educational programs and	
МОТІО	N
Request that the Board of Trustees accept the Memorando No. 510, the South Suburban College Faculty Association,	· · · · · · · · · · · · · · · · · · ·
* Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Approvals:    Originator   Date     Appropriete Vice President   Date     Human Resources   Date     President   Date     Date

#### MEMORANDUM OF UNDERSTANDING

#### **BETWEEN**

#### SOUTH SUBURBAN COLLEGE

#### AND THE SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION

#### AND JAZAER FOUAD-FARRAR

This Memorandum of Understanding is made on the 14th day of October, 2021, by and between Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE"), South Suburban College Faculty Association (hereafter "SSCFA"), and JAZAER FOUAD-FARRAR (hereafter "FOUAD-FARRAR").

Whereas FOUAD-FARRAR desires to provide her notice of retirement, effective July 31, 2022, which is the conclusion of the Summer 2022 instructional period, rather than at the conclusion of the Spring 2022 semester;

Whereas the COLLEGE and SSCFA are willing to offer a one-time exception to the agreement that that retirement shall be effective at the conclusion of the Spring semester.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE, the SSCFA, and FOUAD-FARRAR as follows:

- 1. RETIREMENT DATE: FOUAD-FARRAR shall be allowed to apply for retirement, effective July 31, 2021, at which point FOUAD-FARRAR shall have completed in excess of twenty-one (21) years of service to the COLLEGE.
- 2. APPLICATION FOR SOUTH SUBURBAN COLLEGE INCENTIVE: The parties shall waive the requirement that FOUAD-FARRAR retire at the conclusion of the Spring 2022 semester and shall permit application for the South Suburban College Incentive described in Section 13.6 of the Collective Bargaining Agreement between the COLLEGE and the SSCFA (the "Agreement") with a retirement date of July 31, 2022. FOUAD-FARRAR shall be allowed to apply for and receive the South Suburban College Incentive as defined under section 13.6 (D). Approval shall be granted in accordance with Agreement, following consultation between the COLLEGE and the SSCFA.
- 3. WAIVER: By executing this MOU, the COLLEGE, the SSCFA, and FOUAD-FARRAR agree not to grieve any of the terms and conditions stated herein.
- 4. JURISDICTION: This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois
- 5. NOTICE: Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Dr. Lynette Stokes, President Community College District #510 15800 South State Street South Holland, Illinois 60473 If to the SSCFA, to:

Mr. G.A. Griffith

South Suburban College 15800 South State Street South Holland, Illinois 60473

If to FOUAD-FARRAR, to:

Ms. Jazaer Fouad-Farrar South Suburban College 15800 South State Street South Holland, IL 60473

- 6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand agree that the terms stated herein shall apply only to FOUAD-FARRAR, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
- 7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
- 8. ENTIRE AGREEMENT: This Agreement contains the entire agreement between the COLLEGE, the SSCFA, and FOUAD-FARRAR with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, the SSCFA and FOUAD-FARRAR except those expressly set forth herein.
- 9. AMENDMENTS: This Agreement may not be modified except by written approved of the COLLEGE, the SSCFA, and FOUAD-FARRAR.

SOUTH SUBURBAN COLLEGE	SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION		
BY:	BY:		
DATE:	DATE:		
JAZAER FOUAD-FARRAR BY:	Mr. G.A. Griffith South Suburban College 15800 South State Street South Holland, Illinois 60473		
DATE			



	ITEM:	FY22-VII.B.1
	Board Meeting	Date: October 14, 2021
BOARD COMMITTEE	<u>FUNDING</u>	
Policy Operating Finance College Capita Architectural Protection, He Other Safety	al <u> </u>	ant Funded dent Life ecial Levies
PROPOSAL SU	JMMARY	
Request that the Board of Trustees accept the Memorandu No. 510, the South Suburban College Faculty Association,	_	en Community College District
ESTIMATED COST	OR BENEFIT	
N/A.		
JUSTIFICATION (	OF ACTION	
This action aligns with Strategic Direction 3.0; The College resources necessary to support educational programs and		
MOTIO	N	
Request that the Board of Trustees accept the Memorandu No. 510, the South Suburban College Faculty Association,		en Community College District
* Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Approva  Originater  Appropriate Vice President  Human Resources  President	10/8/21 Date 10/8/21

#### MEMORANDUM OF UNDERSTANDING

#### **BETWEEN**

#### SOUTH SUBURBAN COLLEGE

#### AND THE SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION

#### AND MARK HANNON

This Memorandum of Understanding is made on the 14th day of October, 2021, by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE"), South Suburban College Faculty Association (hereafter "SSCFA"), and MARK HANNON (hereafter "HANNON").

