

#### **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
KINDIG PERFORMING ARTS CENTER
FINANCE COMMITTEE MEETING AGENDA
DEFILIPPO, CHAIR; TRUSTEES DALY, ROGERS AND STUDENT TRUSTEE RUBEN
THURSDAY, NOVEMBER 11, 2021
7:50 PM

- I. Recommendation to approve the estimated amount of taxes to be levied for 2021
- II. Recommendation to authorize Administration to dispose of obsolete and/or broken equipment by selling it to the highest bidder



#### **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
KINDIG PERFORMING ARTS CENTER
REGULAR BOARD MEETING AGENDA
THURSDAY, NOVEMBER 11, 2021
8:00 PM

| 1  | CALL | TO   | ORDER | VPALL | CALL   |
|----|------|------|-------|-------|--------|
| l, | CALL | . IU | UKUCK | UKULL | . UALL |

- il. PLEDGE OF ALLEGIANCE
- III. PUBLIC PARTICIPATION / ACCESS
- IV. PRESENTATIONS/REPORTS
  There are none.

#### V. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

A. Regular Board Meeting held October 14, 2021

#### VI. NEW BUSINESS

- A. Monthly Financial Report (T. Pollert)
- B. Approval of the payment of bills for November, 2021 (T. Pollert)
- C. Approval of the estimated amount of taxes to be levied for 2021 (A. DeFilippo)
- D. Approval to authorize Administration to dispose of obsolete and/or broken equipment by selling it to the highest bidder (A. DeFilippo)

#### VII. PERSONNEL RECOMMENDATIONS

- A. Memorandum of Understanding (Extra Overload)
- B. Memorandum of Understanding (P. Deane)
- C. Memorandum of Understanding (E. Raices)
- D. Memorandum of Understanding (D. Walker)
- E. Retirements/Resignations/Terminations
- F. Appointments

#### VIII. CLOSED SESSION

The Board to consider meeting in Closed Session for the discussion of the hiring, discipline, performance, and compensation of certain personnel, dismissal of specific volunteers, dismissal of specific independent contractors, matters of collective bargaining, acquisition of real property, and matters of pending, probable, or imminent litigation.

#### IX. MISCELLANEOUS

#### X. ADJOURNMENT

#### **BOARD OF TRUSTEES OF SOUTH SUBURBAN COLLEGE**

15800 S. STATE STREET, SOUTH HOLLAND, ILLINOIS
BOARD ROOM, SUITE 2248
LINK FOR PUBLIC VIEWING: HTTPS://BIT,LY/3KXXXNC
REGULAR BOARD MEETING MINUTES
THURSDAY, OCTOBER 14, 2021

#### I. CALL TO ORDER & ROLL CALL:

At 8:34 p.m., Chairman Frank M. Zuccarelli called the Regular Meeting of the Board of Trustees of South Suburban College, Illinois Community College District No. 510 to order. The meeting was held in the Board Room, suite 2248.

Present: Chairman Frank M. Zuccarelli, Vivian Payne, Terry Wells, Joseph Whittington and Student Trustee Dion Ruben.

Absent: Trustees John Daly, Anthony DeFilippo and Janet Rogers.

Also present: Lynette D. Stokes, President; Tasha Williams, Vice President of Academic Services; Deborah Baness-King, Vice President of Student and Enrollment Services; Martin Lareau, Vice President of Administration and Secretary to the Board of Trustees and College Attorney Stanley T. Kusper.

#### II. PLEDGE OF ALLEGIANCE

Chairman Frank M. Zuccarelli led the Pledge of Allegiance.

#### III. PUBLIC PARTICIPATION:

There was none.

#### IV. REPORTS/PRESENTATIONS

A presentation was delivered to the Board of Trustees on the Solar Program.

#### V. PREVIOUS MEETING MINUTES

#### A. Public Hearing held September 9, 2021

Trustee Whittington moved and Trustee Wells seconded to approve the minutes of the Regular Board of Trustees meeting held September 9, 2021. On roll call Trustees Vivian Payne, Terry Wells and Joseph Whittington voted aye. Nays: None. Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben passed. Motion carried.

#### B. Finance Committee Meeting held September 9, 2021

Trustee Wells moved and Trustee Whittington seconded to approve the minutes of the Finance Committee Meeting held September 9, 2021. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### C. Regular Board Meeting held September 9, 2021

Trustee Whittington moved and Trustee Payne seconded to approve the minutes of the Regular Board of Trustees meeting held September 9, 2021. On roll call Trustees Vivian Payne, Terry Wells, Joseph

Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### VI. NEW BUSINESS

#### A. Monthly Financial Report

Trustee Payne moved and Trustee Whittington seconded to accept the Monthly Financial Report as presented by Treasurer Tim Pollert. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### B. Bills Payable for October 2021

Trustee Wells moved and Trustee Payne seconded to approve the bills payable for October, 2021 in the amount of \$3,507,072.11. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### VII. PERSONNEL RECOMMENDATIONS

#### A. Memorandum of Understanding (J. Fouad-Farrar)

Trustee Whittington moved and Trustee Wells seconded to approve the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Ms. Jazaer Fouad-Farrar. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### B. Memorandum of Understanding (M. Hannon)

Trustee Payne moved and Trustee Wells seconded to approve the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Mr. Mark Hannon. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### C. Memorandum of Understanding (S. Vivian)

Trustee Wells moved and Trustee Whittington seconded to approve the Memorandum of Understanding between Community College District No. 510, the South Suburban College Faculty Association, and Dr. Steve Vivian. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### D. Memorandum of Understanding (J. McCormack)

Trustee Wells moved and Trustee Whittington seconded to approve the Memorandum of Understanding between Community College District No. 510 and Mr. John McCormack. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### E. Memorandum of Understanding (T. Pollert)

Trustee Payne moved and Trustee Whittington seconded to approve the Memorandum of Understanding between Community College District No. 510 and Mr. Timothy Pollert. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### F. Resignations/Retirements/Terminations

Trustee Wells moved and Trustee Whittington seconded to approve the following resignations:

1. Resignation of John Drwiega as a full-time Security Officer in the Campus Police Department, effective October 1, 2021, and grant permission to advertise to fill the vacated position.

2. Resignation of Shelisia Shannan as a full-time Payroll Accountant in the Business & Accounting Department, effective September 20, 2021, and grant permission to advertise to fill the vacated position. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

Trustee Wells moved and Trustee Payne seconded to approve the following retirements:

- 1. Retirement of Jazaer Fouad-Farrar as a full-time Academic and Career Counselor in the College and Career Success Center, effective July 31, 2022.
- 2. Retirement of Mark Hannon as a full-time Academic and Career Counselor in the College and Career Success Center, effective July 31, 2022.
- 3. Retirement of Melvin Richard (Rick) Jones as a full-time Instructor in the English Department, effective May 31, 222.
- 4.Retirement of Martin Lareau as Vice President of Administration, effective May 31, 2022, and grant permission to advertise to fill the vacated position.
- 5. Retirement of John McCormack as Executive Director of Information Technology, effective June 30, 2023, and grant permission to advertise to fill the vacated position.
- 6. Retirement of Diane Needles as a full-time, grant-funded Adult Literacy Grant Manager in the Adult Education Department, effective December 31, 2021, and grant permission to advertise to fill the vacated, grant-funded position, as needed.
- 7. Retirement of Timothy Pollert as College Treasurer, effective July 31, 2022, and grant permission to advertise to fill the vacated position.
- 8. Retirement of Dr. Steven Vivian as a full-time Instructor in the English Department, effective December 31, 2021.

On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### G. Appointments

Trustee Payne moved and Trustee Whittington seconded to approve the following appointments:

- 1. Appointment of Jamie Cajigas as a full-time Police Officer (day shift) in the Campus Police Department, effective October 18, 2021.
- 2. Appointment of Kevin Butkus as a full-time Microcomputer Analyst in the Information Technology Department, effective October 18, 2021, pending successful completion of a criminal background investigation.
- 3. Appointment of Olivia Evans as a full-time Manager of the Financial Aid Department, effective October 18, 2021, pending successful completion of a criminal background investigation.
- 4. Appointment of Claudia Rodriguez as a full-time Testing Technician in the Student Development Department, effective November 1, 2021, pending completion of a criminal background investigation.
- 5. Appointment of Regina Smith as a full-time Assessment Center Testing Coordinator in the Student Development Department, effective October 18, 2021, pending successful completion of a criminal background investigation.
- 6. Appointment of Kaitlin Ferguson as a full-time Manager of Public Relations and Resource Development in the Office of the President, effective November 8, 2021, pending successful completion of a criminal background investigation.

On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### H. Permission to Advertise a Grant-funded Position

Trustee Whittington moved and Student Trustee Ruben seconded to grant approval to advertise the full-time, grant-funded position of Adult Career Coach in the Workforce Development Department. On roll call Trustees

Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

#### VIII. Closed Session

There was none.

