



OFFICE USE ONLY

Last Name: _____ First Name: _____ SSC ID: _____

Federal Regulations allow South Suburban College to review unusual circumstances on a case-by-case basis, and allow limited adjustments to be made to the original financial data reported on the FAFSA. This form is used for reporting significant changes that have occurred. If the financial aid administrator determines that an appeal is not appropriate, the decision cannot be appealed (i.e. If your EFC from the FAFSA is "0") **Changes resulting from this review does not guarantee an increase in financial aid. Please write student name and id on all documentation.**

Check the family member that experienced the unusual circumstance:

- Student/ Student's Spouse Father/Step-father Mother/Step-mother

Each Special Circumstances Appeal must include the following information for consideration:

- A copy of all 2020 W-2 income statements, as well as tax information described in the following sentences. Submit a signed copy of your and/or your spouse's/parent(s)' (if applicable) 2020 Federal IRS Tax Return Transcript (if filed)
- Written or typed statement explaining your situation
- Complete this form, sign and dated by student (spouse if married) or parent

Please check the applicable section(s) below, and attach the required documentation.

REASON	REQUIRED DOCUMENTATION
<input type="radio"/> Loss of job or change in employment	<ul style="list-style-type: none"> • Letter of notification from employer concerning job loss, termination, lay-off or work reduction • Copy of last (most recent) pay stub from each employer • Award letter from unemployment stating weekly benefit amount • Is there a severance package? <ul style="list-style-type: none"> <input type="radio"/> Yes provide documentation and amount <input type="radio"/> No, provide letter from employer indication severance package not provided • Provide estimated income information on page 2
<input type="radio"/> Divorce or Separation (Only if you have done so since you filed the 2022-2023 FAFSA or if you filed a joint tax return)	<ul style="list-style-type: none"> • Attach copy of divorce decree, separation • Attach copy of IRS Tax Return Transcript and W-2(s) • Provide estimated income on page 2
<input type="radio"/> Death of spouse	<ul style="list-style-type: none"> • Attach copy of death certificate(or obituary notice) • Are there survivor's benefits (social security, life insurance?) • Yes provide documentation and amount • No, provide letter indicating no benefits were received
<input type="radio"/> Reduction or Loss of untaxed income and/or benefits (Is your income less than what was reported on your Tax Return?)	<ul style="list-style-type: none"> <input type="radio"/> Unemployment Benefits: <ul style="list-style-type: none"> • Attach an official statement indicating termination of unemployment compensation, stating the ending date and monthly amount received <input type="radio"/> Child Support <ul style="list-style-type: none"> • Attach a copy of court or child support agency documents stating benefit ending amount <input type="radio"/> Social Security <ul style="list-style-type: none"> • Attach a copy of the notification you received concerning your loss of social security income benefit end date • Provide estimated income on page 2