Whereas HANNON desires to provide his notice of retirement, effective July 31, 2022, but falls two (2) weeks short of the necessary service for the COLLEGE's offered early retirement incentive;

Whereas the COLLEGE and SSCFA are willing to offer a one-time exception to the requirement that all service be completed prior to filing the notice of intent to retire.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE, the SSCFA, and HANNON as follows:

- 1. RETIREMENT DATE: HANNON shall be allowed to apply for retirement, effective July 31, 2022, at which point HANNON shall have completed in excess of ten (10) years of service to the COLLEGE.
- 2. APPLICATION FOR SOUTH SUBURBAN COLLEGE INCENTIVE: The parties shall waive the requirement that HANNON complete ten (10) years of service by July 1, 2022, and shall permit application for the South Suburban College Incentive described in Section 13.6 of the Collective Bargaining Agreement between the COLLEGE and the SSCFA (the "Agreement") as HANNON shall obtain the necessary ten (10) years of service prior to his retirement date of July 31, 2022. HANNON shall be allowed to apply for and receive the South Suburban College Incentive as defined under section 13.6 (D). Approval shall be granted in accordance with Agreement, following consultation between the COLLEGE and the SSCFA.
- 3. WAIVER: By executing this MOU, the COLLEGE, the SSCFA, and HANNON agree not to grieve any of the terms and conditions stated herein.
- 4. JURISDICTION: This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois
- 5. NOTICE: Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Dr. Lynette Stokes, President

South Suburban Community College District #510

15800 South State Street

# South Holland, Illinois 60473

If to the SSCFA, to:		Mr. G.A. Griffith South Suburban College 15800 South State Street				
		South Holland, Illinois 60473				
	If to HANNON, to:	Mark Hannon South Suburban College 15800 South State Street South Holland, Illinois 60473				
6.	SSCFA. All signatories to the apply only to HANNON, unle	shall establish no precedent between the COLLEGE and the MOU understand agree that the terms stated herein shall s there is a written MOU executed between the Parties in the construed in any manner to create a binding practice upon the				
7.	EFFECTIVE DATE: This MO be revoked by any party unles party.	E DATE: This MOU shall be effective immediately upon execution and may not by any party unless mutually agreed in writing by the authorized agent of the				
8.	ENTIRE AGREEMENT: This Agreement contains the entire agreement between the COLLEGE, the SSCFA, and HANNON with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, the SSCFA and HANNON except those expressly set forth herein.					
9.	AMENDMENTS: This Agree COLLEGE, the SSCFA, and I	ENTS: This Agreement may not be modified except by written approved of the , the SSCFA, and HANNON.				
SO	UTH SUBURBAN COLLEGE	SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION				
ВҮ	÷	BY:				
DA	.TE:	DATE:				
MA	ARK HANNON	Mr. G.A. Griffith				
BY:		South Suburban College 15800 South State Street South Holland, Illinois 60473				

DATE:



		ITEM:	FY22-VII.C.1
		Board Meetin	g Date: October 14, 2021
BOARD COMMITTEE		FUNDING	
Policy Finance Architectural Other	Operating College Capital Protection, Health Safety		Grant Funded Student Life Special Levies
	PROPOSAL SUMMA		
Request that the Board of Trustees No. 510, the South Suburban Colle	s accept the Memorandum of ege Faculty Association, and I	Understanding bet Dr. Steven Vivian.	ween Community College District
	ESTIMATED COST OR B	BENEFIT	
N/A.			
	JUSTIFICATION OF A	CTION	
This action aligns with Strategic Di resources necessary to support ed	rection 3.0; The College will e ucational programs and prom	nsure the financial, ote continuous inno	physical and technological ovation and sustainability.
	MOTION		
Request that the Board of Trustees No. 510, the South Suburban Colle			ween Community College District
* Are funds available in the budget? N/A * Is this related to any previous Board act * Is this part of a large project requiring additional funds? (Explain) No	ion? No	Appro	ovals;
	VO.	opriate Vice Presid	10/8/2/ Date 10/8/2/

#### MEMORANDUM OF UNDERSTANDING

#### **BETWEEN**

#### SOUTH SUBURBAN COLLEGE

#### AND THE SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION

#### AND STEVEN VIVIAN

This Memorandum of Understanding is made on the 14th day of October, 2021, by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE"), South Suburban College Faculty Association (hereafter "SSCFA"), and Steven Vivian (hereafter "VIVIAN").

Whereas VIVIAN had mitigating factors impeding his ability meet the application deadline for the South Suburban College Incentive.