#### **ADJOURNMENT**

At 9:31 p.m., Trustee Payne moved and Trustee Wells seconded to adjourn the Board of Trustees meeting. On roll call Trustees Vivian Payne, Terry Wells, Joseph Whittington, Chairman Frank M. Zuccarelli and Student Trustee Dion Ruben voted aye. Nays: None. Motion carried.

Chairman of the Board

Secretary of the Board



|   | ITEM: FY22-VI.B  |
|---|--|
|   | Board Meeting Date: November, 2021   |
| BOARD COMMITTEE   | FUNDING  |
| Policy Operating  X Finance College Capital  Architectural Protection, Health a  Other Safety   | <del></del> ·  |
| PROPOSAL SUMMA  Move to accept the Financial Report, as presented.  | RY   |
| wove to accept the Financial Report, as presented.  |  |
| ESTIMATED COST OR B   | ENEFIT   |
|   |  |
| JUSTIFICATION OF A  | CTION  |
| Please refer to the attached Investment Report and Financial Sur<br>ending September 30, 2021. This action aligns with Strategic Dire<br>financial, physical and technological resources necessary to sup<br>innovation and sustainability. | ection 3.0; South Suburban College will ensure the                                 |
| MOTION  |  |
| Move to accept the Financial Report, as presented.  |  |
| t Ann fronds granische in the frondscat? N/A  | Approvals:   |
| * Are funds available in the budget? N/A * Is this related to any previous Board action? No * Is this part of a large project requiring additional funds? (Explain) No  Cont  | roller President  Oprilate Vice President  Date  11/4/21  Date  1/8/21  Date  Date |

# SOUTH SUBURBAN COLLEGE South Holland, Illinois

To:

**Board of Trustees** 

From:

Tim Pollert

Date:

November 4, 2021

Subject:

Financial Report For The Period Ending September 30, 2021

Following is a Financial Summary Sheet and a set of Investment Reports for the above mentioned period. The first page is a Consolidated Statement of Revenues, Expenditures and Fund Balances for all funds. In the Operating Funds, a combination of the Educational and the Operations and Maintenance Funds, the following occurred:

| Monthly Revenue      | Year to Date Revenue      |
|----------------------|---------------------------|
| \$1,996,256.50       | \$6,902,661.85            |
| Monthly Expenditures | Year to Date Expenditures |
| \$1,865,334.18       | \$6,909,790.25            |

Activity for the month and year to date totals in all funds are as follows:

| Year to Date Revenue      |
|---------------------------|
| \$11,796,095.04           |
| Vear to Date Evpenditures |
| Year to Date Expenditures |
| \$11,894,317.49           |
| Year to Date Net Position |
| (\$98,222.45)             |
|                           |

On page eight of the Investment Report you will see our investments for the period:

| Total Investments | Average Rate<br>of Return | Basis Point Change<br>from Last Month |
|-------------------|---------------------------|---------------------------------------|
| \$10,793,195.20   | 2.31%                     | -16                                   |



# SOUTH SUBURBAN COLLEGE South Holland, Illinois

|   | Revenue<br>Educational            | Revenue<br>O&M                                 | Monthly<br>Total   |
|---|-----------------------------------|--|--|
| July  | \$2,881,852.58                    | \$289,848.25                                   | \$3,171,700.83   |
| August  | \$1,485,185.74                    | \$249,518.78                                   | \$1,734,704.52   |
| September   | \$1,617,198.02                    | \$379,058.48                                   | \$1,996,256.50   |
| October   |                                   |  | \$0.00   |
| November  |                                   |  | \$0.00   |
| December  |                                   |  | \$0.00   |
| January   |                                   |  | \$0.00   |
| February  |                                   |  | \$0.00   |
| March   |                                   |  | \$0.00   |
| April   |                                   |  | \$0.00   |
| May   |                                   |  | \$0.00   |
| June  |                                   |  | \$0.00   |
| YTD   | \$5,984,236.34                    | \$918,425.51                                   | \$6,902,661.85   |
|   |                                   |  |  |
|   | Expenditures                      | Expenditures                                   | Monthly  |
| To the  | <u>Educational</u>                | O&M  | Total  |
| July  | <b>Educational</b> \$2,821,328.28 | <b>O&amp;M</b><br>\$307,692.07                 | <b>Total</b> \$3,129,020.35  |
| August  | \$2,821,328.28<br>\$1,556,169.16  | <b>O&amp;M</b><br>\$307,692.07<br>\$359,266.56 | <b>Total</b><br>\$3,129,020.35<br>\$1,915,435.72   |
| August<br>September   | <b>Educational</b> \$2,821,328.28 | <b>O&amp;M</b><br>\$307,692.07                 | \$3,129,020.35<br>\$1,915,435.72<br>\$1,865,334.18   |
| August<br>September<br>October  | \$2,821,328.28<br>\$1,556,169.16  | <b>O&amp;M</b><br>\$307,692.07<br>\$359,266.56 | \$3,129,020.35<br>\$1,915,435.72<br>\$1,865,334.18<br>\$0.00   |
| August<br>September<br>October<br>November                              | \$2,821,328.28<br>\$1,556,169.16  | <b>O&amp;M</b><br>\$307,692.07<br>\$359,266.56 | \$3,129,020.35<br>\$1,915,435.72<br>\$1,865,334.18<br>\$0.00<br>\$0.00   |
| August<br>September<br>October<br>November<br>December                  | \$2,821,328.28<br>\$1,556,169.16  | <b>O&amp;M</b><br>\$307,692.07<br>\$359,266.56 | \$3,129,020.35<br>\$1,915,435.72<br>\$1,865,334.18<br>\$0.00<br>\$0.00<br>\$0.00   |
| August September October November December January                      | \$2,821,328.28<br>\$1,556,169.16  | <b>O&amp;M</b><br>\$307,692.07<br>\$359,266.56 | \$3,129,020.35<br>\$1,915,435.72<br>\$1,865,334.18<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00                               |
| August September October November December January February             | \$2,821,328.28<br>\$1,556,169.16  | <b>O&amp;M</b><br>\$307,692.07<br>\$359,266.56 | \$3,129,020.35<br>\$1,915,435.72<br>\$1,865,334.18<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00                     |
| August September October November December January February March       | \$2,821,328.28<br>\$1,556,169.16  | <b>O&amp;M</b><br>\$307,692.07<br>\$359,266.56 | \$3,129,020.35<br>\$1,915,435.72<br>\$1,865,334.18<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00           |
| August September October November December January February March April | \$2,821,328.28<br>\$1,556,169.16  | <b>O&amp;M</b><br>\$307,692.07<br>\$359,266.56 | \$3,129,020.35<br>\$1,915,435.72<br>\$1,865,334.18<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00 |
| August September October November December January February March       | \$2,821,328.28<br>\$1,556,169.16  | <b>O&amp;M</b><br>\$307,692.07<br>\$359,266.56 | \$3,129,020.35<br>\$1,915,435.72<br>\$1,865,334.18<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00<br>\$0.00           |

South Holland, Illinois

|  | Revenues All Funds  | Expenditures All Funds | Monthly<br>Total                   |
|--|---------------------|------------------------|------------------------------------|
| July   | \$3,840,058.48      | \$3,823,690.77         | \$16,367.71                        |
| August   | \$3,785,185.48      | \$3,901,781.23         | (\$116,595.75)                     |
| September  | \$4,170,851.08      | \$4,168,845.49         | \$2,005.59                         |
| October  |                     |                        | \$0.00                             |
| November   |                     |                        | \$0.00                             |
| December   |                     |                        | \$0.00                             |
| January  |                     |                        | \$0.00                             |
| February   |                     |                        | \$0.00                             |
| March  |                     |                        | \$0.00                             |
| April  |                     |                        | \$0.00                             |
| May  |                     |                        | \$0.00                             |
| June   |                     |                        | \$0.00                             |
| YTD  | \$11,796,095.04     | \$11,894,317.49        | (\$98,222.45)                      |
|  | Investment<br>Total | Average Rate of Return | Basis Point Change from Last Month |
| July   | \$8,766,135.61      | 2.35%                  | 40                                 |
| August   | \$8,308,926.19      | 2.47%                  | 12                                 |
| September  | \$10,793,195.20     | 2.31%                  | (16)                               |
| •  | 410/. 30/133.20     | 2.02.70                | (10)                               |
| Uctober  |                     |                        |                                    |
| October<br>November                                  |                     |                        |                                    |
| November   |                     |                        |                                    |
| November<br>December                                 |                     |                        |                                    |
| November<br>December<br>January                      |                     |                        |                                    |
| November<br>December<br>January<br>February          |                     |                        |                                    |
| November<br>December<br>January<br>February<br>March |                     |                        |                                    |
| November December January February March April       |                     |                        |                                    |
| November<br>December<br>January<br>February<br>March | #1                  | -E                     |                                    |