Whereas both the COLLEGE and SSCFA believe it best to allow VIVIAN an extension of the deadline.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE, the SSCFA, and VIVIAN as follows:

- 1. RETIREMENT DATE: VIVIAN shall be allowed to retire from South Suburban College, effective December 31, 2021.
- 2. APPLICATION FOR SOUTH SUBURBAN COLLEGE INCENTIVE: The July 15, 2021, deadline for application for the South Suburban College Incentive described in Section 13.6 of the Collective Bargaining Agreement between the COLLEGE and the SSCFA (the "Agreement") shall be extended for VIVIAN, and VIVIAN shall be allowed to apply for and receive the South Suburban College Incentive as defined under section 13.6 (D). Approval shall be granted in accordance with Agreement, following consultation between the COLLEGE and the SSCFA.
- 3. WAIVER: By executing this MOU, the COLLEGE, the SSCFA, and VIVIAN agree not to grieve any of the terms and conditions stated herein.
- 4. JURISDICTION: This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois
- 5. NOTICE: Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Dr. Lynette Stokes, President

South Suburban Community College District #510

15800 South State Street South Holland, Illinois 60473 If to the SSCFA, to:

Mr. G.A. Griffith

South Suburban Community College

15800 South State Street South Holland, Illinois 60473

If to VIVIAN, to:

DATE:

Dr. Steven Vivian

South Suburban Community College

15800 South State Street South Holland, Illinois 60473

- 6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand agree that the terms stated herein shall apply only to VIVIAN, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
- 7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
- 8. ENTIRE AGREEMENT: This Agreement contains the entire agreement between the COLLEGE, the SSCFA, and VIVIAN with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, the SSCFA and VIVIAN except those expressly set forth herein.
- 9. AMENDMENTS: This Agreement may not be modified except by written approved of the COLLEGE, the SSCFA, and VIVIAN.

SOUTH SUBURBAN COLLEGE	SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION
BY:	BY:
DATE: STEVEN VIVIAN	DATE:
BY:	



	ITEM: FY22-VII.D.1
	Board Meeting Date: October 14, 2021
BOARD COMMITTEE	FUNDING
Policy         Operating           Finance         College Cap           Architectural         Protection,           Other         Safety	
PROPOSAL	
Request that the Board of Trustees accept the Memoran No. 510 and Mr. John McCormack.	dum of Understanding between Community College District
ESTIMATED COS	T OR BENEFIT
N/A.	
JUSTIFICATION	N OF ACTION
This action aligns with Strategic Direction 3.0; The Colleg resources necessary to support educational programs ar	
MOTI	ON
Request that the Board of Trustees accept the Memoran No. 510 and Mr. John McCormack.	dum of Understanding between Community College District
* Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Approvals:    Approvals:   10/8/2/     Originator   Date   10/8/2/     Appropriate Vice President   Date     Human Resources   Date     President   Date     Date   Date   Date     Date   Date     Date   Date   Date     Date   Date   Date     Date   Date   Date     Date   Date   Date     Date   Date

#### MEMORANDUM OF UNDERSTANDING

#### **BETWEEN**

#### SOUTH SUBURBAN COLLEGE

#### AND JOHN McCORMACK

This Memorandum of Understanding is made on the 14th day of October, 2021, by and between Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE") and JOHN McCORMACK (hereafter "McCORMACK").

Whereas McCORMACK desires to provide his notice of retirement, effective June 30, 2023, and avail himself of the early retirement incentive offered to members of the South Suburban College Faculty Association;

Whereas the COLLEGE is willing to offer a one-time exception to the requirement that the retirement shall be effective within the same academic year as the notice of retirement.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE and McCORMACK as follows:

- 1. RETIREMENT DATE: McCORMACK shall be allowed to apply for retirement, effective June 30, 2023, at which point McCORMACK shall have completed in excess of thirty six (36) years of service to the COLLEGE.
- 2. APPLICATION FOR SOUTH SUBURBAN COLLEGE INCENTIVE: The parties shall waive the requirement that McCORMACK retire at the conclusion of the Spring 2022 semester and shall permit application for the South Suburban College Incentive described in Section 13.6 of the Collective Bargaining Agreement between the COLLEGE and the SSCFA (the "Agreement") with a retirement date of June 30, 2023. McCORMACK shall be allowed to apply for and receive the South Suburban College Incentive as defined under section 13.6 (D). Approval shall be granted in accordance with Administrator's Agreement and consistent with the Agreement between the COLLEGE and the SSCFA.
- 3. WAIVER: By executing this MOU, the COLLEGE and McCORMACK agree not to grieve any of the terms and conditions stated herein.
- 4. JURISDICTION: This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois
- 5. NOTICE: Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Dr. Lynette Stokes, President Community College District #510 15800 South State Street South Holland, Illinois 60473 If to McCORMACK, to:

John McCormack

Community College District #510

15800 South State Street South Holland, Illinois 60473

- 6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE, McCORMACK and other Administrators. All signatories to the MOU understand agree that the terms stated herein shall apply only to McCORMACK, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE.
- 7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
- 8. ENTIRE AGREEMENT: This Agreement contains the entire agreement between the COLLEGE and McCORMACK with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE and McCORMACK except those expressly set forth herein.
- 9. AMENDMENTS: This Agreement may not be modified except by written approved of the COLLEGE and McCORMACK.

BY:
DATE:
JOHN McCORMACK BY:
DATE:



ITEM: FY22-VII.E.1

	Board Meeting Date: October 14, 2021
BOARD COMMITTEE	<u>FUNDING</u>
Finance Co Pro	erating Grant Funded  llege Capital Student Life otection, Health and Special Levies  fety
PRO	POSAL SUMMARY
Request that the Board of Trustees accept the No. 510 and Mr. Timothy Pollert.	Memorandum of Understanding between Community College District
ESTIMA	TED COST OR BENEFIT
N/A.	
	ICATION OF ACTION
	The College will ensure the financial, physical and technological ograms and promote continuous innovation and sustainability.
	MOTION
Request that the Board of Trustees accept the No. 510 and Mr. Timothy Pollert.	Memorandum of Understanding between Community College District
* Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Approvals:    Mark   Resolution   Date

#### MEMORANDUM OF UNDERSTANDING

#### **BETWEEN**

#### SOUTH SUBURBAN COLLEGE

#### AND TIM POLLERT

This Memorandum of Understanding is made on the 14th day of October, 2021, by and between Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE") and TIM POLLERT (hereafter "POLLERT").

Whereas POLLERT desires to provide his notice of retirement, effective July 31, 2022, and avail himself of the early retirement incentive offered to members of the South Suburban College Faculty Association;

Whereas the COLLEGE is willing to offer a one-time exception to the requirement that that retirement shall be effective at the conclusion of the fiscal year, June 30, 2022, and permit POLLERT to retire on July 31, 2022.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE and POLLERT as follows:

- 1. RETIREMENT DATE: POLLERT shall be allowed to apply for retirement, effective July 31, 2022, at which point POLLERT shall have completed in excess of 32 years of service to the COLLEGE.
- 2. APPLICATION FOR SOUTH SUBURBAN COLLEGE INCENTIVE: The parties shall waive the requirement that POLLERT retire at the conclusion of the fiscal year and shall permit application for the South Suburban College Incentive described in Section 13.6 of the Collective Bargaining Agreement between the COLLEGE and the SSCFA (the "Agreement") with a retirement date of July 31, 2022. POLLERT shall be allowed to apply for and receive the South Suburban College Incentive as defined under section 13.6 (D). Approval shall be granted in accordance with Administrator's Agreement and consistent with the Agreement between the COLLEGE and the SSCFA.
- 3. WAIVER: By executing this MOU, the COLLEGE and POLLERT agree not to grieve any of the terms and conditions stated herein.
- 4. JURISDICTION: This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois
- 5. NOTICE: Any notice or communication permitted or required under this Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Dr. Lynette Stokes, President Community College District #510 15800 South State Street South Holland, Illinois 60473 If to POLLERT, to:

Timothy Pollert

Community College District #510

15800 South State Street South Holland, Illinois 60473

- 6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE, POLLERT and other Administrators. All signatories to the MOU understand agree that the terms stated herein shall apply only to POLLERT, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE.
- 7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
- 8. ENTIRE AGREEMENT: This Agreement contains the entire agreement between the COLLEGE and POLLERT with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE and POLLERT except those expressly set forth herein.
- 9. AMENDMENTS: This Agreement may not be modified except by written approval of the COLLEGE and POLLERT.