| Description  | Date | Fund 1<br>Educational | Fund 2<br>Opr. & Maint.   | Fund 3<br>O&M Rst(300) | Fund 3<br>PH&S(379) |
|--|------|-----------------------|---|------------------------|---------------------|
|  | Dute | Ludeacional           | Opri di Haint.  | Odin Kat(300)          | PH03(379)           |
| 33 Investment account  |      | 4,697,562.72          | 0.00  | 0.00                   | 0.00                |
| PMA/I S D L A F + = ISDMAX   |      | 32.79                 |   | 0.00                   | 0.00                |
| llinois Funds  |      |                       | 0.00  | 0.00                   | 0.00                |
| 3 Contributory Trust   | i I  | 1,433,006.12          | 0.00  | 0.00                   | 0.00                |
| IIT Money Market/UMB   |      | 149,489.90            | 0.00  | 0.00                   | 0.00                |
| 3 Financial Money Market   |      | 28,656.43             | 0.00  | 0.00                   | 0.00                |
| Totals   | 0.14 | 1,993,021.22          | 0.00  | 0.00                   | 0.00                |
| lotais   | 9/1  | 8,301,769.18          | 0.00  | 0.00                   | 0.00                |
|  |      |                       |   |                        |                     |
|  |      |                       |   |                        |                     |
| ransactions:   |      |                       |   |                        |                     |
| Control of the contro |      |                       |   |                        |                     |
| linois Fund MM deposit from Comptroller  | 9/1  | 370,678.00            |   |                        |                     |
| llinois Fund MM deposit from Comptroller   | 9/9  | 60,278.33             |   |                        |                     |
| ransfer from 53 CASH to 53 MM  | 9/13 | 1,500,000.00          |   |                        |                     |
| llinois Fund MM deposit from Comptroller   | 9/13 | 112,221.63            |   |                        |                     |
| llinois Fund MM deposit from Comptroller   | 9/13 | 501,824.05            |   |                        |                     |
| Contributory Trust Distribution to CDB   | 9/30 | (60,733.00)           |   |                        |                     |
|  |      | (00), 00,000)         |   |                        |                     |
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|  |      |                       | 7,31,273  | 939                    |                     |
|  |      | 10,786,038.19         | 0.00  | 0.00                   | 0.00                |
| inding Balance:  |      |                       | 1   |                        |                     |
|  |      |                       |   |                        |                     |
|  |      | 1                     | 1   | ,                      |                     |
| 33 Investment account  |      | 4,697,562.72          | 0.00  | 0.00                   | 0.00                |
| PMA/I S D L A F + = ISDMAX   |      | 32.79                 | 0.00  | 0.00                   | 0.00                |
| Ilinois Funds  |      | 2,478,008.13          | 0.00  | 0.00                   | 0.00                |
| 3 Contributory Trust   | 11   | 88,756.90             | 0.00  | 0.00                   | 0.00                |
| IIT Money Market/UMB   |      | 28,656.43             | 0.00  |                        |                     |
| 3 Financial Money Market   |      |                       |   | 0.00                   | 0.00                |
| Totals   | 9/30 | 3,493,021.22          | 0.00  | 0.00                   | 0.00                |
| 10(0)5   | 9/30 | 10,786,038.19         | 0.00  | 0.00                   | 0.00                |
|  | 1    | 10.00                 |   |                        |                     |
|  |      |                       |   |                        |                     |
|  | 1    |                       | NAME OF THE PARTY |                        |                     |
|  |      |                       |   |                        |                     |

|  | NVESTMENT W | Fund 4                                  | Fund 5       | Fund 6  | Frank 3                |
|--|-------------|---|--------------|---|------------------------|
| Description  | Date        | Bond & Int.                             | Auxiliary    | Restricted  | Fund 7<br>Working Cash |
| A COUNTY COUNTY  | Dute        | Dona & and                              | Adamory      | Kestilicep  | TTOIRING Cash          |
|  |             |   |              |   |                        |
| 53 Investment account  |             | 0.00                                    | 0.00         | 0.00  | 0.00                   |
| PMA/I S D L A F + = ISDMAX   |             | 0.00                                    | 0.00         | 0.00  | 0.00                   |
| Illinois Funds   |             | 0.00                                    | 0.00         | 0.00  | 0.00                   |
| 53 Contributory Trust  | 1           | 0.00                                    | 0.00         | 0.00  | 0.00                   |
| IIIT Money Market/UMB  |             | 0.00                                    | 0.00         |   |                        |
| 53 Financial Money Market  |             |   |              | 0.00  | 0.00                   |
| 53 Financial Money Market  |             | 0.00                                    | 0.00         | 0.00  | 0.00                   |
| Totals   | 9/1         | 0.00                                    | 0.00         | 0.00  | 0.00                   |
|  |             |   |              | 15.7.0  |                        |
| Transactions:  |             | -                                       |              |   |                        |
| Illinois Fund MM deposit from Comptroller  | 9/1         |   |              |   |                        |
| Illinois Fund MM deposit from Comptroller  | 9/9         |   |              |   |                        |
|  |             |   |              |   |                        |
|  |             |   |              | 7-1-1-1-1   |                        |
|  |             |   |              |   |                        |
| ***************************************  |             |   |              |   |                        |
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|  |             | 0.00                                    | 0.00         | 0.00  | 0.00                   |
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| 72 Your day of the control of the co | ,st         | 3                                       |              | 1   |                        |
| 53 Investment account<br>PMA/I S D L A F + = ISDMAX  |             | 0.00<br>0.00                            | 0.00<br>0.00 | 0.00<br>0.00  | 0.00<br>0.00           |
| Illinois Funds   |             |   |              |   |                        |
|  | 7           | 0.00                                    | 0.00         | 0.00  | 0.00                   |
| 53 Contributory Trust  |             | 0.00                                    | 0.00         | 0.00  | 0.00                   |
| IIIT Money Market/UMB  |             | 0.00                                    | 0.00         | 0.00  | 0.00                   |
| 3 Financial Money Market   |             | 0.00                                    | 0.00         | 0.00  | 0.00                   |
| Totals   | 9/30        | 0.00                                    | 0.00         | 0.00  | 0.00                   |
|  |             |   |              |   |                        |
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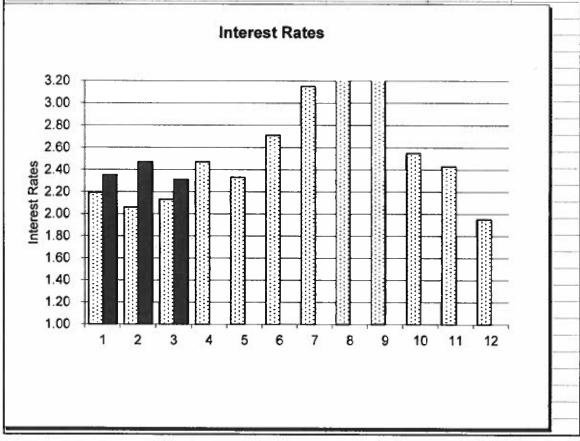
|  | INVES | TMENT WORKSHE | ET      |                |               |
|--|-------|---------------|---------|----------------|---------------|
|  | 0     | Fund 10       | Fund 11 | Fund 12        |               |
| Description  | Date  | T&A           | Audit   | Special Levies | Total         |
|  |       |               |         |                |               |
| 53 Investment account  |       | 0.00          | 0.00    | 0.00           | 4,697,562.72  |
| PMA/I S D L A F + = ISDMAX   |       | 0.00          | 0.00    | 0.00           | 32.79         |
| Illinois Funds   |       | 0.00          | 0.00    | 0.00           | 1,433,006.12  |
| 53 Contributory Trust  |       | 0.00          | 0.00    | 0.00           | 149,489.90    |
| TIT Money Market/UMB   |       | 0.00          | 0.00    | 0.00           | 28,656.43     |
| IIT Money Market/UMB<br>33 Financial Money Market  |       | 7,157.01      | 0.00    | 0.00           | 2,000,178.23  |
| Totals   | 9/1   | 7,157.01      | 0.00    | 0.00           | 8,308,926.19  |
| 1 O Carlo  | 7/1   | 7,137.01      | 0.00    | 0.00           | 0,300,320.13  |
|  |       |               |         |                |               |
| ransactions:   |       |               |         |                |               |
|  |       |               |         |                | 0.00          |
| llinois Fund MM deposit from Comptroller   | 9/1   |               |         |                | 370,678.00    |
| llinois Fund MM deposit from Comptroller   | 9/9   |               |         |                | 60,278.33     |
|  |       |               |         |                | 1,500,000.00  |
|  |       |               |         |                | 112,221.63    |
| The section of the se |       |               |         |                | 501,824.05    |
| also and the second sec |       |               |         |                | (60,733.00)   |
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|  |       |               |         |                | 0.00          |
|  |       | 7,157.01      | 0.00    | 0.00           | 10,793,195.20 |
|  |       |               |         |                |               |
|  |       |               | -       | de-das         |               |
| 33 Investment account  |       | 0.00          | 0.00    | 0.00           | 4,697,562.72  |
| PMA/I S D L A F + = ISDMAX   |       | 0.00          | 0.00    | 0.00           | 32.79         |
| llinois Funds  |       | 0.00          | 0.00    | 0.00           | 2,478,008.13  |
| 3 Contributory Trust   |       | 0.00          | 0.00    | 0.00           | 88,756.90     |
| IIT Money Market/UMB   |       | 0.00          | 0.00    | 0.00           | 28,656.43     |
| 3 Financial Money Market   |       | 7,157.01      | 0.00    | 0.00           | 3,500,178.23  |
| Totals   | 9/30  | 7,157.01      | 0.00    | 0.00           | 10,793,195.20 |
|  |       |               | 2.55    | 0.00           | 0.00          |
|  | = -   | 1             |         |                | 0.00          |
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|   | INVESTME | NT SUMMARY                                |                  |              |              |                  |                                       |
|---|----------|---|------------------|--------------|--------------|------------------|---------------------------------------|
|   | Interest |   | Purchase<br>Date | Maturity     | Type<br>Code |                  |                                       |
| Fund                                    | Rate     | Amount                                    | Date             | Date         | Code         |                  | Certificate Number / Institutions     |
| Liquid Accounts:                        |          |   |                  |              |              |                  |                                       |
| ISDMAX                                  | 1.25     | 22.70                                     |                  | 0===         | 00           | TCOL AT .        |                                       |
| Fifth Third                             | 3.00     | 32.79                                     | 2.101            | Open         | 90           | ISDLAF+          |                                       |
| LIAR/Illinoic Funds                     | 0.01     | 2 470 000 12                              |                  | Open         | 90           | MB<br>II Fundo   |                                       |
| UAB/Illinois Funds<br>IIIT Money Market | 0.01     | 8,286,497.85<br>2,478,008.13<br>28,656.43 |                  | Open<br>Open | 50<br>50     | IL Funds<br>IIIT |                                       |
| III Ploney Planet                       | 0.13     | 20,030.43                                 |                  | Open         | 30           | шп               |                                       |
| Fixed Investments:                      |          |   |                  |              | -            |                  |                                       |
|   |          |   |                  |              |              |                  | V-B                                   |
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|   | 100000   | 100000000000000000000000000000000000000   |                  |              |              |                  |                                       |
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|   |          |   |                  |              |              |                  |                                       |
| Grand Total                             |          |   |                  |              |              |                  |                                       |
| Average %                               |          |   |                  |              |              |                  |                                       |
|   |          | 10,793,195.20<br>(Weighted Aver           | 25               | 1            |              |                  | 1                                     |
|   | 2.31     | MAT TO STATE A                            |                  |              |              |                  | · · · · · · · · · · · · · · · · · · · |