BY:	
DATE:	
TIM POLLERT	
BY:	 
DATE	

SOUTH SUBURBAN COLLEGE



	ITEM: FY22-VII.F.1
	Board Meeting Date: 14 October 2021
BOARD COMMITTEE	FUNDING
Policy Finance Architectural Other	X Operating Grant Funded Student Life Protection, Health and Special Levies Safety
	PROPOSAL SUMMARY
Suburban College Police D	Fulltime Security Officer John Drwiega resigned from the position of Security Officer South Department. Move the Board of Trustees accept the Resignation of John Drwiega from the us Security Officer effective 01 October 2021 and grant permission to advertise to fill the
	ESTIMATED COST OR BENEFIT
This is a regular fulltime po classified grade III in the su	sition; 35 hours per week, 52 weeks a year, with the annual salary of \$31,970.00, upport staff salary schedule.
	JUSTIFICATION OF ACTION
Resignation from the positi of 3.8: Providing learning e	on of full-time Security Officer. Replacement of this position aligns with strategic position environments that are safe, welcoming, functional and sustainable.
	MOTION
	stees accept the Resignation of John Drwiega from the position of full-time Campus  1 October 2021 and grant permission to advertise to fill the position as needed.
* Are funds available in the budget?  * Is this related to any previous Board a  * Is this part of a large project requiring additional funds? (Explain)	



ITEM:

FY22-VII.F.2

		Board Meeting Date: (	October 14, 2021
BOARD COMMITTEE	<u>FU</u>	<u>INDING</u>	
Policy Finance Architectural Other	Operating College Capital Protection, Health and Safety	Grant Fun Student Li d Special Le	ife
	PROPOSAL SUMMARY	1	
Move that the Board of Trustees as Business & Accounting Department, of position, as needed.			
	ESTIMATED COST OR BEN	IEFIT	
N/A			
	JUSTIFICATION OF ACT	ION	
This action aligns with Strategic D technological resources necessary sustainability.			
	MOTION		
Move that the Board of Trustees ap Business & Accounting Department, of position, as needed.			
* Are funds available in the budget? N/A * Is this related to any previous Board actio * Is this part of a large project requiring additional funds? (Explain) No	Original Original Director	r of Human Resources	10/8/2/ Date 10/8/2/ Date
	Approp Preside	riate Vice President  MUTION FAIR  nt	Date



	ITEM: FY22-VII.F.3
	Board Meeting Date: October 14, 2021
BOARD COMMITTEE	<u>FUNDING</u>
Policy Operating Finance College Capital Architectural Protection, Health a Other Safety	Grant Funded Student Life Special Levies
PROPOSAL SUMMA	
Move that the Board of Trustees approve the retirement of Ja Counselor in the College and Career Success Center, effective Japanese position, and	
ESTIMATED COST OR B	ENEFIT
N/A.	
JUSTIFICATION OF AC	CTION
See the attached retirement letter from Jazaer Fouad-Farrar. This Suburban College nurtures and empowers each student to succe	
MOTION	
Move that the Board of Trustees approve the retirement of Jazae Counselor in the College and Career Success Center, effective J	
* Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring	Approvals:
	Magath 10/6/21 tor of Human Resources Date  Description Date  Authority Date  Authority Date



ITEM:

FY22-VII.F.4

	Воа	ard Meeting Date: October 14, 2021
BOARD COMMITTEE	<u>FUNDIN</u>	<u>IG</u>
Policy Finance Architectural Other	Operating College Capital Protection, Health and Safety	Grant Funded Student Life Special Levies
	PROPOSAL SUMMARY	
Move that the Board of Trustees approve in the College and Career Success Center,		n, full-time Academic and Career Counselor
EST	IMATED COST OR BENEFIT	
N/A.		
JUS	STIFICATION OF ACTION	
See the attached retirement letter from Ma College nurtures and empowers each stud		ts Strategic Direction 1.0; South Suburban
	MOTION	
Move that the Board of Trustees approve the in the College and Career Success Center,		full-time Academic and Career Counselor
* Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain)	Originator Director of Hu	Approvals:    Date   Da



ITEM: FY22-VII.F.5

Board Meeting Date: October 14, 2021

	Double Miceting Date, October 14, 2021
OARD COMMITTEE	FUNDING
PolicyX Finance Architectural Other	Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Safety  PROPOSAL SUMMARY
Request that the Board of Trustees ap Department, effective May 31, 2022	prove the retirement of Melvin "Rick" Jones, full-time instructor in the English
	ESTIMATED COST OR BENEFIT
N/A	
	JUSTIFICATION OF ACTION
See the attached retirement letter from College will ensure the financial, physic and promote continuous innovation and	A.A.C.
Move that the Board of Trustees appro Department, effective May 31, 2022.	MOTION ve the retirement of Melvin "Rick" Jones, full-time instructor in the English
Are funds available in the budget? s this related to any previous Board action? s this part of a large project requiring additional funds? (Explain)	Approvals:  Approvals:  Approvals:  10/4/21  Date  10/8/21  Date  10/8/21  Date  10/8/21  Date  10/8/21  Date  10/4/21  Date
	President Date



ITEM: FY22-VII.F.6

Board Meeting Date: October 14, 2021

	Total Modeling Dato: October 14, 2021	
BOARD COMMITTEE	FUNDING	
Policy Finance Architectural Other	Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Safety	
	PROPOSAL SUMMARY	
Move that the Board of Trustees approve May 31, 2022, and grant permission to ad	the retirement of Martin Lareau, Vice President of Administration, effective vertise to fill the vacated position.	
EST	IMATED COST OR BENEFIT	
	N/A	
JU	STIFICATION OF ACTION	
See the attached retirement letter from Martin Lareau. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.		
	MOTION	
Move that the Board of Trustees approve to May 31, 2022, and grant permission to adv	the retirement of Martin Lareau, Vice President of Administration, effective vertise to fill the vacated position.	
* Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain)	Approvals:  Martin Haren 10/8/21  Originator Date  Director of Human Resources Date	
	Aguettosthof 10/8/2/ President Date	



FY22-VII.F.7

ITEM:

Board Meeting Date: October 14, 2021 **BOARD COMMITTEE FUNDING** Policy Operating **Grant Funded Finance** College Capital **Student Life** Architectural Protection, Health and **Special Levies** Other Safety PROPOSAL SUMMARY Move that the Board of Trustees approve the retirement of John McCormack, Executive Director of the Information Technology Department, effective June 30, 2023, and grant permission to advertise to fill the vacated position. **ESTIMATED COST OR BENEFIT** N/A JUSTIFICATION OF ACTION See the attached retirement letter from John McCormack. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability. MOTION Move that the Board of Trustees approve the retirement of John McCormack, Executive Director of the Information Technology Department, effective June 30, 2023, and grant permission to advertise to fill the vacated position. Approvals: \* Are funds available in the budget? N/A \* Is this related to any previous Board action? No \* Is this part of a large project requiring additional funds? (Explain) Originato uman Resources area

President



	ITEM: FYZZ-VII.F.0
	Board Meeting Date: October 14, 2021
BOARD COMMITTEE	<u>FUNDING</u>
Policy Finance Architectural Other	Operating         X Grant Funded           College Capital         Student Life           Protection, Health and Safety         Special Levies
	PROPOSAL SUMMARY
Request that the Board of Trus Grant Manager in the Adult Edi to fill the vacated grant-funded	AT MATERIAL PRODUCTION OF THE PARTY OF THE P
	ESTIMATED COST OR BENEFIT
	JUSTIFICATION OF ACTION
Please see the attached retirem Suburban College will enrich the	nent letter from Dianne Needles. This action aligns with Strategic Direction 4.0; South e community and enhance the quality of life for its residents.
	MOTION
Request that the Board of Trust Grant Manager in the Adult Edu to fill the vacated grant-funded p	ees approve the retirement of Diane Needles, full-time grant-funded Adult Literacy cation Department, effective December 31, 2021, and grant permission to advertise position, as needed.
Are funds available in the budget? N Is this related to any previous Board Is this part of a large project requirin additional funds? (Explain) No	action? No
	President Date



FY22-VII.F.9

	ITEM: FY22-VII.F.9
	Board Meeting Date: October 14, 2021
BOARD COMMITTEE	FUNDING
Policy Operating College Capital Architectural Protection, Health a Other Safety  PROPOSAL SUMMA	· ·
Move that the Board of Trustees approve the retirement of Timoth 2022, and grant permission to advertise to fill the vacated position	
ESTIMATED COST OR BE	ENEFIT
N/A	
JUSTIFICATION OF AC	
See the attached retirement letter from Timothy Pollert. This actic College will ensure the financial, physical and technological resound promote continuous innovation and sustainability.	on supports Strategic Direction 3.0; South Suburban urces necessary to support educational programs
MOTION	
Move that the Board of Trustees approve the retirement of Timoth 2022, and grant permission to advertise to fill the vacated position	
* Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain)	Approvals:    O/O/O/     tor of Human Resources Date
Appro	ppriate Vice President Date