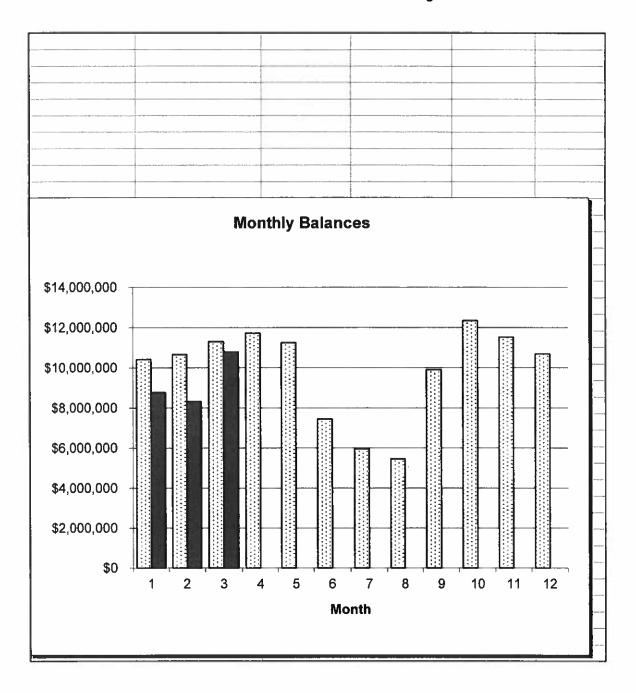
|     | 10.000   |               |        |               |          |
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|     | Investment   |               |        |               | Percent  |
|     | THYCOUNCILL  |               |        |               | rercent  |
|     |  | Page 4        | Page 6 | Total         | to Total |
| 10  | U. S. Government Securities  | 0.00          | 0.00   | 0.00          | 0%       |
| 20  | Time Describe  | 0.00          | 0.00   | 0.00          | 070      |
| 20  | Time Deposits<br>Commercial Paper  | 0.00          | 0.00   | 0.00          | 0%       |
| 30  | Commercial Paper   | 0.00          | 0.00   | 0.00          | 0%       |
| 40  | Mutual Funds   | 0.00          | 0.00   | 0.00          | 070      |
| 70  | Mulual Fulius  | 0.00          | 0.00   | 0.00          | 0%       |
| 50  | Illinois Funds   | 2,506,664.56  | 0.00   | 2,506,664.56  | 23%      |
| 60  | Repurchase Agreements  | 0.00          | 0.00   | 0.00          | 0%       |
| 00  | Out-   | 0.00          | 0.00   | 0.00          | 070      |
| 90  | Other  | 8,286,530.64  | 0.00   | 8,286,530.64  | 77%      |
| 1   | Total  | 10,793,195.20 | 0.00   | 10,793,195.20 | 100%     |
| -   |  |               |        | 20/.00/200.20 | 20070    |
|     |  |               |        |               |          |
|     | Average %  | 2.31          | 1      |               |          |
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|     |  |               |        |               |          |

#### South Suburban College

|           |              | investmen | t Summary              |             |      |
|-----------|--------------|-----------|------------------------|-------------|------|
|           | F Y 202      | 0 - 2021  | FY                     | 2021 - 2022 |      |
|           | Month End    | Percent   | Month End              | Percent     |      |
| Month     | Balance      | Return    | Balance                | Return      |      |
| July      | \$10,420,101 | 2.19      | 8,766,136              | 2.35        |      |
| August    | 10,659,249   | 2.06      | 8,308,926              | 2.47        |      |
| September | 11,306,236   | 2.13      | 10,793,195             | 2.31        |      |
| October   | 11,722,382   | 2.47      | 20000                  |             |      |
| November  | 11,250,178   | 2.33      |                        |             |      |
| December  | 7,430,838    | 2.71      |                        |             |      |
| January   | 5,954,861    | 3.15      |                        |             |      |
| February  | 5,462,704    | 3.33      | Stanfort Flore Face 19 |             |      |
| March     | 9,907,148    | 3.23      |                        |             |      |
| April     | 12,336,281   | 2.55      |                        |             | 1127 |
| May       | 11,522,384   | 2.43      |                        |             |      |
| June      | 10,689,325   | 1.95      |                        |             |      |



#### South Suburban College





ITEM:

FY22-VI.A

Board Meeting Date: November 11, 202

|                                    | board meeting bate. November 11, 2021  |   |  |
|------------------------------------|--|---|--|
| BOARD COMMITTEE                    | <u>FUNDING</u>   |   |  |
| Policy Finance Architectural Other | x     Operating     x     Grant Funded       x     College Capital     x     Student Life       x     Protection, Health and Safety     x     Special Levies |   |  |
|                                    |  | - |  |
|                                    | ESTIMATED COST OR BENEFIT  |   |  |
|                                    |  |   |  |
|                                    | JUSTIFICATION OF ACTION  |   |  |

This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability.

#### **MOTION**

| Hereby authorize the Treasurer to pay the following list of bill: |                   |
|---|-------------------|
| Education Fund  | \$2,719,120.28    |
| Operations & Maintenance Fund                                     | \$339,420.27      |
| Operation and Maintenance Fund Restricted                         | \$13,054.68       |
| Auxiliary Enterprise Fund   | \$24,506.36       |
| Restricted Funds  | \$659,746.00      |
| Special Levies Fund   | \$157,101.90      |
| Audit Fund  | \$26,800.00       |
| Flex Plan Fund  | <u>\$8,177.31</u> |
| Total   | \$3,947,926.80    |

\* Are funds available in the budget? Yes

\* Is this related to any previous Board action? No

\* Is this part of a large project requiring additional funds? (Explain) No

Approvals:

Controller/Treasurer

Date

Appropriate Vice President

Date

President

Date /



| SOUTH SUBURBAN COLLEGE BOARD AGENDA REQUEST Agenda Item FY22-VI.0   |  |  |  |  |
|---|--|--|--|--|
| For Board Information in November, 2021   | Board Action in November, 2021                             |  |  |  |
| BOARD COMMITTEE:  Policy College O X Finance Architectural Other  | · — — — — — — — — — — — — — — — — — — —                    |  |  |  |
| PROPOS  | SAL SUMMARY  |  |  |  |
| On an annual basis, the Board of Trustees must establish the tax levy for the following year. The proposed amount of taxes to be levied by fund is attached. Since this amount is less than 105% of the final levy of the preceding year, the College is not required to hold a public hearing. This levy will be on file not less than 20 days prior to its adoption as required by law. |  |  |  |  |
| ESTIMATED   | COST OF BENEFIT  |  |  |  |
| (see attached)  |  |  |  |  |
| JUSTIFICATION OF ACTION   |  |  |  |  |
| These actions are necessary in order to comply with statutory requirements associated with the adoption of our tax levy for 2021 and this action supports Vision Statement, Strategic Direction 2, SSC.2.17 by providing an efficient, transparent and financially secure institution.  |  |  |  |  |
| MOTION  |  |  |  |  |
| To accept the estimated amount of taxes to be levied for 2021 as required by law.   |  |  |  |  |
| * Are funds available in the budget? * Is this related to any previous Board action? * Specify above if matching funds are required.  * Is this part of a large project requiring additional funds? (Explain)  Attach supplemental information as necessary   | APPROVALS  Controller/Treasurer  May arran  Vice-President |  |  |  |
|   | President/   |  |  |  |

### Levy Worksheet For Tax Year 2021

| Fund                                 | 2020             | 2020   | 2021         | 2021      | Maximum |
|--------------------------------------|------------------|--------|--------------|-----------|---------|
|                                      | Levy             | Rate   | Levy         | Rate      | Rate    |
| Educational                          | 12,571,532       | 0.3485 | 12,948,678   | 0.3590    | 0.75    |
| O&M                                  | 3,130,078        | 0.0868 | 3,223,980    | 0.0894    | 0.1     |
| 3.04.04                              |                  |        |              |           |         |
| PH&S                                 | 0                | 0.0000 | 0            | 0.0000    | 0.1     |
| Audit                                | \$123,324        | 0.0034 | 123,324      | 0.0034    | 0.005   |
| Liability Insurance                  | 1,623,723        | 0.0450 | 1,672,110    | 0.0464    | N/A     |
| SS/Medicare                          | \$323,232        | 0.0090 | 332,897      | 0.0092    | N/A     |
| Worker's Comp                        | 0                | 0.0000 | 0            | 0.0000    | N/A     |
| Unemployment                         | 0                | 0.0000 | 0            | 0.0000    | N/A     |
| one in provincing                    | <u> </u>         | 0.0000 | 0            | 0.0000    | אייי    |
| Total Operations & Special Purposes: | \$17,771,889     | 0.4928 | 18,300,989   | 0.5074    |         |
| Increase/Decrease                    |                  |        |              | \$529,100 |         |
| % Increase/Decrease                  |                  |        |              | 2.98%     |         |
| Bond & Interest                      | \$2,215,500      | 0.0614 | \$2,215,500  | 0.0614    | N/A     |
| Less: Abatement                      |                  |        |              |           |         |
| Plus: Uncollectables                 |                  |        | 77777777     |           |         |
| Total Bond & Interest                | \$2,215,500      | 0.0614 | \$2,215,500  | 0.0614    |         |
| Increase/Decrease                    |                  |        |              |           |         |
| % Increase/Decrease                  |                  |        |              |           |         |
| Adjusted Total                       | \$19,987,389     | 0.5543 | \$20,516,489 | 0.5688    |         |
| Increase/Decrease                    |                  |        |              | \$529,100 |         |
| % Increase/Decrease                  |                  |        |              | 2.65%     |         |
| Equalized Assessed Valuation         |                  |        |              |           |         |
| Equalized Assessed Valuation         |                  |        |              |           |         |
| 2017 EAV                             | \$ 2,997,805,050 |        |              |           |         |
| 2018 EAV                             | \$ 3,230,750,406 |        |              |           |         |
| 2019 EAV                             | \$ 3,120,446,454 |        |              |           |         |
| 2020 EAV                             | \$ 3,095,365,522 |        |              |           |         |
| 2021 EAV                             | \$ 3,607,078,056 |        |              | 18.4      |         |



| TT. 1931   |  | ITEM:              | FY22-V1.                                | <u> </u>                  |
|--|--|--------------------|---|---------------------------|
|  |  | Board Me           | eeting Date: N                          | ovember 11, 2021          |
| BOARD COMMITTEE  | <u>Fl</u>  | UNDING             |   |                           |
| Policy X Finance Architectural Other   | Operating College Capital Protection, Health ar Safety | nd                 | Grant Fund<br>Student Lit<br>Special Le | ie –                      |
|  | PROPOSAL SUMMAR  | Υ                  |   |                           |
| Board Policy 304.01 directs the Adminishighest bidder.   | stration to dispose of obs                             | olete and/or       | broken equipr                           | nent by selling it to the |
| ES   | STIMATED COST OR BE                                    | NEFIT              |   |                           |
|  | N/A  |                    |   |                           |
| J  | USTIFICATION OF AC                                     | TION               |   |                           |
| This action is needed to clear College sto Strategic Direction SSC.2.17, to continue   |  |                    |   |                           |
|  | MOTION   |                    |   |                           |
| Move to declare the attached list of prope Policy 304.01.  | erty surplus, and authorize                            | the Administ       | ration to dispos                        | se of same as per Board   |
| * Are funds available in the budget? * Is this related to any previous Board action? * Is this part of a large project requiring | N/A<br>No  | ,                  | Approvals:                              |                           |
| additional funds? (Explain)  | <del></del>  | Man priate Vice Pr | ay corresident                          | 10 2 6 2 7<br>Date        |
|  | Presid   | ent T              | W)                                      | 10/2/2/<br>Date           |

#### **SURPLUS PROPERTY**

| ltem   | Description                                | Condition            |
|--|--|----------------------|
| Leviton                                      | Colortran Innovator 24/48 Lighting Console | Powers on/unreliable |
| Squad Car                                    | 1999 Crown Victoria VIN#2FAFP71W4XX163303  | Poor                 |
| Squad Car                                    | 2000 Crown Victoria VIN#2FAFP71W5YX212977  | Poor                 |
| EPI Speakers                                 | Loudspeakers 1759 M90                      | Working              |
| Kenwood                                      | Dual Cassette Deck HX ProKX0W6060          | Working              |
| Technics                                     | Compact Disk PlayersI-P230                 | Working              |
| Technics                                     | Direct Drive Turntable SL-D202             | Working              |
| Sansui                                       | Stereo AU-217                              | Working              |
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|   | ITEM   | :  |          |
|---|--|--|----------|
|   | Board  | d Meeting Date: November 11, 2021  |          |
| BOARD COMMITTEE   | <u>FUNDING</u>   |  |          |
| Policy Finance Architectural Other  | X_ Operating College Capital Protection, Health and Safety   | Grant Funded Student Life Special Levies   |          |
|   | PROPOSAL SUMMARY   |  |          |
| Request that the Board of Trus<br>College Faculty Association (a c<br>2021 semester.  | tees accept the Memorandum of Un<br>hapter of Local 1600 AFT) and Comr   | derstanding between South Suburbar<br>munity College District #510 for the Fal                                       | n<br>ill |
|   | ESTIMATED COST OR BENEFIT  |  |          |
| Full-time faculty who elect to be overload pay.   | part of this program will be paid accor  | ding to the contractual agreement for  |          |
|   | JUSTIFICATION OF ACTION  |  |          |
| shall be allowed to teach one (1) assignment, not to exceed 30 C their respective departments. G Memorandum of Understanding. | uidelines for this additional extra overl<br>This action will support of the College<br>ent to succeed and assist in providing | ave one (1) additional overload<br>n accordance with the rotation plans of<br>load work are outlined in the attached |          |
|   | MOTION   |  |          |
| Move that the Board of Trustees College Faculty Association (a c 2021 semester.   | accept the Memorandum of Understa<br>napter of Local 1600 AFT) and Comm  | anding between South Suburban<br>nunity College District #510 for the Fall   |          |
| * Are funds available in the budget?  |  | Approvals:   |          |
| * Is this related to any previous Board act * Is this part of a large project requiring additional funds? (Explain)           | Originator Director of Hum   | 10/85/21   Date   11/4/3/   Date   10/85/21  |          |

President

# MEMORANDUM OF UNDERSTANDING BETWEEN SOUTH SUBURBAN COLLEGE AND SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION

This Memorandum of Understanding ("MOU") is entered into on the 11<sup>th</sup> day of November, 2021 by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE") and South Suburban College Faculty Association (hereafter "SSCFA").