		1	TEM: FY22-V	II.F.10	
		E	Board Meeting Date	e: October 14, 2021	
BOARD COMMITTEE		FUND	DING		
Policy Finance Architectural Other		ing e Capital ion, Health and	Grant F Studen Special	t Life	
	PROPOS	SAL SUMMARY			
Request that the Board English Department, effect	of Trustees approve ive December 31, 2021	the retirement of	f Steven Vivian,	ull-time instructor in	n the
	ESTIMATED	COST OR BENEF	IT		
N/A					
	JUSTIFICA	TION OF ACTIO	N		
Please see that attached retirent College will ensure the financial continuous innovation and susta	ment letter from Steven Viv I, physical and technologic	ian. This action supp	orts Strategic Direction	on 3.0; South Suburban onal programs and pror	note
	M	IOTION			
Move that the Board of Trus Department, effective Decer	tees approve the retiren mber 31, 2021.	nent of Steven Vivi	an, full-time instruct	or in the English	
t Ana Escalar accellates to the bands			Approvals:		
* Are funds available in the budge * Is this related to any previous Bo * Is this part of a large project requand additional funds? (Explain)	pard action?	Gara)	n. Helus	10/4/21	
		Originator	Ryalto Human Resources	Date 108/2/	
		Taska	L. Wullcow e Vice President	Date 10/4/2/	,
		President	ster Heli	10/8/5 Date	4



	ITEM:
	Board Meeting Date: 14 October 2021
OARD COMMITTEE	FUNDING
Policy Finance Architectural Other	X Operating Grant Funded Student Life Protection, Health and Special Levies Safety
Move that the Board of Truste	PROPOSAL SUMMARY  ees appoint Jaime Cajigas as a full-time Police Officer (day shift) in the Campus Police
Department, effective 18 Octo	
	ESTIMATED COST OR BENEFIT
This is a regular full-time posi classified Grade XI on the sup	ition; 35 hours per week, 52 week per year with an annual salary of \$44,644.00, pport staff salary schedule.
	JUSTIFICATION OF ACTION
	cy created by the resignation of Joel Marcano. This action supports the Strategic ovide an attractive, safe, healthy and welcoming learning environment for all students.
	MOTION
Move that the Board of Truste Campus Police Department e	MOTION  ees appoint Jaime Cajigas as a full-time Campus Police Officer (day shift) in the effective 18 October 2021.
Move that the Board of Truste Campus Police Department e	ees appoint Jaime Cajigas as a full-time Campus Police Officer (day shift) in the effective 18 October 2021.  Approvals:



	ITEM: FY22-VII.G.2
	Board Meeting Date: October 14, 2021
BOARD COMMITTEE	<u>FUNDING</u>
Policy         x         Operating           Finance         College Capi           Architectural         Protection, H           Other         Safety	
PROPOSAL S	
Request that the Board of Trustees approve the appoint Information Technology Department, effective October background investigation.	ment of Kevin Butkus as a Micro-Computer Analyst in the 18, 2021 pending successful completion of a criminal
ESTIMATED COST	OR BENEFIT
This is a regular full-time position; for 35 hours per week, Salary Schedule with a beginning annual salary of \$44,64	52 weeks per year classified Grade XI on the Support Staff 4.00 plus benefits.
JUSTIFICATION	OF ACTION
This action aligns with Strategic Direction 3.0; South Subutechnological resources necessary to support educational sustainability.	rban College ensures the financial, physical and programs and promote continuous innovation and
MOTIC	N .
Request that the Board of Trustees approve the appointment of Information Technology Department, effective October 18, background investigation.	ent of Kevin Butkus as a Micro-Computer Analyst in the 2021 pending successful completion of a criminal
* Are funds available in the budget? Yes * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Approvals:
	Director of Human Resources    10/8/2    Date   10/8/2    Appropriate Vice President   Date     President   Date   Date     Date   Date   Date     Date   Date   Date   Date   Date     Date   Date   Date   Date   Date     Date   Date   Date   Date   Date     Date   Date   Date   Date   Date     Date   Date   Date   Date   Date   Date     Date   Date   Date   Date   Date   Date     Date   Date   Date   Date   Date   Date   Date     Date



ITEM: FY22-VII.G.3

	Board Meeting Date: October 14, 2021			
BOARD COMMITTEE	FUNDING			
Finance Architectural	Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Safety			
	ROPOSAL SUMMARY			
Request that the Board of Trustees appoin effective October 18 2021, pending success	t Olivia Evans as a full-time Manager of the Financial Aid Department, ful completion of a criminal background investigation.			
ESTIN	MATED COST OR BENEFIT			
This is a full-time Technical Professional Exe beginning annual salary \$55,000.00, plus be	empt (TPE) position; 40 hours per week, 52 weeks per year, with a nefits.			
JUSTIFICATION OF ACTION				
This action aligns with Strategic Direction 3.0 technological resources necessary to suppor sustainability.	D; South Suburban College will ensure the financial, physical, and rt educational programs and promote continuous innovation and			
	MOTION			
Request that the Board of Trustees appoint of effective October 18, 2021, pending success	Olivia Evans as a full-time Manager of the Financial Aid Department, ful completion of a criminal background investigation.			
* Are funds available in the budget? Yes * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Approvals:  9.29-21  Originator  Date  10/6/31  Director of Human Resources  9/30/21  Appropriate Vice President  President  Date  Date  Date			