Whereas, certain Department Chairs and Deans have been unable to maintain sufficient numbers of qualified adjunct instructors to teach additional sections being offered by the College;

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE and the SSCFA as follows:

- 1. ADDITIONAL EXTRA OVERLOAD Full-time faculty in the Biology & Nursing Departments or courses, as agreed to by and between the COLLEGE and the SSCFA, shall be allowed to teach one (1) additional extra overload class or have one (1) additional overload assignment, not to exceed 30 CHEs, for overload pay during the Fall 2021 Semester in accordance with the rotation plans of their respective departments. The availability of one (1) additional overload course or one (1) additional overload assignment, referenced in this MOU shall be in addition to, and not in replacement of, the maximum overload class assignments of nine (9) CHEs as specified in the agreement. Approval shall be granted following consultation between the COLLEGE and the SSCFA.
- 2. WAIVER By executing this MOU, the COLLEGE and the SSCFA agree not to grieve any of the terms and conditions stated herein.
- JURISDICTION This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of law provision. All disputes arising out of this MOU, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois.
- 4. NOTICE Any notice or communication permitted or required under this MOU shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Dr. Lynette D. Stokes, President

South Suburban Community College District #510

15800 South State Street South Holland, IL 60473

If to the SSCFA, to:

Mr. G.A. Griffith

South Suburban Community College

15800 South State Street South Holland, IL 60473

- 5. NO PRECEDENT This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand and agree that the terms stated herein shall apply only to specific Departments or courses selected for the Fall 2021 Semester in need of overload assignments, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
- 6. EFFECTIVE DATE This MOU shall be effective immediately upon execution and may not be revoked by either party unless mutually agreed in writing.
- 7. ENTIRE AGREEMENT This MOU contains the entire agreement between the COLLEGE and the SSCFA with respect to the subject matter hereof and there are no understandings, representations, or warranties of any kind between the COLLEGE and the SSCFA except those expressly set forth herein.
- 8. AMENDMENTS This MOU may not be modified except by writing approved by the COLLEGE and the SSCFA.

| SOUTH SUBURBAN COLLEGE | SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION |
|------------------------|--|
| BY:                    | BY:  |
| DATE:                  | DATE:                                      |



|  | ITEM: FY22-VII.B.1  |
|--|---|
|  | Board Meeting Date: November 11, 2021   |
| BOARD COMMITTEE  | FUNDING   |
| Policy Operating Finance College Capita Architectural Protection, He Other Safety  |   |
| PROPOSAL SU  |   |
| Request that the Board of Trustees accept the Memora District No. 510, the South Suburban College Faculty A  | Indum of Understanding between Community College ssociation, and Patrick Deane.   |
| ESTIMATED COST (   | OR BENEFIT  |
| N/A  |   |
| JUSTIFICATION C  | DF ACTION   |
| This action aligns with Strategic Direction 3.0; The Colletechnological resources necessary to support education sustainability.                             | ege will ensure the financial, physical and nal programs and promote continuous innovation and  |
| MOTION   | N   |
| Move that the Board of Trustees accept the Memorando District No. 510, the South Suburban College Faculty A  | um of Understanding between Community College ssociation, and Patrick Deane.  |
| * Are funds available in the budget? * Is this related to any previous Board action? * Is this part of a large project requiring additional funds? (Explain) | Approvals:    Surface   Color   Color |

#### MEMORANDUM OF UNDERSTANDING

#### **BETWEEN**

#### SOUTH SUBURBAN COLLEGE

# AND THE SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION

#### AND PATRICK DEANE

This Memorandum of Understanding (hereafter the "MOU") is made on the 11th day of November, 2021, by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE"), South Suburban College Faculty Association (hereafter "SSCFA"), and Patrick Deane (hereafter "DEANE").

Whereas DEANE had mitigating factors impeding his ability meet the application deadline for the South Suburban College Incentive.

Whereas both the COLLEGE and SSCFA believe it best to allow DEANE an extension of the deadline.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE, the SSCFA, and DEANE as follows:

- 1. RETIREMENT DATE: DEANE shall be allowed to retire from South Suburban College, effective May 31, 2022.
- 2. APPLICATION FOR SOUTH SUBURBAN COLLEGE INCENTIVE: The October 1, 2021, deadline for application for the South Suburban College Incentive described in Section 13.6 (B) (third paragraph) of the Collective Bargaining Agreement between the COLLEGE and the SSCFA (the "Agreement") shall be extended through and including the date of this MOU for DEANE, and DEANE shall be allowed to apply for and receive the South Suburban College Incentive as defined under section 13.4 (first paragraph) and section 13.6 (D) of the Agreement. Approval shall be granted in accordance with Agreement, following consultation between the COLLEGE and the SSCFA.
- 3. WAIVER: By executing this MOU, the COLLEGE, the SSCFA, and DEANE agree not to grieve any of the terms and conditions stated herein.
- 4. JURISDICTION: This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois
- 5. NOTICE: Any notice or communication permitted or required under this MOU and/or the Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to:

Dr. Lynette Stokes, President

South Suburban Community College District #510

15800 South State Street South Holland, Illinois 60473 If to the SSCFA, to:

Mr. G.A. Griffith

South Suburban Community College

15800 South State Street South Holland, Illinois 60473

If to DEANE, to:

Patrick Deane

South Suburban Community College

15800 South State Street South Holland, Illinois 60473

- 6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand agree that the terms stated herein shall apply only to DEANE, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
- 7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
- 8. ENTIRE AGREEMENT: This MOU contains the entire agreement between the COLLEGE, the SSCFA, and DEANE with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, the SSCFA and DEANE except those expressly set forth herein.
- 9. AMENDMENTS: This Agreement may not be modified except by written approved of the COLLEGE, the SSCFA, and DEANE.

| SOUTH SUBURBAN COLLEGE | SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION |
|------------------------|--|
| BY:                    | BY:  |
| DATE: PATRICK DEANE    | DATE:                                      |
| BY:                    |  |
| DATF:                  |  |



FY22-VII.C.1

|  | ITEM: FY22-VII.C.1  |
|--|---|
|  | Board Meeting Date: November 11, 2021   |
| BOARD COMMITTEE  | <u>FUNDING</u>  |
| Policy X Operating Finance College Capital Architectural Protection, Health Other Safety   | Grant Funded Student Life Special Levies  |
| PROPOSAL SUMM/   |   |
| Request that the Board of Trustees accept the Memorandu District No. 510, the South Suburban College Faculty Associated in the College Faculty | m of Understanding between Community College ciation, and Edith Raices.   |
| ESTIMATED COST OR E  | BENEFIT   |
| N/A  |   |
| JUSTIFICATION OF A   |   |
| This action aligns with Strategic Direction 3.0; The College value technological resources necessary to support educational parameters of sustainability.  |   |
| MOTION   |   |
| Move that the Board of Trustees accept the Memorandum of District No. 510, the South Suburban College Faculty Associated   |   |
| Dire   | Approvals:  Oldra Lilliam 10/29/21  pinator  Date  11/4/2  Date  10/29/21  Date  10/29/21  Date  10/29/21  Date  10/29/21  Date  10/29/21 |

#### MEMORANDUM OF UNDERSTANDING

#### **BETWEEN**

#### SOUTH SUBURBAN COLLEGE

#### AND THE SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION

#### AND EDITH RAICES

This Memorandum of Understanding (hereafter the "MOU") is made on the 11th day of November, 2021, by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE"), South Suburban College Faculty Association (hereafter "SSCFA"), and Edith Raices (hereafter "RAICES").

Whereas RAICES had mitigating factors impeding her ability meet the application deadline for the South Suburban College Incentive.

Whereas both the COLLEGE and SSCFA believe it best to allow RAICES an extension of the deadline.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE, the SSCFA, and RAICES as follows:

- 1. RETIREMENT DATE: RAICES shall be allowed to retire from South Suburban College, effective December 31, 2021.
- 2. APPLICATION FOR SOUTH SUBURBAN COLLEGE INCENTIVE: The July 15, 2021, deadline for application for the South Suburban College Incentive described in Section 13.6 (B) (third paragraph) of the Collective Bargaining Agreement between the COLLEGE and the SSCFA (the "Agreement") shall be extended through and including the date of this MOU for RAICES, and RAICES shall be allowed to apply for and receive the South Suburban College Incentive as defined under section 13.4 (first paragraph) and section 13.6 (D) of the Agreement. Approval shall be granted in accordance with Agreement, following consultation between the COLLEGE and the SSCFA.
- 3. WAIVER: By executing this MOU, the COLLEGE, the SSCFA, and RAICES agree not to grieve any of the terms and conditions stated herein.
- 4. JURISDICTION: This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois
- 5. NOTICE: Any notice or communication permitted or required under this MOU and/or the Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to: Dr. Lynette Stokes, President

South Suburban Community College District #510

15800 South State Street South Holland, Illinois 60473 If to the SSCFA, to: Mr. G.A. Griffith

South Suburban Community College

15800 South State Street South Holland, Illinois 60473

If to RAICES, to:

**Edith Raices** 

South Suburban Community College

15800 South State Street South Holland, Illinois 60473

- 6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand agree that the terms stated herein shall apply only to RAICES, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
- 7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
- 8. ENTIRE AGREEMENT: This MOU contains the entire agreement between the COLLEGE, the SSCFA, and RAICES with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, the SSCFA and RAICES except those expressly set forth herein.
- 9. AMENDMENTS: This Agreement may not be modified except by written approved of the COLLEGE, the SSCFA, and RAICES.

| SOUTH SUBURBAN COLLEGE | SOUTH SUBURBAN COLLEGE<br>FACULTY ASSOCIATION |
|------------------------|---|
| BY:                    | BY:   |
| DATE:EDITH RAICES      | DATE:   |
| BY:                    |   |
| DATE:                  |   |



|  | ITEM: FY22-VII.D.1   |
|--|--|
|  | Board Meeting Date: November 11, 2021                            |
| BOARD COMMITTEE FU   | INDING   |
| Policy Operating College Capital Architectural Other Safety  | Grant Funded Student Life Special Levies                         |
| PROPOSAL SUMMARY   |  |
| Request that the Board of Trustees accept the Memorandum of District No. 510, the South Suburban College Faculty Association   | on, and Dr. Donna Walker   |
| ESTIMATED COST OR BEN  | IEFIT  |
| N/A  |  |
| JUSTIFICATION OF ACT   | ION  |
| This action aligns with Strategic Direction 3.0; The College will technological resources necessary to support educational programmation sustainability.                           |  |
| MOTION   |  |
| Move that the Board of Trustees accept the Memorandum of U<br>District No. 510, the South Suburban College Faculty Association   | nderstanding between Community College on, and Dr. Donna Walker. |
| * Are funds available in the budget?  * Is this related to any previous Board action?  * Is this part of a large project requiring additional funds? (Explain)  Originat  Director | Approvals:    Approvals:   |

#### MEMORANDUM OF UNDERSTANDING

#### BETWEEN

#### SOUTH SUBURBAN COLLEGE

#### AND THE SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION

#### AND Dr. DONNA WALKER

This Memorandum of Understanding (hereafter the "MOU") is made on the 11th day of November, 2021, by and between the South Suburban Community College District No. 510, Cook County, Illinois (hereafter the "COLLEGE"), South Suburban College Faculty Association (hereafter "SSCFA"), and Dr. Donna Walker (hereafter "WALKER").

Whereas WALKER had mitigating factors impeding his ability meet the application deadline for the South Suburban College Incentive.

Whereas both the COLLEGE and SSCFA believe it best to allow WALKER an extension of the deadline.

NOW, THEREFORE, IN CONSIDERATION OF THESE PREMISES, it is agreed between the COLLEGE, the SSCFA, and WALKER as follows:

- 1. RETIREMENT DATE: WALKER shall be allowed to retire from South Suburban College, effective July 31, 2022.
- 2. APPLICATION FOR SOUTH SUBURBAN COLLEGE INCENTIVE: The October 1, 2021, deadline for application for the South Suburban College Incentive described in Section 13.6 (B) (third paragraph) of the Collective Bargaining Agreement between the COLLEGE and the SSCFA (the "Agreement") shall be extended through and including the date of this MOU for WALKER, and WALKER shall be allowed to apply for and receive the South Suburban College Incentive as defined under section 13.4 (first paragraph) and section 13.6 (D) of the Agreement. Approval shall be granted in accordance with Agreement, following consultation between the COLLEGE and the SSCFA.
- 3. WAIVER: By executing this MOU, the COLLEGE, the SSCFA, and WALKER agree not to grieve any of the terms and conditions stated herein.
- 4. JURISDICTION: This MOU shall be governed by and construed in accordance with the substantive laws of the State of Illinois regardless of any conflict of laws provision. All disputes arising out of this Agreement, wherever derived, will be resolved in the Circuit Court of Cook County, Illinois
- 5. NOTICE: Any notice or communication permitted or required under this MOU and/or the Agreement shall be in writing and shall become effective on the day of mailing thereof by first class mail or certified mail, postage prepaid, addressed:

If to the COLLEGE, to: Dr. Lynette Stokes, President

South Suburban Community College District #510

15800 South State Street South Holland, Illinois 60473 If to the SSCFA, to:

Mr. G.A. Griffith

South Suburban Community College

15800 South State Street South Holland, Illinois 60473

If to WALKER, to:

Dr. Donna Walker

South Suburban Community College

15800 South State Street South Holland, Illinois 60473

- 6. NO PRECEDENT: This MOU shall establish no precedent between the COLLEGE and the SSCFA. All signatories to the MOU understand agree that the terms stated herein shall apply only to WALKER, unless there is a written MOU executed between the Parties in the future. This MOU shall not be construed in any manner to create a binding practice upon the COLLEGE or the SSCFA.
- 7. EFFECTIVE DATE: This MOU shall be effective immediately upon execution and may not be revoked by any party unless mutually agreed in writing by the authorized agent of the party.
- 8. ENTIRE AGREEMENT: This MOU contains the entire agreement between the COLLEGE, the SSCFA, and WALKER with respect to the subject matter hereof, and there are no understandings, representations, or warranties of any kind between the COLLEGE, the SSCFA and WALKER except those expressly set forth herein.
- 9. AMENDMENTS: This Agreement may not be modified except by written approved of the COLLEGE, the SSCFA, and WALKER.

| SOUTH SUBURBAN COLLEGE | SOUTH SUBURBAN COLLEGE FACULTY ASSOCIATION |
|------------------------|--|
| BY:                    | BY:  |
| DATE: DR. DONNA WALKER | DATE:                                      |
| BY:                    |  |
| DATE.                  |  |



ITEM: FY22-VII.E.1

| Board meeting Date: November 11, 2021  |  |
|--|--|
| FUNDING  |  |
| erating Grant Funded ege Capital Student Life ection, Health and Special Levies ky   |  |
| OSAL SUMMARY   |  |
| ne retirement of Patrick T. Deane, full-time instructor in the Legal and grant permission to advertise to fill the vacated position, as  |  |
| ED COST OR BENEFIT   |  |
|  |  |
| CATION OF ACTION   |  |
| See the attached retirement letter from Patrick T. Deane. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability. |  |
| MOTION   |  |
| INO POR  |  |
| retirement of Patrick T. Deane, full-time instructor in the Legal and grant permission to advertise to fill the vacated position, as   |  |
|  |  |



ITEM:

FY22-VII.E2

| Board Meeting Date: November 11, 2021  |  |
|--|--|
| FUNDING  |  |
| lege Capital Grant Funded  Student Life stection, Health and Special Levies  lety  |  |
| POSAL SUMMARY  |  |
| Request that the Board of Trustees approve the retirement of Edith Raices, full-time instructor in the Social and Behavioral Sciences Department, effective December 31, 2021, and grant permission to advertise to fill the vacated position, as needed.                                  |  |
| ED COST OR BENEFIT   |  |
|  |  |
| CATION OF ACTION   |  |
| See the attached retirement letter from Edith Raices. This action supports Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability. |  |
| MOTION   |  |
| Move that the Board of Trustees approve the retirement of Edith Raices, full-time instructor in the Social and Behavioral Sciences Department, effective December 31, 2021, and grant permission to advertise to fill the vacated position, as needed.                                     |  |
| Approvats:   |  |
|  |  |



ITEM:

FY22-VII.E.3

|  | Board Meeting Date  | e: November 11, 2021                                    |
|--|---|---|
| BOARD COMMITTEE  | <u>FUNDING</u>  |   |
| Finance Architectural  | Operating Grant F College Capital Student Protection, Health and Special Safety                               | t Life  |
|  | ROPOSAL SUMMARY   |   |
| the Social & Behavioral Sciences Departments  position as needed.  | the retirement of Donna Walker, full-time Chik<br>ent, effective July 31, 2022 and grant permis               | Development instructor in sion to advertise to fill the |
| ESTIM  | MATED COST OR BENEFIT   |   |
| N/A  |   |   |
| JUS  | TIFICATION OF ACTION  |   |
| See the attached retirement letter from Donr<br>College will ensure the financial, physical an<br>and promote continuous innovation and sust                 | na Walker. This action supports Strategic Direct<br>d technological resources necessary to supportainability. | ction 3.0; South Suburban<br>ort educational programs   |
|  | MOTION  |   |
| Move that the Board of Trustees approve the the Social & Behavioral Sciences Department position as needed.  | e retirement of Donna Walker, full-time Child Ent, effective July 31, 2022 and grant permissio                | evelopment instructor in not advertise to fill the      |
| * Are funds available in the budget? * Is this related to any previous Board action? * Is this part of a large project requiring additional funds? (Explain) | Approvals:  Anna M. Helux  Originator  Director of Human Resources  Appropriate Vice President  President     | 11/2/21 Date  Date  11/2/21  Date  11/2/21  Date  Date  |



ITEM: FY22-VII.E.4\_

Board Meeting Date: November 11, 2021 **BOARD COMMITTEE FUNDING Policy** Operating **Grant Funded** Finance College Capital **Student Life Architectural** Protection, Health and Special Levies Other Safety PROPOSAL SUMMARY Move that the Board of Trustees accept the resignation of Anitha Akpan, full time Instructor in the Nursing Department. effective October 21, 2021, and permission to advertise to fill the vacated position. **ESTIMATED COST OR BENEFIT** N/A JUSTIFICATION OF ACTION This action will support of the College strategic direction 1, SSC.1.0 to nurture and empower each student to succeed and assist in providing high quality, accessible and affordable credit courses and associate degree Nursing courses in the Nursing program for academically prepared students to assist them in preparing for occupations that require career education beyond the high school level. MOTION Move that the Board of Trustees accept the resignation of Anitha Akpan, full time Instructor in the Nursing Department. effective October 21, 2021, and permission to advertise to fill the vacated position. Approvals: \* Are funds available in the budget? N/A \* Is this related to any previous Board action? No \* Is this part of a large project requiring additional funds? (Explain) No Linda Brown-Aldridge, DNP, RN 11/4/2021 Originator Director of Human Resources Appropriate Vice President