	ITEM: FY22-VII.G.4			
	Board Meeting Date: October 14, 2021			
BOARD COMMITTEE FUN	<u>NDING</u>			
Policy x Operating Finance College Capital Architectural Protection, Health and Other Safety	Grant Funded Student Life Special Levies			
PROPOSAL SUMMARY				
Request that the Board of Trustees approve the appointment of Cl Student Development Department, effective November 1, 2021 background investigation.				
ESTIMATED COST OR BENEFIT				
This is a regular full-time position; 35 hours per week, 52 weeks per Salary Schedule with an annual salary of \$37,121.00 plus benefits.	year, classified Grade VII on the Support Staff			
JUSTIFICATION OF ACTION				
This action aligns with Strategic Direction 1.0; South Suburban Colle succeed.	ge nurtures and empowers each student to			
MOTION				
Request that the Board of Trustees approve the appointment of Claudia Rodriguez as a Testing Technician in the Student Development Department, effective November 1, 2021 pending successful completion of a criminal background investigation.				
* Are funds available in the budget? Yes * Is this related to any previous Board action? No	Approvals:			
	10.4.21 Date  10/6/21 Date  10/6/21 Date  10/8/2/ Date  10/8/2/ Date			



	ITEM:	_ FY22-VII.G.	.5	
	Board	d Meeting Date: Oc	ctober 14, 2021	
BOARD COMMITTEE	<u>FUNDING</u>			
	ge Capital ction, Health and  _	Grant Funde Student Life Special Levi	<b>}</b>	
PROPO	DSAL SUMMARY			
Request that the Board of Trustees approve the Coordinator in the Student Development Department criminal background investigation.				
ESTIMATE	O COST OR BENEFIT			
This is a regular full-time position; for 35 hours per Staff Salary Schedule with a beginning annual sala			Ill on the Support	
JUSTIFICATION OF ACTION				
This action aligns with Strategic Direction 1.0; Sou succeed.	th Suburban College nur	tures and empowers	s each student to	
	MOTION			
Request that the Board of Trustees approve the ap Coordinator in the Student Development Departme criminal background investigation.				
		Approvals:		
* Are funds available in the budget? Yes * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Originator  Director of Hum  Appropriate Vic	200/	10.4.21 Date  10/6/3 Date  10/8/31 Date  10/8/34	



FY22-VII.G.6

	ITEM: FY22-VII.G.	<b>b</b>
	Board Meeting Date: O	ctober 14, 2021
BOARD COMMITTEE	<u>FUNDING</u>	•
Policy         Operating           Finance         College Ca           Architectural         Protection,           Other         Safety	pital Grant Fund  Pital Student Lif  Health and Special Lev	e
PROPOSAL	SUMMARY	
Request that the Board of Trustees appoint Kaitlin Fergu Development in the Office of the President, effective No background investigation.	son as a full-time Manager of Public R vember 8, 2021, pending successful c	elations and Resource ompletion of a criminal
ESTIMATED COS	ST OR BENEFIT	
This is a full-time Technical Professional Exempt (TPE) per year with a beginning annual salary of \$56,000.00 (\$ benefits.	position; 40 hours per week, 40 hours 2,000 of which will be funded by the S	per week, 52 weeks SC Foundation), plus
JUSTIFICATION		
This action aligns with Strategic Direction 2.0; South Sub- improve the understanding and perceived value of educa-		
MOT	ON	
Request that the Board of Trustees appoint Kaitlin Fergu Resource Development in the Office of the President, ef a criminal background investigation.	ison as a full-time Manager of Public F fective November 8, 2021, pending su	Relations and ccessful completion of
* Are funds available in the budget? Yes	Approvals:	
* Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No	Originator  Originator  Director of Human Resources	10/6/21  Date  10/6/21  Date
	AMUSINE President	V_10/8/2/



ITEM: FY22-VII.H.1				
Board Meeting Date:				
<u>NDING</u>				
X Grant Funded Student Life Special Levies				
PROPOSAL SUMMARY				
ant funded position of Adult Career Coach in the				
EFIT				
plus benefits.				
JUSTIFICATION OF ACTION				
of Brianna Wells to Manager of Workforce. This ensure the financial; physical and technological continuous innovation and sustainability.				
nded position of Adult Career Coach in the				
Approvals:				
Agatol 10/6/21 of Human Resources Date  Laure Vice President Date  HONE DATE  OF THE PROPERTY				