President



ITEM:

FY22-VII.E.5\_

Board Meeting Date: November 11, 2021

| BOARD COMMITTEE  | <u>FUNDING</u>  |
|--|---|
| Finance Architectural  | Operating Grant Funded College Capital Student Life Protection, Health and Special Levies Safety  |
| P  | ROPOSAL SUMMARY   |
| Request that the Board of Trustees acce Whitmore, full-time PBI staff, effective Dece  | pt the termination of LaKesha Baker, Margot Williams and Sonja mber 31, 2021, due to the ending of the PBI grant cycle.   |
| ESTIN  | MATED COST OR BENEFIT   |
| N/A  |   |
|  | TIFICATION OF ACTION  |
| Grant cycle has ended.   |   |
|  | MOTION  |
| Move that the Board of Trustees accept the full-time PBI staff, effective December 31, 20  | termination of LaKesha Baker, Margot Williams and Sonja Whitmore, 21, due to the ending of the PBI grant cycle.   |
| Are funds available in the budget? Yes Is this related to any previous Board action? No Is this part of a large project requiring additional funds? (Explain) No | Approvals:    Approvals:   10/28/51     Originator   Date     Director of Human Resources   Date     Appropriate Vice President   Date     President   Date     Date   Date |



# US Department of Education Washington, D.C. 20202

#### **GRANT AWARD NOTIFICATION**

| 1        | RECIPIENT NAME   | 2 AWARD INFORMATION  |
|----------|--|--|
|          | South Suburban College of Cook County                    | PR/AWARD NUMBER P382A160045 - 20   |
|          | Academic Services  | ACTION NUMBER 13   |
|          | 15800 S. State Street                                    | ACTION TYPE Administrative   |
|          | South Holland, IL 60473 - 1200                           | AWARD TYPE Discretionary   |
|          | 30am Honard, 11 00473 - 1200                             | (Research and Development)   |
| ΙI       |  | (Nestaren and Development)   |
| 3        | PROJECT STAFF  | PROJECT TITLE  |
| ၂        | DECIDED E DO CIDES DIDECTO                               |  |
|          | RECIPIENT PROJECT DIRECTOR                               | 84.382A  |
|          | Anna Helwig (708) 596-2000                               | South Suburban College PBI BLAST II Program  |
| ΙÍ       | ahelwig@ssc.edu EDUCATION PROGRAM CONTACT                |  |
|          |  |  |
|          | Ashley Y Hillary (202) 453-7880<br>ashley.hillary@ed.gov |  |
|          | EDUCATION PAYMENT HOTLINE                                |  |
|          | G5 PAYEE HELPDESK 888-336-8930                           |  |
|          | edcaps.user@ed.gov                                       |  |
| ┝╌┪      | KEY PERSONNEL  |  |
| 5        | RET TERSONIVEE   |  |
|          | NAME TITLE   | LEVEL OF EFFORT  |
|          | Anna Helwig Project Director                             | 100 %  |
|          | Margo Williams Grants Manager                            | 10 %   |
|          |  |  |
| 6        | AWARD PERIODS  |  |
|          |  |  |
| İΙ       | BUDGET PERIOD 10/01/2020 - 10/01/2016 -                  |  |
|          | I BRI ORMANCE I ERIOD                                    | 12/31/2021   |
|          | FUTURE BUDGET PERIODS                                    |  |
|          | 1.00   |  |
|          | N/A  |  |
| $\vdash$ | AUTHORIZED FUNDING                                       | <u> </u>   |
| 7        | AUTHORIZED FUNDING                                       |  |
|          | THIS ACTION  | N/A  |
|          | BUDGET PERIOD  | \$475,000.00   |
|          | PERFORMANCE PERIOD                                       | \$2,483,289.00   |
|          |  |  |
| 8        | ADMINISTRATIVE INFORMATION                               | · · · · · · · · · · · · · · · · · · ·  |
|          | DUNG/SCN 074401004                                       |  |
|          | DUNS/SSN 074431826<br>REGULATIONS CFR PART N/A           |  |
|          | EDGAR AS APPLICABLE                                      |  |
|          | 2 CFR AS APPLICABLE                                      | L Company of the Comp |
|          | ATTACHMENTS N/A  |  |
|          | AT IACINIDIALS INV                                       |  |
| 9        | LEGISLATIVE AND FISCAL DATA                              |  |
| 3        |  |  |
|          | AUTHORITY: PL 110-315 III F                              | HEA AS AMENDED BY P.L. 110-315   |
|          |  | ING MINORITY-SERVING INSTITUTIONS  |
|          | CFDA/SUBPROGRAM NO: 84.382A                              |  |
|          |  |  |



ITEM: FY22-VII.F.1

|  | For Board Action in November 2021 Board Meeting Date: November 11, 2021  |
|--|--|
| BOARD COMMITTEE  | <u>FUNDING</u>   |
| Other Safety   |  |
| Request that the Board of Trustees approve the hiring November 15, 2021, pending successful completion   | of Mariah Clifford as Library Assistant II Library, effective<br>n of a background investigation.                    |
| ESTIMATED C  | OST OR BENEFIT   |
| This position is 35 hours per week, 52 weeks per year schedule with a beginning annual salary of \$38,24   | · · · · · · · · · · · · · · · · · · ·  |
| JUSTIFICATION  | ON OF ACTION   |
| This appointment is in direct alignment with (Strategic 2.1)   | Direction #2 -Student Success and Completion, Goal -SSC  |
| MC   | OTION  |
| Move that the Board of Trustees approve the hiring of November 15, 2021, pending successful completion   |  |
| * Are funds available in the budget? * Is this related to any previous Board action? * Is this part of a large project requiring additional funds? (Explain) | Approvals:  Originator  Date  11/1/21  Appropriate Dean/Vice President  Director of Human/Resources  President  Date |



FY22-VII.F.2

ITEM:

Board Meeting Date: November 11, 2021 **BOARD COMMITTEE FUNDING Policy** Operating **Grant Funded Finance** College Capital **Student Life** Architectural Protection, Health and **Special Levies** Other Safety PROPOSAL SUMMARY Move that the Board of Trustees appoint Samantha Garcia as a full-time Accountant I in the Business & Accounting Department, effective November 29, 2021, pending successful completion of a criminal background investigation. **ESTIMATED COST OR BENEFIT** This is a regular full-time position; 35 hours per week, 52 weeks per year, classified Grade VIII on the Support Staff Salary Schedule, with a beginning annual salary of \$38,246. JUSTIFICATION OF ACTION This action aligns with Strategic Direction 3.0; South Suburban College will ensure the financial, physical and technological resources necessary to support educational programs and promote continuous innovation and sustainability. **MOTION** Move that the Board of Trustees appoint Samantha Garcia as a full-time Accountant I in the Business & Accounting Department, effective November 29, 2021, pending successful completion of a criminal background investigation. Approvals: \* Are funds available in the budget? Yes \* Is this related to any previous Board action? No \* Is this part of a large project requiring additional funds? (Explain) No 1/2/21 Date 11/4/21 Date Originator-Director of Human Resources



|  | ITEM: F722-VII.F.3   |
|--|--|
|  | Board Meeting Date: November 11, 2021  |
| BOARD COMMITTEE  | <u>FUNDING</u>   |
| Finance Co Architectural Pro Other Sa  | Derating X Grant Funded  Dilege Capital Student Life Otection, Health and Special Levies  Office Special Levies  |
| PRO  | DPOSAL SUMMARY   |
| Request that the Board of Trustees appoint A Workforce Department, effective November 15   | Anthony Kyte as a full-time, grant funded, Adult Career Coach in the , 2021.   |
| ESTIMA   | TED COST OR BENEFIT  |
| This is a full-time, 100% grant funded position, of the grant. This position requires 40 hours a veceipt of grant funds.                                     | with an annual salary of 35,000.00 plus benefits, through the duration week, 52 weeks a year. Continued employment is contingent upon  |
|  | FICATION OF ACTION   |
| Strategic Direction 4.6: Coordinate partnerships gaps.   | s between career programs and community employers to bridge skill  |
|  | MOTION   |
| Move to appoint Anthony Kyte as a full-time, gr effective November 15, 2021 pending successf   | ant funded, Adult Career Coach in the Workforce Department, ful completion of a criminal background check.   |
| * Are funds available in the budget? * Is this related to any previous Board action? * Is this part of a large project requiring additional funds? (Explain) | Approvals:   |
| audinonan unuo i (Expiani)   | Originator  Date  Director of Human Resources  Date    1   4   2    Date |